

June 25, 2024

Mr. Jon McCraw
City Manager
City of Diamondhead
5000 Diamondhead Circle
Diamondhead, MS 39525

**Re: Change Order #3
Commercial District Transformation Project Phase I
Bottom 2 Top Construction, LLC**

Dear Mr. McCraw:

For consideration by the Council, I have enclosed Change Order #3 for this project.

This Change Order serves to increase Contract Time by 94 days resulting in a Substantial Completion date of October 12, 2024. The justification for the Change Order is based on delays due to weather and power pole relocation.

Therefore, I recommend that the Council approve this Change Order #3. Should you have any questions, please do not hesitate to contact me at 228-396-0486 or sarah@ccellc.us.

Sincerely,

COVINGTON CIVIL & ENVIRONMENTAL, LLC

Sarah McLellan, P.E.
Project Engineer



Enclosures: Change Order 3 Signed

6/25/2024

CHANGE ORDER

OWNER:

City of Diamondhead
5000 Diamondhead Circle
Diamondhead, MS 39525

CHANGE ORDER NO.**3****DATE:****25-Jun-24****CONTRACTOR:**

Bottom 2 Top, Inc.
16708 Hwy 67
Biloxi, MS 39532

ENGINEER: Covington Civil &
Environmental**PROJECT:** Commercial District
Transformation Project Ph I**SUMMARY:**

This change order serves to increase the Contract Time.

Time is being added to the contract to account for weather delays as well as the delay experienced due to the coordination of the power pole relocation.

THE CONTRACT IS AMENDED AS SHOWN BELOW:**(Not valid until executed by the Owner, Engineer, and Contractor)**

The original Contract Sum:	\$4,173,187.31
Net Change by previously authorized Change Orders:	(\$37,725.83)
The Contract Sum prior to this Change Order was:	\$4,135,461.48
The Contract Sum will now Change (-):	\$0.00
The New Contract Sum including this Change Order will be:	\$4,135,461.48
The original Contract Time:	9/5/2023
Net Change by previously authorized Change Orders:	39
The Date of Substantial Completion prior to this Change Order:	7/10/2024
The Contract Time will now Change by (+) days:	94
The New Date of Substantial Completion will be:	10/12/2024

CONTRACTOR:

By: [Signature]
Date: 6/25/2024

ENGINEER:

By: [Signature]
Date: 6/25/2024

OWNER:

By: _____
Date: _____