

**PROFESSIONAL SERVICES AGREEMENT  
BETWEEN DIAMONDHEAD, MS AND TETRA TECH, INC.  
FOR DISASTER DEBRIS MONITORING SERVICES**

**AMENDMENT NO. 1**

THIS **CONTRACT AMENDMENT NO. 1** is by and between the **CITY OF DIAMONDHEAD, MISSISSIPPI** (hereinafter referred to as "CITY"), and **TETRA TECH, INC.**, a (hereinafter referred to as "CONTRACTOR").

**WITNESSETH:**

**WHEREAS**, CITY has entered into a Contract for Disaster Debris Monitoring Services with CONTRACTOR for a period beginning on August 18, 2021 through August 18, 2024 with the option to renew the contract term for up to two (2) additional one (1) year periods;

**WHEREAS**, the CITY and CONTRACTOR desire to exercise the first renewal option for one (1) additional year; and modify the billing rates based on the Consumer Price Index as published by the Bureau of Labor Statistics, U.S. Department of Labor; and

NOW, THEREFORE, the parties hereby agree as follows:

1. **CONTRACT TERM.** The Contract is renewed from August 19, 2024 through August 18, 2025. The updated hourly rates are attached hereto as Attachment A.
2. **MODIFICATIONS.** This Contract Amendment and the Contract, taken together, constitute the final agreement between the CITY and CONTRACTOR. Any modification of or additions to the terms of this Contract Amendment or Contract must be in writing and executed by the parties.

IN WITNESS WHEREOF, the parties have duly executed this Contract Amendment by the authorized representatives below.

**CITY OF DIAMONDHEAD, MS**

**TETRA TECH, INC.**

\_\_\_\_\_  
By:  
Title:

\_\_\_\_\_  
By: Jonathan Burgiel  
Title: Business Unit President

ATTEST:

ATTEST:

\_\_\_\_\_  
Kayla Lemaire, Contract Administrator II

ATTACHMENT A

**TETRA TECH, INC.  
 UPDATED RATE SCHEDULE  
 Diamondhead, MS  
 Disaster Debris Monitoring  
 Contract**

<b>Positions</b>	<b>Current Hourly Rate</b>	<b>CPI 3.18% Increase</b>	<b>CPI \$ Increase</b>	<b>Updated Hourly Rate w/ 3.18% CPI</b>
Project Manager	\$ 75.00	3.18%	\$ 2.39	\$ 77.39
Operations Manager	\$ 55.00	3.18%	\$ 1.75	\$ 56.75
Field Supervisor	\$ 48.00	3.18%	\$ 1.53	\$ 49.53
Field Monitor	\$ 33.00	3.18%	\$ 1.05	\$ 34.05
DMS/Disposal Site Monitor	\$ 33.00	3.18%	\$ 1.05	\$ 34.05
Data Manager	\$ 55.00	3.18%	\$ 1.75	\$ 56.75
GIS Analyst	\$ 45.00	3.18%	\$ 1.43	\$ 46.43
Environmental Specialist	\$ 65.00	3.18%	\$ 2.07	\$ 67.07
Invoice Analyst	\$ 45.00	3.18%	\$ 1.43	\$ 46.43
Clerical/Administrative	\$ 30.00	3.18%	\$ 0.95	\$ 30.95
Reimbursement Specialist	\$ 125.00	3.18%	\$ 3.98	\$ 128.98

*The hourly rates above are fully burdened and include all items, labor, equipment, tools, supplies, facilities, vehicles, insurance, professional time, travel/food cost, data processing, forms, printing, and/or other expenses.*



June 19, 2024

Sent via email to [jklein@diamondhead.ms.gov](mailto:jklein@diamondhead.ms.gov)

Jeannie Klein, City Clerk  
City of Diamondhead  
5000 Diamondhead Circle  
Diamondhead, MS 39525

RE: Disaster Debris Monitoring Contract  
2024 Request for Contract Renewal and Rate Change

Dear Ms. Klein,

The City of Diamondhead, MS entered into a contract for Disaster Debris Monitoring Services with Tetra Tech, Inc. (Tetra Tech) for a period beginning on August 18, 2021 through August 18, 2024 with the option to renew the contract term for up to two (2) additional one (1) year periods. Tetra Tech is requesting the City of Diamondhead, MS to exercise the first renewal option from August 19, 2024 to August 18, 2025 with an adjustment to the hourly rates based on the CPI-U Base Price Adjustment Calculation below:

<u>CPI for May 2023:</u>	295.889
<u>CPI for May 2024:</u>	305.296
<u>Increase Calculation:</u>	$305.296 \text{ (May 2024)} - 295.889 \text{ (May 2023)} = 9.407$
	$9.407 / 295.889 \text{ (May 2023)} = \mathbf{3.18\% \text{ increase}}$

As such, Tetra Tech requests the City of Diamondhead, MS to consider increasing Tetra Tech's hourly rates by 3.18%. Please find enclosed the updated hourly rates for review and approval which includes the 3.18% increase (Attachment A) and a detailed calculation breakdown as well as the CPI-U Original Data Value for May 2023 to May 2024 (Attachment B). Also attached for review and approval is the draft renewal Amendment 1.

Please contact me directly at [TDR.Contracts@tetrattech.com](mailto:TDR.Contracts@tetrattech.com) should you have any questions or need additional information.

Sincerely,

A handwritten signature in black ink, appearing to read 'Kayla Lemaire'.

Kayla Lemaire  
Contract Administrator II

ATTACHMENT A

**TETRA TECH, INC.  
 UPDATED RATE SCHEDULE  
 Diamondhead, MS  
 Disaster Debris Monitoring  
 Contract**

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Bureau of Labor Statistics  
ATTACHMENT B

**CPI for All Urban Consumers (CPI-U)**  
**Original Data Value**

**Series Id:** CUUR0300SA0  
**Not Seasonally Adjusted**  
**Series Title:** All items in South urban, all urban consumers, not  
**Area:** South  
**Item:** All items  
**Base Period:** 1982-84=100  
**Years:** 2012 to 2023

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	HALF1	HALF2
2012	220.497	221.802	223.314	224.275	223.356	223.004	222.667	223.919	225.052	224.504	223.404	223.109	223.242	222.708	223.776
2013	223.933	225.874	226.628	226.202	226.289	227.148	227.548	227.837	227.876	227.420	226.811	227.082	226.721	226.012	227.429
2014	227.673	228.664	230.095	231.346	231.762	232.269	232.013	231.611	231.762	231.131	229.845	228.451	230.552	230.302	230.802
2015	226.855	227.944	229.337	229.957	230.886	232.026	231.719	231.260	230.913	230.860	230.422	229.581	230.147	229.501	230.793
2016	229.469	229.646	230.977	231.975	232.906	233.838	233.292	233.561	234.069	234.337	234.029	234.204	232.692	231.469	233.915
2017	235.492	236.052	236.154	236.728	236.774	237.346	236.942	237.892	239.649	239.067	238.861	238.512	237.456	236.424	238.487
2018	239.772	241.123	241.595	242.486	243.279	243.770	243.776	243.605	243.640	244.163	243.484	242.150	242.737	242.004	243.470
2019	242.547	243.856	245.554	246.847	246.667	246.515	247.250	246.953	246.891	247.423	247.385	247.289	246.265	245.331	247.199
2020	248.005	248.412	248.136	246.254	245.696	247.223	248.619	249.639	250.193	250.542	250.255	250.693	248.639	247.288	249.990
2021	252.067	253.386	255.319	257.207	259.343	261.668	263.013	263.728	264.593	267.160	268.360	269.263	261.259	256.498	266.020
2022	271.634	274.688	278.598	279.879	283.307	287.427	287.608	287.168	287.656	288.836	288.991	288.205	283.666	279.256	288.077
2023	290.438	292.285	293.358	295.315	295.889	296.789	297.279	298.975	299.657	299.394	298.93	298.754			
2024	300.421	303.144	304.490	305.104	305.296										
<u>May-23</u>	295.889														
<u>May-24</u>	305.296														
<u>Increase Calculation:</u>	305.296	May-24	-	295.889	May-23	=	9.407								
	9.407	/	295.889	May-23	=	3.18%									