

2020-330

**City of Diamondhead
Budget Adjustments
For the Fiscal Year Ending September 30, 2020**

Budget Entry No. (InCode)	Account	ACCT DESCRIPTION	Adjustment Amount	Effect on Budget	Description	Form to Council	Agenda Item	Council Approval	Posted to InCode Date	InCode Packet
<u>Amend Budget for allowance of Incentive Pay and Salary Adjustments</u>										
2021-06	001-110-410.00	Salaries - Administrative	774.25	774.25		12/1/2020				
2021-06	001-110-420.00	Salaries - Non Administrative	(250.00)	(250.00)		12/1/2020				
2021-06	001-110-435.00	Incentive Pay	750.00	750.00		12/1/2020				
2021-06	001-110-465.00	Retirement Match	(669.34)	(669.34)		12/1/2020				
2021-06	001-110-470.00	Social Security Match	77.09	77.09		12/1/2020				
2021-06	001-110-471.00	Medicare Match	18.48	18.48		12/1/2020				
2021-06	001-110-480.00	Health/Life Insurance	(1,902.06)	(1,902.06)		12/1/2020				
2021-06	001-110-490.00	Unemployment	0.00	0.00		12/1/2020				
2021-06	001-140-410.00	Salaries - Administrative	(14,621.29)	(14,621.29)		12/1/2020				
2021-06	001-140-420.00	Salaries - Non Administrative		0.00		12/1/2020				
2021-06	001-140-435.00	Incentive Pay	1,250.00	1,250.00		12/1/2020				
2021-06	001-140-465.00	Retirement Match	8,528.17	8,528.17		12/1/2020				
2021-06	001-140-470.00	Social Security Match	(808.96)	(808.96)		12/1/2020				
2021-06	001-140-471.00	Medicare Match	(193.88)	(193.88)		12/1/2020				
2021-06	001-140-480.00	Health/Life Insurance	(6,929.42)	(6,929.42)		12/1/2020				
2021-06	001-140-490.00	Unemployment	(35.00)	(35.00)		12/1/2020				
2021-06	001-280-410.00	Salaries - Administrative	(2,768.35)	(2,768.35)		12/1/2020				
2021-06	001-280-420.00	Salaries - Non Administrative		0.00		12/1/2020				
2021-06	001-280-435.00	Incentive Pay	1,000.00	1,000.00		12/1/2020				
2021-06	001-280-465.00	Retirement Match	1,054.69	1,054.69		12/1/2020				
2021-06	001-280-470.00	Social Security Match	(106.99)	(106.99)		12/1/2020				
2021-06	001-280-471.00	Medicare Match	(25.64)	(25.64)		12/1/2020				
2021-06	001-280-480.00	Health/Life Insurance	(3,173.49)	(3,173.49)		12/1/2020				
2021-06	001-280-490.00	Unemployment	99.90	99.90		12/1/2020				
2021-06	001-301-410.00	Salaries - Administrative	(16.62)	(16.62)		12/1/2020				
2021-06	001-301-420.00	Salaries - Non Administrative	5,057.60	5,057.60		12/1/2020				
2021-06	001-301-435.00	Incentive Pay	4,500.00	4,500.00		12/1/2020				
2021-06	001-301-465.00	Retirement Match	6,437.78	6,437.78		12/1/2020				
2021-06	001-301-470.00	Social Security Match	525.18	525.18		12/1/2020				
2021-06	001-301-471.00	Medicare Match	127.09	127.09		12/1/2020				
2021-06	001-301-480.00	Health/Life Insurance	1,265.81	1,265.81		12/1/2020				
2021-06	001-301-490.00	Unemployment	35.00	35.00		12/1/2020				
			0.00	0.00	<u>Amend Budget for allowance of Incentive Pay and Salary Adjustments</u>					



Budget Amendment Request

Fund Name: General Fund
Fund-Department #: 001-110
Department Name: Court
Requested by: Catherine Konkell

Date: 12/1/2020
Budget Entry #: 2021-006
Amendment #: 2021-006 (1 of 4)

	Original Budget	Prior Amendments	This Amendment	Revised Budget
Grant Funds			\$ -	\$ -
City Match/Transfer In				-
TOTAL REVENUE	\$ -	\$ -	\$ -	\$ -

EXPENDITURES:

Personnel Services	\$ 129,533.12	\$ -	\$ (1,201.58)	\$ 128,331.54
Supplies	1,905.00			1,905.00
Contractual Services	59,524.90	-		59,524.90
Grants/Subsidies/Allocations				-
Debt Service	-			-
CAPITAL OUTLAY		-		-
TOTAL EXPENDITURES	\$ 190,963.02	\$ -	\$ (1,201.58)	\$ 189,761.44
REVENUE OVER/(UNDER) EXPENDITURES	\$ (190,963.02)	\$ -	\$ 1,201.58	\$ (189,761.44)

OTHER FINANCING SOURCES AND USES:

Transfers In from Other Funds	\$ -	\$ -	\$ -	\$ -
Transfers Out to Other Funds	-	-	-	-
TOTAL ALL	\$ (190,963.02)	\$ -	\$ 1,201.58	\$ (189,761.44)

Description Payroll Budget adjustments :
 Amended FY2021 payroll budget for approved salaries (Agenda Item 2020-263; 11/17/2020) and an incentive pay scale.

Other	Equipment:	Software:
TOTAL COST \$ -		

§ 21-35-25. Revision of municipal budget

Any amendments made pursuant to this section to an originally adopted budget which exceed ten percent (10%) of the total amount appropriated or authorized to be expended in a particular department fund shall be published or posted within two (2) weeks of the action in a newspaper in the same manner as the final adopted budget. Separate amendments to an originally adopted budget during one fiscal year which affect a particular department fund shall be considered as one (1) amendment in determining whether the ten percent (10%) threshold requiring publication or posting has been reached. This publication or posted notice shall contain a description of the amendment, the amount of money and funds affected, and a detailed statement explaining the need and purpose of the amendment. The vote of each member of the municipality's governing authority on each amendment shall be included in the publication or posted notice.



Budget Amendment Request

Fund Name: General Fund
Fund-Department #: 001-140
Department Name: Admin
Requested by: Catherine Konkell

Date: 12/1/2020
Budget Entry #: 2021-006
Amendment #: 2021-006 (2 of 4)

	Original Budget	Prior Amendments	This Amendment	Revised Budget
Grant Funds			\$ -	\$ -
City Match/Transfer In				-
TOTAL REVENUE	\$ -	\$ -	\$ -	\$ -

EXPENDITURES:

Personnel Services	\$ 427,339.17	\$ -	\$ (12,810.38)	\$ 414,528.79
Supplies	22,085.00			22,085.00
Contractual Services	621,317.52	-		621,317.52
Grants/Subsidies/Allocations	40,196.00			40,196.00
Debt Service	-			-
CAPITAL OUTLAY	61,200.00	-		61,200.00
TOTAL EXPENDITURES	\$ 1,172,137.69	\$ -	\$ (12,810.38)	\$ 1,159,327.31
REVENUE OVER/(UNDER) EXPENDITURES	\$ (1,172,137.69)	\$ -	\$ 12,810.38	\$ (1,159,327.31)

OTHER FINANCING SOURCES AND USES:

Transfers In from Other Funds	\$ -	\$ -	\$ -	\$ -
Transfers Out to Other Funds	-	-	-	-
TOTAL ALL	\$ (1,172,137.69)	\$ -	\$ 12,810.38	\$ (1,159,327.31)

Description Payroll Budget adjustments :
 Amended FY2021 payroll budget for approved salaries (Agenda Item 2020-263; 11/17/2020) and an incentive pay scale.

Other

Equipment:

Software:

TOTAL COST \$ -

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Budget Amendment Request

Fund Name: General Fund
Fund-Department #: 001-280
Department Name: Building Department
Requested by: Catherine Konkel

Date: 12/1/2020
Budget Entry #: 2021-006
Amendment #: 2021-006 (3 of 4)

	Original Budget	Prior Amendments	This Amendment	Revised Budget
Grant Funds			\$ -	\$ -
City Match/Transfer In				-
TOTAL REVENUE	\$ -	\$ -	\$ -	\$ -

EXPENDITURES:

Personnel Services	\$ 191,572.62	\$ -	\$ (3,919.88)	\$ 187,652.74
Supplies	5,000.00			5,000.00
Contractual Services	91,892.79	-		91,892.79
Grants/Subsidies/Allocations				-
Debt Service				-
CAPITAL OUTLAY		-		-
TOTAL EXPENDITURES	\$ 288,465.41	\$ -	\$ (3,919.88)	\$ 284,545.53
REVENUE OVER/(UNDER) EXPENDITURES	\$ (288,465.41)	\$ -	\$ 3,919.88	\$ (284,545.53)

OTHER FINANCING SOURCES AND USES:

Transfers In from Other Funds	\$ -	\$ -	\$ -	\$ -
Transfers Out to Other Funds	-	-	-	-
TOTAL ALL	\$ (288,465.41)	\$ -	\$ 3,919.88	\$ (284,545.53)

Description Payroll Budget adjustments :
 Amended FY2021 payroll budget for approved salaries (Agenda Item 2020-263; 11/17/2020) and an incentive pay scale.

Other

Equipment:

Software:

TOTAL COST \$ -

§ 21-35-25. Revision of municipal budget

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