

**EXHIBIT "C"**  
**WORK ASSIGNMENT**  
**WORK ASSIGNMENT NO. 018**  
**Beaux Vue Ph.2 Drainage Improvements**

**PROJECT NUMBER:** \_\_\_\_\_

This Work Assignment is executed in accordance with the Master Services Agreement entered into by **THE CITY OF DIAMONDHEAD** and **DIGITAL ENGINEERING**, on the 29<sup>th</sup> day of October, 2018.

**WHEREAS**, each of said parties represents that it continues to have authority to execute this Work Assignment and that all certifications previously made in said Agreement remain in effect;

**NOW THEREFORE**, the parties hereto do further contract and agree to add the following items of work to the above Agreement under the additional terms and conditions as are hereinafter stated:

*Scope of Work for the City of Diamondhead Beaux Vue Ph.2 Drainage Improvements*

1. Design (*Hourly Not to Exceed*) – Includes field verification of the proposed drainage work, develop drainage alternatives and recommendations, design of drainage improvements, preparation of plans, specifications and a construction cost estimate, and review meeting(s) with the City.
2. Topographical Survey (*Lump Sum*) – Includes preparing of a topographic survey of the project area with elevations, cross-sections, existing structures, and pertinent drainage data. Topographical survey to be done by subconsultant Cassady Acadia Land Surveyors, LLC.
3. Bidding (*Hourly Not to Exceed*) –Includes responding to questions, holding a pre-bid meeting, preparing and issuing addendums, review and evaluation of bids received and making recommendation for award.
4. Construction Administration (*Hourly Not to Exceed*) - Includes holding a pre-construction meeting, attending regularly scheduled progress meetings, review and approval of submittals, review and approval of Contractor's pay estimates and substantial completion inspection.
5. Resident Inspection (*Hourly Not to Exceed*) - Includes the daily inspection of Contractor's work, preparation of daily inspection reports, and attending regularly scheduled progress meetings.



The Labor Rate has been identified in Table 1: Rate Schedule for Labor Hours.

**Table 1: Rate Schedule for Labor Hours**

NAMES	LABOR CLASSIFICATION	RATE
L. Bruce Newton, PE	PRINCIPAL ENGINEER	\$ 162
John M. Stein, PE	SENIOR PROFESSIONAL ENGINEER	\$ 145
Christina Wheeler-Shurley, PE	SENIOR PROFESSIONAL ENGINEER	\$ 145
Abby Gollott	PROJECT ENGINEER	\$ 95
Michael Prine	SENIOR CAD TECHNICIAN	\$ 90
Candice Cox	SENIOR ADMINISTRATION	\$ 50
Ronnie Vanney, Jr.	RESIDENT PROJECT REPRESENTATIVE	\$ 70

Both parties hereto represent that they have authority to enter into this Work Assignment No. 018, as "Exhibit "C" of the Agreement executed by and between the City and Engineer to which is now made a part of said Agreement.

**SO EXECUTED AND AGREED THIS THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2021.**

**CITY OF DIAMONDHEAD**

By: \_\_\_\_\_

Title: \_\_\_\_\_

**WITNESS** this my signature in execution hereof, this the \_\_\_\_ day of \_\_\_\_\_, 2021,

**DIGITAL ENGINEERING**

**ATTEST:** \_\_\_\_\_

  
By: L. Bruce Newton, PE., Executive Vice President



## **WORK ASSIGNMENT TERM**

No new Work Assignments shall be executed after October 28, 2021.

This WORK ASSIGNMENT shall be effective upon the latest date of execution. However, the Engineer may not begin work prior to receiving a Notice to Proceed.

## **DBE GOAL**

*The DBE goal established for this Work Assignment shall be 0%.*

## **KEY PERSONNEL**

### **PRINCIPAL ENGINEER**

L. Bruce Newton, PE

### **SENIOR PROFESSIONAL ENGINEER**

John M. Stein, PE

### **SENIOR PROFESSIONAL ENGINEER SENIOR CADD TECHNICIAN**

Christina Wheeler-Shurley, PE

Michael Prine

### **PROJECT ENGINEER**

Abby Gollott

### **RESIDENT PROJECT REPRESENTATIVE**

Ronnie Vanney, Jr.

### **SENIOR ADMINISTRATION**

Candice Cox

## **PROGRESS SCHEDULE**

A schedule for this work assignment will be established within 30 days of the Notice to Proceed.

## **MAXIMUM ALLOWABLE COST**

### **Contract Maximums:**

Under no circumstances shall the amount payable by the Owner for this assignment exceed **\$34,912.00** (Total of all Charges) without the prior consent of both parties. The fee is broken out as follows:

Design	\$22,612.00	Hourly Not to Exceed
Topographical Survey	\$2,500.00	Lump Sum
Bidding	\$1,500.00	Hourly Not to Exceed
Construction Administration	\$3,800.00	Hourly Not to Exceed
<u>Resident Inspection</u>	<u>\$4,500.00</u>	Hourly Not to Exceed
<b>Total</b>	<b>\$34,912.00</b>	