



Diamondhead Police Department

5000 Diamondhead Circle, Diamondhead, MS 39525
(228) 222-4649 Fax (228) 222-4654



Date: July 31, 2026

To: Jeannie Klein
City Clerk
City of Diamondhead

From: Captain Darryl Russell
Diamondhead Police Department

Subject: Request for Removal of Motorola VHF Car Radios from City Inventory

Dear Mrs. Klein

This letter serves as formal notification that the Diamondhead Police Department is requesting the removal of seven (7) Motorola PM400 VHF car radios purchased in 2012 and 2013 from the City's equipment inventory.

These radios have reached the end of their useful service life and are no longer functional or compatible with current department communication systems. They have been replaced with upgraded communication equipment that is fully integrated with the department's modern radio network.

As these older radios are no longer in use and cannot be repurposed, I respectfully request that they be formally removed from the City's fixed asset records to accurately reflect the department's current equipment holdings.

Please advise if any additional documentation, serial numbers, or verification is required to complete this removal.

Sincerely,

Captain Darryl Russell

Asset ID:00000140	PM400 Mobile Radio	SN:019TNN5055
Asset ID:00000147	PM400 Mobile radio	SN:019TNN5563
Asset ID:00000153	PM400 Mobile radio	SN:019TNN5077
Asset ID:00000163	PM400 Mobile Radio	SN:019TNN5036
Asset ID:00000173	PM400 Mobile Radio	SN:019TNN5037
Asset ID:00000196	PM400 Mobile Radio (Tag missing)	SN:019TNU3361
Asset ID:00000197	PM400 Mobile Radio (Tag missing)	SN:019TPC8773



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Date: July 31, 2026

To: Jeannie Klein
City Clerk
City of Diamondhead

From: Captain Darryl Russell
Diamondhead Police Department

Subject: Request for Removal of Inoperable Paper Shredder

Dear Mrs. Klein,

This letter serves as formal notification that the Diamondhead Police Department is requesting the removal of a Swingline Shredder from the City's inventory.

The Swingline paper shredder was purchased in 2019 and has reached its end of life. It is no longer in use, has no residual value, and cannot be repurposed within the department. Accordingly, I respectfully request that the item be formally removed from the City's fixed asset and equipment inventory to accurately reflect the department's current equipment holdings.

Please let me know if any additional documentation, serial numbers, or verification is required to complete this process.

Sincerely,

Captain Darryl Russell

Asset ID: 0000048, Swingline Shredder

SN: 1758605D/PM1822803987



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Date: July 31, 2026

To: Jeannie Klein
City Clerk
City of Diamondhead

From: Captain Darryl Russell
Diamondhead Police Department

Subject: Request for Removal of Obsolete Dash Cameras from City Inventory

Dear Mrs. Klein,

This letter serves as formal notification that the Diamondhead Police Department is requesting the removal of 8 Digital Alley, obsolete in-car dash camera systems, from the City's inventory.

These dash cameras have reached the end of their service life and are no longer operational or compatible with current departmental technology. The systems have already been replaced with an upgraded Utility Rocket dash camera system that is fully integrated with each patrol vehicle's in-car equipment.

The older dash camera units are no longer in use, have no residual value, and cannot be repurposed within the department. Accordingly, I respectfully request that these items be formally removed from the City's fixed asset and equipment inventory to accurately reflect the department's current equipment holdings.

Please let me know if any additional documentation, serial numbers, or verification is required to complete this process.

Sincerely,

Captain Darryl Russell

Asset ID 00000205, DVM 500 digital video camera, SN: 01F4982C.
Asset ID 00000204, DVM 500 digital video camera, SN: 01F49876.
Asset ID 00000148, DVM 500 DAI radio V3, SN: 01F4-9150.
Asset ID 00000158, DVM 500 DAI radio V3, SN: 01F4-9152.
Asset ID 00000169, DVM 500 DAI radio V3, SN: 01F4-9162.
Asset ID 00000174, DVM 500 DAI radio V3, SN: 01F4-9159.
Asset ID 00000164, DVM 500 DAI radio V3, SN: 01F4-9157.
Asset ID 00000154, DVM 500 camera and audio, SN: 01F4-9151.



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Date: July 31, 2026

To: Jeannie Klein
City Clerk
City of Diamondhead

From: Captain Darryl Russell
Diamondhead Police Department

Subject: Request for Removal of Returned TASER Devices from City Inventory

Dear Mrs. Klein,

This letter serves as formal notification that the Diamondhead Police Department is requesting the removal of ten(10) older-model TASER devices from the City's equipment inventory.

These TASER units were returned to AXON Enterprises, Inc. as part of the department's equipment upgrade program. The returned devices were credited toward the purchase of new TASER models, which have since been issued and placed into service.

As these older TASERs are no longer in the department's possession and have been accounted for through the manufacturer's return and credit process, I respectfully request that they be removed from the City's fixed asset records to accurately reflect the department's current inventory.

Please advise if any additional documentation or transaction records are needed to finalize this adjustment.

Sincerely,

Captain Darryl Russell

Asset ID: 00000115	Taser, X26E Yellow & Black	SN: X00-691465
Asset ID: 00000116	Taser, X26E Yellow & Black	SN:X00-710802
Asset ID: 00000026	Taser, yellow and black X26	SN:X00-652798
Asset ID: 00000019	Taser, yellow and black X26	SN:X00-660554
Asset ID: 00000020	Taser, yellow and black X26	SN:X00-686350
Asset ID: 00000021	Taser, yellow and black X26	SN:X00-686358
Asset ID: 00000022	Taser, yellow and black X26	SN:X00-660550
Asset ID: 00000023	Taser, yellow and black X26	SN:X00-669011
Asset ID: 00000024	Taser, yellow and black X26	SN:X00-686346
Asset ID: 00000025	Taser, yellow and black X26	SN:X00-686363



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Date: November 5, 2025

To: Jeannie Klein
City Clerk
City of Diamondhead

From: Captain Darryl Russell
Diamondhead Police Department

Subject: Request for Removal of Trek Police Bicycle from City Inventory

Dear Mrs. Klein,

This correspondence serves as formal notification that the Trek Police Bicycle currently listed on the City of Diamondhead Police Department's inventory is no longer in the department's possession and should be removed from the City's fixed asset records.

In May 2024, the bicycle was transported to the Hancock County Sheriff's Office for a mechanical inspection and to be placed back into serviceable condition. After a brief period, an effort was made to retrieve the bicycle; however, it could not be located. It is believed that during this same timeframe, the Sheriff's Office conducted a disposal process of unclaimed and damaged bicycles, and the Trek Police Bicycle may have been mistakenly included in that process and subsequently destroyed.

At this time, all reasonable efforts to locate or recover the bicycle have been unsuccessful. The department respectfully requests that the item be removed from the City's asset inventory to reflect its current disposition.

Please let me know if any additional documentation, reporting, or verification is required to complete this process.

Sincerely,

Captain Darryl Russell

Asset ID: 00000376 2015 Police Shimano Trek Bike 17.5" Frame Black/White SN: WTU161C1820L