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February 24, 2020

Mayor Thomas E. Schafer, IV
City of Diamondhead
5000 Diamondhead Circle
Diamondhead, MS 39525

Project: STP-0010-00(024)LPA/107477
County: Hancock

Dear Mayor Schafer:

Reference is made to our letter to you dated November 13, 2019 in regard to acceptance on the subject project.

This is our formal notice that all work in accordance with the Agreement with the Mississippi Department of Transportation and the City of Diamondhead known as Surface Transportation Program Project STP-0010-00(024)LPA/107477701 Hancock County, has been satisfactorily completed and upon acceptance by the City of Diamondhead hereby officially accepted by the undersigned on the same date.

Effective November 4, 2019 you released the contractor of further maintenance and other contractual responsibilities, including public liability, with final acceptance being deferred until all duties and obligations imposed under the contract have been fulfilled. You are authorized to officially accept the work by the contractor and a model letter for your guidance has been prepared and enclosed. Upon official acceptance of the Agreement between the City of Diamondhead and the Department of Transportation, this project will be concluded except for the articles which pertain to the maintenance and regulations of the completed improvement and the save harmless provisions that will remain applicable.



Mayor Thomas E. Schafer, IV
February 24, 2020
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In the preparation of the letter of final acceptance of the work to the contractor, please make distribution as shown on the enclosed model letter. This distribution is necessary to advise appropriate Division of the Mississippi Department of Transportation of your acceptance of the work.

Sincerely,

MS DEPARTMENT OF TRANSPORTATION

EG:ky

pc:
LPA Engineer
Auditor
Planning Engineer
Financial Management Director
Environmental Director
Director of Intermodal Planning
Materials Engineer
Director of Right of Way
Programs Manager
District Engineer (Castleberry)
District LPA Coordinator (Seyfarth)
Project Engineer (Phelan)
Central Records
Construction File
Pickering Firm, Inc.

Attachment

BY:


EARL GLENN, JR., P.E.
STATE CONSTRUCTION ENGINEER

APPROVED:


BRIAN D. RATLIFF, P.E.
CHIEF ENGINEER


MELINDA L. MCGRATH, P.E.
EXECUTIVE DIRECTOR

SAMPLE MODEL LETTER

Date

Contractor's name

Attn: Prime contractor's representative that executes the contract shown in Section 902

Contractor's address

Contractor's city, state, and zip

Re: Final Acceptance

PROJECT NO:

COUNTY:

Dear Sir/Madam:

Reference is made to your contract with the City of _____, known as Local Surface Transportation Program Project No. _____.

County, has been satisfactorily completed and said work is hereby officially accepted by the undersigned, effective _____.

This acceptance terminates your contract and releases you of any further obligations to the _____.

Sincerely,

pc:

State LPA Engineer-MDOT 77-01

State Construction Engineer-MDOT 73-01

District Engineer-MDOT

District LPA Coordinator

Central Records-MDOT 89-01

LPA CE&I Engineer