

AGENDA
HANCOCK COUNTY REGIONAL SOLID WASTE
March 9, 2020 at 8:30 a.m.
City of Bay St. Louis Conference Room
Bay St. Louis, MS

1. Call to Order
2. Pledge of Allegiance
3. Moment of Silence
4. Public Recognition or Comments
5. Board of Director Comments
 - A. Grapple Truck - Decision from each entity
 - B. Recycling continue contract – Decision from each entity
 - C. Motion to move April meeting to Thursday, April 9th at 3:45PM
6. **Consent Agenda**
 - A. Motion to Approve minutes dated February 10, 2020.
 - B. Motion to approve docket dated March 9, 2020 in the amount of \$255,323.91.
 - C. Motion to Accept Statement of Revenue and Expense and Balance Sheet dated for February 19, 2020.
 - D. Motion to accept Waste Management request for CPI rate adjustment for disposal (\$28.34 to \$29.05 CPI Increase of .71).
 - E. Authorize administrator representative to apply for the Solid Waste Enforcement Officer's Grant and to other available grants, if any, and authorize Chairman to execute grant applications.
7. Hancock County Solid Waste Enforcement Officer Report
8. Engineer Report
9. Administrator Report
10. Attorney Report
11. Adjourn

**MINUTES OF THE
HANCOCK COUNTY REGIONAL SOLID WASTE
MANAGEMENT AUTHORITY
February 10, 2020**

The Board of Directors of the Hancock County Regional Solid Waste Management Authority held its meeting at the City of Bay St. Louis Conference Center at 8:30 a.m.

Call to Order

The meeting of the Board of Directors convened at 8:30 A.M. February 10, 2020 at the Bay St. Louis Conference Center Located at 598 Main Street, Bay Saint Louis, MS.

Board Members present at the start of the meeting were Jeremy Burke, Mike Reso, Tommy Schafer, Jeffrey Reed, Greg Shaw and Eddie Favre.

Board Attorney Heather Smith was present
Dawn Malley representing Compton Engineering, Administrator was present.

It was determined there was a quorum and the following proceedings were held.

AT THIS TIME 8:36AM DIRECTOR MIKE FAVRE ENTERED THE MEETING

MOTION TO APPROVE MINUTES DATED JANUARY 13, 2020

Motion was made by Director Mike Favre seconded by Director Greg Shaw to approve minutes dated January 13, 2020.

The following roll call vote was taken.

VOTING YEA: Directors Jeremy Burke, Mike Reso, Tommy Schafer, Jeffrey Reed, Mike Favre, Greg Shaw and Eddie Favre.

VOTING NAY: None

ABSENT AND NOT VOTING: Director Mike Smith

Motion was declared carried.

ORDER TO APPROVE DOCKET DATED FEBRUARY 10, 2020

Motion was made by Director Mike Favre seconded by Director Greg Shaw to approve the docket dated February 10, 2020 in the amount of \$2262,644.89.

The following vote was taken.

VOTING YEA: Directors Jeremy Burke, Mike Reso, Tommy Schafer, Jeffrey Reed, Mike Favre, Greg Shaw and Eddie Favre.

**MINUTES OF THE
HANCOCK COUNTY REGIONAL SOLID WASTE
MANAGEMENT AUTHORITY
February 10, 2020**

VOTING NAY: None

ABSENT AND NOT VOTING: Director Mike Smith

Motion was declared carried. A copy of the docket is attached hereto as Exhibit A.

**MOTION TO ACCEPT THE STATEMENT OF REVENUE AND EXPENSE SHEET
AND BALANCE SHEET DATED JANUARY 21, 2020**

Motion was made by Director Mike Favre seconded by Director Greg Shaw to accept the Statement of Revenue and Expense Sheet and Balance Sheet dated for January 21, 2020.

The following vote was taken.

VOTING YEA: Directors Jeremy Burke, Mike Reso, Tommy Schafer, Jeffrey Reed, Mike Favre, Greg Shaw and Eddie Favre.

VOTING NAY: None

ABSENT AND NOT VOTING: Director Mike Smith

Motion was declared carried. A copy of the sheet is attached hereto as Exhibit B.

ORDER TO ADJOURN

Motion was made by Director Jeffrey Reed seconded by Director Mike Reso to adjourn.

The following vote was taken:

VOTING YEA: Directors Jeremy Burke, Mike Reso, Tommy Schafer, Jeffrey Reed, Mike Favre, Greg Shaw and Eddie Favre.

VOTING NAY: None

ABSENT AND NOT VOTING: Director Mike Smith

Motion was declared carried and the meeting was adjourned.

Minutes of the February 10, 2020 meeting.

Approved by:

Jeremy Burke	Chairman	
	Title	Date

**DOCKET OF CLAIMS
3/9/2020**

	<u>AMOUNT</u>	<u>CHECK BALANCE</u>
The First		
BEGINNING CHECK BOOK BALANCE		\$182,904.01
DEPOSITS		
Interest for February 2020	\$ 193.61	\$183,097.62
City of Bay St. Louis (January 2020 Collection Billing)	\$ 44,791.27	\$227,888.89
City of Diamondhead (January 2020 Collection Billing)	\$ 38,749.50	\$266,638.39
City of Bay St. Louis (Dumpsters January 2020)	\$ 240.68	\$266,879.07
City of Waveland (January 2020 Collection Billing and Rolloff Dumpster)	\$ 25,579.59	\$292,458.66
Hancock County (January 2020 Collection Billing)	\$ 70,020.50	\$362,479.16
Hancock County (Dumpster January 2020)	\$ 3,596.63	\$366,075.79
Hancock County (Millage January 2020)	\$ 78,656.75	\$444,732.54
Hancock County (Millage February 2020)	\$ 78,656.75	\$523,389.29
	\$ -	\$523,389.29
	\$ -	\$523,389.29

Total \$ 340,485.28

CHECKS

Withdrawals/Payments

		\$523,389.29
Ck# 3252 Jeremy Burke (Per Diem 2-10-20)	\$ 40.00	\$ 523,349.29
Ck# 3253 Mike Reso (Per Diem 2-10-20)	\$ 40.00	\$ 523,309.29
Ck# 3254 Tommy Schafer (Per Diem 2-10-20)	\$ 40.00	\$ 523,269.29
Ck# 3255 Jeffrey Reed (Per Diem 2-10-20)	\$ 40.00	\$ 523,229.29
Ck# 3256 Greg Shaw (Per Diem 2-10-20)	\$ 40.00	\$ 523,189.29
Ck# 3257 Eddie Favre (Per Diem 2-10-20)	\$ 40.00	\$ 523,149.29
Ck# 3258 Mike Favre (Per Diem 2-10-20)	\$ 40.00	\$ 523,109.29
Ck# 3259 US. Postal Service (PO Box Fees)	\$ 64.00	\$ 523,045.29
Ck# 3260 Gulf Coast Bookkeeping (Bookkeeping Feb 2020)	\$ 150.00	\$ 522,895.29
Ck# 3261 Waste Mang. (Collection/Bulky/Carts Feb 2020)	\$ 179,055.64	\$ 343,839.65
Ck# 3262 Waste Mang (HC Dumpster Feb 2020)	\$ 3,596.57	\$ 340,243.08
Ck# 3263 Waste Mang (BSL Dumpster Feb 2020)	\$ 240.68	\$ 340,002.40
Ck# 3264 Waste Mang. (Waveland Dumpster Feb 2020)	\$ 85.22	\$ 339,917.18
Ck# 3265 Waste Mang. (Recycling Dumpster DH Jan 30th, Feb 5th, 12th, 14th)	\$ 1,661.24	\$ 338,255.94
Ck# 3266 King Construction (Landfill Feb 2020)	\$ 16,886.25	\$ 321,369.69
Ck# 3267 Waste Mang. Pecan Grove (Disposal Feb 2020)	\$ 38,758.38	\$ 282,611.31
Ck# 3268 Compton Engineering (Admin. Feb 2020)	\$ 1,700.00	\$ 280,911.31
Ck# 3269 Butler Snow (Attorney Fees Feb 2020)	\$ 2,250.00	\$ 278,661.31
Ck# 3270 Waste Mang. (Rolloff @ King Landfill Feb 2020)	\$ 327.91	\$ 278,333.40
Ck# 3271 Waste Mang. (Rolloff City Yard 688 Hwy 90 BSL Feb 2020)	\$ 300.58	\$ 278,032.82
Ck# 3272 Waste Mang. (Recycle Dumpsters Feb 2020)	\$ 9,987.44	\$ 268,065.38
	\$ -	\$ 268,065.38

\$ 255,323.91

10:25 AM

02/19/20

Accrual Basis

Hancock County Solid Waste Authority Statement of Revenue & Expense January 2020

	Jan 20	Budget	Oct '19 - Jan 20	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
City of Bay St. Louis					
Bulk Waste	4,825.70	4,946.34	19,302.80	19,785.34	59,356.00
Collection	39,965.57	40,964.68	159,862.28	163,858.66	481,576.00
Dumpster	26.28	1,250.00	3,027.79	5,000.00	15,000.00
Total City of Bay St. Louis	44,817.55	47,161.00	182,192.87	188,644.00	565,932.00
City of Diamondhead					
Bulk Waste	2,804.50	2,875.00	11,218.00	11,500.00	34,500.00
Cart Rental	3,834.00	3,850.00	14,536.00	15,400.00	46,200.00
Collection	32,311.00	33,118.75	129,244.00	132,475.00	397,425.00
Recycling	0.00	12,305.41	35,830.10	49,221.66	147,665.00
Total City of Diamondhead	38,749.50	52,149.16	190,628.10	208,596.66	625,790.00
City of Waveland					
Bulk Waste	2,746.70	2,833.34	10,986.80	11,333.34	34,000.00
Collection	22,747.67	23,316.66	90,990.68	93,266.66	279,800.00
Dumpster	85.22	89.16	340.88	356.66	1,070.00
Total City of Waveland	25,579.59	26,239.16	102,318.36	104,956.66	314,870.00
Hancock County					
Bulk Waste	5,662.25	5,808.34	22,649.00	23,233.34	69,700.00
Cart Rental	7,337.00	7,520.84	29,348.00	30,083.34	90,250.00
Collection	57,021.25	58,450.00	228,085.00	233,800.00	701,400.00
Dumpster	3,596.63	3,500.00	14,386.34	14,000.00	42,000.00
Emergency	0.00	350.00	1,938.14	1,400.00	4,200.00
Millage	78,656.75	92,949.41	314,627.00	371,797.66	1,115,393.00
Total Hancock County	152,273.88	168,578.59	611,033.48	674,314.34	2,022,943.00
Interest (Bank)	271.99	183.34	1,006.14	733.34	2,200.00
Total Income	261,692.51	294,311.25	1,087,178.95	1,177,245.00	3,531,735.00
Expense					
Administrator	1,700.00	1,700.00	6,800.00	6,800.00	20,400.00
Advertising	0.00	25.00	357.50	100.00	300.00
Attorney	2,250.00	2,250.00	9,000.00	9,000.00	27,000.00
Audit	0.00	708.34	0.00	2,833.34	8,500.00
Bookkeeping	250.00	166.66	700.00	666.66	2,000.00
Directors Fees	240.00	416.66	1,320.00	1,666.66	5,000.00
Dumpsters and Rolloffs	4,420.80	5,189.16	21,389.55	20,756.66	62,270.00
Engineering	0.00	1,250.00	0.00	5,000.00	15,000.00
Garbage Collection	179,055.84	191,666.68	716,222.56	768,666.66	2,300,000.00
Garbage Disposal	48,663.17	47,000.00	178,901.19	188,000.00	564,000.00
Insurance	0.00	1,500.00	8,560.24	6,000.00	18,000.00
Miscellaneous	0.00	25.00	0.00	100.00	300.00
Plan Amendment Expense	0.00	4,218.66	0.00	16,866.66	50,600.00
Recycling Bins (Curbside)	0.00	12,305.41	35,830.10	49,221.66	147,665.00
Recycling Dumpsters	9,617.53	10,333.34	38,513.72	41,333.34	124,000.00
Rubbish Landfill	14,187.75	15,416.66	61,726.25	61,666.66	185,000.00
Seminars/Travel	0.00	16.66	0.00	66.66	200.00
SW Enforcement Officer	0.00	2,500.00	0.00	10,000.00	30,000.00
Total Expense	260,394.89	296,688.21	1,079,121.11	1,186,744.96	3,560,235.00
Net Ordinary Income	1,297.62	-2,374.96	8,057.84	-9,499.96	-28,500.00
Other Income/Expense					
Other Income					
Grant (Public Notice Outreach)	0.00	500.00	0.00	2,000.00	6,000.00
Grant (SW Officer)	0.00	1,875.00	15,000.00	7,500.00	22,500.00
Total Other Income	0.00	2,375.00	15,000.00	9,500.00	28,500.00
Net Other Income	0.00	2,375.00	15,000.00	9,500.00	28,500.00
Net Income	1,297.62	0.04	23,057.84	0.04	0.00

10:27 AM
02/19/20
Accrual Basis

Hancock County Solid Waste Authority
Balance Sheet
As of January 31, 2020

	<u>Jan 31, 20</u>
ASSETS	
Current Assets	
Checking/Savings	
The First Checking	<u>371,885.44</u>
Total Checking/Savings	<u>371,885.44</u>
Accounts Receivable	
Accounts Receivable	<u>364,870.55</u>
Total Accounts Receivable	<u>364,870.55</u>
Other Current Assets	
Prepaid Insurance	<u>9,577.34</u>
Total Other Current Assets	<u>9,577.34</u>
Total Current Assets	<u>746,333.33</u>
TOTAL ASSETS	<u>746,333.33</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	<u>262,644.89</u>
Total Accounts Payable	<u>262,644.89</u>
Total Current Liabilities	<u>262,644.89</u>
Total Liabilities	<u>262,644.89</u>
Equity	
Retained Earnings	<u>460,630.60</u>
Net Income	<u>23,057.84</u>
Total Equity	<u>483,688.44</u>
TOTAL LIABILITIES & EQUITY	<u>746,333.33</u>



March 5, 2020

Mrs. Dawn Malley
Hancock County Solid Waste Authority
P.O. Box 116
Bay St. Louis, 39520

Dear Mrs. Malley:

First, I'd like to say, "Thank You!" for being Waste Management customers. It's a privilege to service your residents each day through the residential contract and we're also very grateful to receive the solid waste at Pecan Grove landfill as well. We're proud to work with Hancock County and the cities within.

Pursuant to the terms of our contract for residential waste disposal services, we are submitting for your annual review the annual CPI calculation for the March 1, 2020 rate adjustment. I have included with this letter a copy of the Consumer Price Index for All Urban Consumers (CPI-U). The calculation of the CPI increase is as follows:

The net change is 2.49% increase which equates to a new rate of \$29.05. The documentation of the calculation is attached for your review. If approved, the increase would be effective on March 1, 2020.

<u>Current rate</u>	<u>CPI Increase</u>	<u>New rate</u>
\$28.34	\$.71	\$29.05

Estimated monthly increase of about \$1,127.17, annual estimated increase of about \$13,525.99 based on current tonnages.

Thank you again for your continued partnership. Please let me know if you have any questions or if I can be of assistance in anyway.

Best Regards,

Jenna Bass
Public Sector Solutions Representative

Hancock County
Disposal contract

MAS Acct 135-5825
Hancock County Solid Waste Authority
PO Box 116
Bay St. Louis, MS 39520

Section 5.00 Rate Adjustments

March 1st Rate Modification Date

Bureau of Labor Statistics, Consumer Price Index for All Urban Consumers (CPI-U) All Items

Index Value for 1st month prior to commencement - January

As soon as possible after Rate Modification Date:

- i. Index value on 1st full month prior to commencement of contract
- ii. index value on rate modification date preceding the date of statement
- iii. net percentage change
- v. increase or decrease in fees

Current Rates

MSW	\$	28.34
	\$	-
Total	\$	28.34

Avg Tons per month 1587.56
Avg Monthly charge \$ 44,991.40

CPI - U All Urban Consumers

- i. CPI - U All Items 251.712 Index Value 1st full month prior to commencement - January 2019
- ii. CPI - U 257.971 Index Value on rate modification date preceding date of statement - January 2020
- iii. % Change 2.49%

iv. Increase in Fees - Effective March 1, 2020

	Old Rate	CPI % Increase	Increase Amount	New Rate
Garbage	\$ 28.34	2.49%	\$ 0.71	\$ 29.05

Avg Tons per month 1587.56
New Avg Monthly charge \$ 46,118.56
Average increase per month \$ 1,127.17
Average Annual Increase \$ 13,525.99