



Mayor Schafer IV	
Councilmember L'Ecuyer	At-Large
Councilmember Depreo	Ward 1
Councilmember Moran	Ward 2
Councilmember Morgan	Ward 3
Vacant	Ward 4

**MINUTES**  
**REGULAR MEETING OF THE CITY COUNCIL**  
**Tuesday, February 18, 2020**  
**6:00 PM CST**  
Council Chambers, City Hall

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**Call to Order.**

Invocation - Mayor Schafer

Pledge of Allegiance

Roll Call

**PRESENT:**

Ward 1 Nancy Depreo

Ward 2 Alan Moran - via teleconference

Ward 3 Jamie Morgan

Councilmember-At-Large Lindsay L'Ecuyer

Mayor Thomas E. Schafer, IV

**Confirm or Adjust Agenda Order**

Motion made by Ward 1 Depreo, seconded by Ward 3 Morgan.

Voting Yea: Ward 1 Depreo, Ward 2 Moran, Ward 3 Morgan, Councilmember-At-Large L'Ecuyer, Mayor Schafer, IV

**MOTION CARRIED     UNANIMOUSLY**

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**Presentation Agenda.**

**Council Comments.**

1. The next Regular Meeting of the City Council will Tuesday, March 3, 2020 at 6:00 p.m. CST in Council Chambers located at 5000 Diamondhead Circle.
2. City Hall will be closed Tuesday, February 25, 2020 for Mardi Gras.
3. A Special Election to fill the Ward 4 City Council vacancy will be held March 3, 2020.
4. Proclaim February 29, 2020 Rare Disease Day in the City of Diamondhead. Mayor Schafer presented the Proclamation to Councilmember Depreo who serves as the Mississippi Rare Action Network Volunteer State Ambassador.

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**City Manager's Report.**

1. Special Election – A special election will be held on March 3 to fill the vacancy for the council member from Ward 4. Two candidates have signed up to run for office to fill this seat. If you have any questions about this election, please contact Mrs. Jeannie Klein, our city clerk.
2. Street Paving Project – The city is working on a large street paving project. Phase I of the project will pave 7.5 miles of roadways and Phase II will pave another 3.5 miles. The city budgeted \$1.4 million for street paving this year. The contractor will be working for the next several months to complete this work. As of last Friday, 20 streets have already been improved. There is a map in city hall that shows the streets to be improved in Phase I. Please drive safe when workers are in the area.
3. Change Order for Paving Project – Since the contractor will be working on part of Golf Club Drive in Phase I, I am recommending that we add two small sections of Golf Club to this phase. The cost is \$38K, but this work would allow us to be done with Golf Club Drive for several years since the rest will be in good condition.
4. 25-Year Comprehensive Plan – I have distributed the proposal from Orion Planning to the city council for our new 25-year comprehensive plan. Bob Barber will be present at our next meeting to answer questions from the council and we hope to begin working on this year long project next month.
5. Bridge Assessment – When the city accepted the streets and bridges, we accepted them in “as is condition”. I have had two requests inquiring about the condition of the bridge at Cherry Hill Drive entering Glen Eagle subdivision since this bridge goes over the golf cart path. The Hancock County School system also called to inquire if it was built to sustain school bus traffic earlier this school year. The other bridge in the city limits is on Diamondhead Drive North. I feel it is prudent for the city to have a professional structural engineer examine the two bridges and give us an opinion as to the condition and safety for our residents.
6. Subdivision Regulations – I am expecting to get the final draft of the subdivision regulations by Friday from Covington Engineer. Once received, I plan to distribute that document to the city council, the planning and zoning commission, local developers and engineers, and the Diamondhead Water and Sewerage Department. We will receive comments for 2 weeks. That will allow us to have the subdivision regulations on the agenda for the planning and zoning commission at the end of March and for council consideration at the first meeting in April.
7. Strategic Plan for Projects – I have been working to develop a strategic plan for projects in the city. This plan focuses on five major areas: water access; water quality and drainage improvements; economic development and job creation; greenspace, parks and trails; and education. Since I became city manager, there has been much discussion about various projects for the city. This strategic plan is a tool I am using to create a vision for what our city council and residents want to see in our city. This will allow me to develop a plan to work towards achieving these ambitious goals. As I have stated before, there will be over \$50 million dollars distributed annually through grants to the Mississippi Coast over the next 15 years. If Diamondhead wants to receive any of these funds to benefit our community, we need a plan. I hope to present this to the council and our residents in the next couple of weeks.
8. POA Update – I have requested a public meeting with the POA board members as instructed by the council through their general manager. I have not heard back from them about scheduling such a public

meeting. I am talking and meeting with Tom Koger, the general manager for the POA, on a regular basis. This council and I get asked very often if there is a plan after the expiration of the covenants; unfortunately as of today, the POA has not communicated a finalized plan to its membership. They are supposed to be working on this. Your city council has developed a "last resort plan" to help fund amenities in the future if the POA board request the city to accept some or all the amenities. I believe it is important to maintain the quality of all our amenities for our residents to enjoy. The pools, tennis courts, marina, golf courses, parks, community center, airport, and county club are assets that make Diamondhead a special place. But, the POA is a private corporation, and the city council cannot make the POA board of directors do anything. I want the city council to be in a position that is financially responsible to all residents to help maintain the amenities, if asked by the POA board. As everyone knows, last year the city council voted unanimously to ask the State Legislature for a local private bill that would allow the city to create a parcel assessment to fund the amenities, if requested by the POA board. Ultimately, the residents would have to vote to approve such a new fee before it could be implemented by the City of Diamondhead. I continue to keep this issue as a very high priority and will continue to work to assist the POA with a solution to this community problem.

9. Krewe of Diamondhead Mardi Gras Parade – This Saturday is the Krewe of Diamondhead Mardi Gras parade. We are excited to have this parade for our residents and visitors to enjoy. The parade route has been posted online and Facebook. Since we have absentee voting at City Hall on Saturday, the parade will roll about 12:15pm after the polls close, and that is also when streets will be closed off until the parade is over. We hope everyone has a great time at the Mardi Gras parade in Diamondhead, and we would like to thank the Krewe for their hard work to put on this parade for the community. We would also like to recognize our very own Jamie Morgan as the queen of the parade this year. Hail to the queen!

#### **Public Comments on Agenda Items.**

Tim Kelly - Devil's Elbow Restoration and recreation plans.

#### **Policy Agenda.**

#### **Minutes:**

- a. February 4, 2020 Regular Meeting

Approve Minutes of February 4, 2020.

Motion made by Ward 1 Depreo, Seconded by Ward 3 Morgan.

Voting Yea: Ward 1 Depreo, Ward 2 Moran, Ward 3 Morgan, Councilmember-At-Large L'Ecuyer, Mayor Schafer, IV

**MOTION CARRIED UNANIMOUSLY**

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**Resolutions:**

- a. **2020-054:** Motion to adopt Resolution 2020-009 thereby authorizing the City Clerk pursuant to MS Code 27-7-803 to submit to Mississippi Intercept Company unpaid debt owed to the City for Debt Setoff through the Department of Revenue and for other related matters.

Motion made by Ward 1 Depreo, Seconded by Ward 3 Morgan.

A roll call vote was taken as follows:

Voting Yea: Ward 1 Depreo, Ward 2 Moran, Ward 3 Morgan, Councilmember-At-Large L'Ecuyer, Mayor Schafer, IV

**MOTION CARRIED UNANIMOUSLY**

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**Consent Agenda:**

Motion to approve Agenda Items a - k by consent:

Motion made by Ward 1 Depreo, Seconded by Ward L'Ecuyer.

- a. **2020-041:** Motion to approve Change Order No. 1 in the amount of \$38,910.30 to the contract with Huey P Stockstill, LLC for additional mill and overlay on Golf Club Drive.
- b. **2020-043:** Motion to approve payment to Linfield, Hunter & Junius, Inc. in the amount of \$5,857.50 for professional services relating to the Master Plan for Undeveloped Areas.
- c. **2020-044:** Motion to approve payment in the amount of \$3,190.96 to James. J. Chiniche for professional services relating to East Aloha Widening Project.
- d. **2020-045:** Motion to approve payment to James J. Chiniche in the amount of \$1,275.00 for professional services relating to Devil's Elbow Restoration.
- e. **2020-046:** Motion to approve payment request in the amount of \$1,843.75 from James. J. Chiniche for professional services relating to East Aloha Improvement Phase 1.
- f. **2020-047:** Motion to approve payment in the amount of \$1,127.50 to James. J. Chiniche for professional services relating to Shepards Square Design.
- g. **2020-048:** Motion to approve a Master Engineering Work Assignment with Digital Engineering in the amount of \$6,675.00 to perform structure assessments the bridge on Diamondhead Drive North and Cherryhill Drive.
- h. **2020-049:** Motion to approve payment in the amount of \$13,202.00 to Digital Engineering for professional services relating to the construction phase of the Roadway Improvements/Paving Project.
- i. **2020-050:** Motion to approve payment to Digital Engineering in the amount of \$1,067.00 for professional services relating to the GIS Maintenance.
- j. **2020-051:** Motion to approve Pay Application No. 1 in the amount of \$198,071.19 to Huey P. Stockstill, LLC for roadway improvements.
- k. **2020-052:** Motion to approve a Master Services Agreement Work Assignment with Digital Engineering in the amount of \$4,097.34 for construction materials testing services for the Roadway Improvements Project.

Voting Yea: Ward 1 Depreo, Ward 2 Moran, Ward 3 Morgan, Councilmember-At-Large L'Ecuyer, Mayor Schafer, IV

**MOTION CARRIED UNANIMOUSLY**

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**Action Agenda.**

Motion made by Ward 1 Depreo, Seconded by Ward 3 Morgan to approve the Docket of Claims and Payroll Payables as follows:

- a. Motion to approve Docket of Claims (Claims DKT156855 - DKT156891) in the amount of 315,205.54.
- b. Motion to approve Payroll Payables PR CLAIM034 in the amount of \$30,129.56, PR CLAIM035 in the amount of \$2,613.74, PR CLAIM036 in the amount of \$30,723.24, Docket of Claims (DKT156844 - DKT156854) totaling \$44,987.60.

Voting Yea: Ward 1 Depreo, Ward 2 Moran, Ward 3 Morgan, Councilmember-At-Large L'Ecuyer, Mayor Schafer, IV

**MOTION CARRIED UNANIMOUSLY**

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**Routine Agenda.**

Motion to accept Departmental Reports for the month of January 2020.

Motion made by Ward 1 Depreo, Seconded by Ward 3 Morgan.

Voting Yea: Ward 1 Depreo, Ward 2 Moran, Ward 3 Morgan, Councilmember-At-Large L'Ecuyer, Mayor Schafer, IV

- a. Motion to accept Department Reports:

Building Department	Police Department
Privilege Licensing	Solid Waste
Fire Department	

**MOTION CARRIED UNANIMOUSLY**

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**Public Comments on Non-Agenda Items. – None.**

**Adjourn/Recess.**

At 6:30 p.m. and with no further business to come before the Council at this time,

Motion made by Ward 4 L'Ecuyer, Seconded by Ward 1 Depreo.

Voting Yea: Ward 1 Depreo, Ward 2 Moran, Ward 3 Morgan, Councilmember-At-Large L'Ecuyer, Mayor Schafer, IV

**MOTION CARRIED UNANIMOUSLY**

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Thomas E. Schafer, IV  
Mayor

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Jeannie Klein  
City Clerk