

WORK ASSIGNMENT

WORK ASSIGNMENT NO. _____

PROJECT NUMBER: 26071.00; Kolo Ct Ditch Improvements

This Work Assignment is executed in accordance with the Master Services Agreement entered into by the City of Diamondhead, Mississippi and Pickering Firm, Inc. on the 29th day of October, 2021.

WHEREAS, each of said parties represents that it continues to have authority to execute this Work Assignment and that all certifications previously made in said Agreement remain in effect;

NOW THEREFORE, the parties hereto do further contract and agree to add the following items of work to the above Agreement under the additional terms and conditions as are hereinafter stated:

SPECIFIC SCOPE OF WORK FOR THIS WORK ASSIGNMENT OR PHASE

See 'Attachment A – Scope of Services'

WORK ASSIGNMENT TERM

No new Work Assignments shall be executed after October 28, 2024 at 11:59 P.M. CST.

This WORK ASSIGNMENT shall be effective upon the latest date of execution hereof and continue until October 28, 2024 at 11:59 P.M. CDT. However, the Engineer may not begin work prior to receiving a Notice to Proceed.

DBE GOAL

The DBE goal established for this Work Assignment shall be zero percent (0%).

KEY PERSONNEL

CITY PROJECT MANAGER:

Jon McCraw

**CONSULTANT PROJECT MANAGER:
(Certified as a Professional Engineer to do
business in the State of Mississippi)**

Cara Wagner, PE (MS #26030)

PROGRESS SCHEDULE

Applications, meetings, and other items requested by the client will be prepared and submitted in a timely fashion following client request.

MAXIMUM ALLOWABLE COST

Contract Maximums:

Under no circumstances shall the amount payable by the City for this assignment exceed **\$28,900** (Total of all Charges exclusive of easement plats to be paid on a per each basis) plus the cumulative fee for Easement Plats as referenced below, without the prior written consent of both parties. The Labor Rates have been identified in Table 2: Rate Schedule for Labor Hours.

Table 1: Compensation for Services Breakdown

Basic Services		
Phase #	Phase Title	Fee (labor hour/unit cost)
VI	Wetland Delineation	\$ 3,900

Table 2: Rate Schedule for Labor Hours

NAMES	LABOR CLASSIFICATION	RATE
	Principal Engineer (P.E.)	\$ 162
	Senior P.E. (licensed > 10 yr)	\$145
	Senior P.E. (licensed >5, <10 yr)	\$125
	Professional Engineer	\$ 105
	Senior Project Manager (min. 15 yr Experience)	\$115
	Project Engineer	\$ 95
	Professional Land Surveyor	\$98
	Survey Crew Chief	\$68
	Instrumental Person	\$41
	Senior CAD Technician (15+ yr of Experience)	\$90
	Senior CAD Technician (min. 15 yr Experience)	\$80
	CAD Technician	\$70
	Clerical	\$50
	Senior Administration (15yr + Experience)	\$80
	Resident Project Representative	\$ 75
	Engineering/Specification Technician	\$ 65
	Student Intern/Co-op	\$40
	Scientist	\$85
	Biologist	\$115
	1 man GPS Survey Crew	\$150
	2 man GPS Survey Crew	\$175
	Drone (minimum charge, up to half day)	\$350
	Drone (more than half day to all day)	\$475

Both parties hereto represent that they have authority to enter into this Work Assignment as "Exhibit C" of the Agreement executed by and between the City and Engineer to which is now made a part of said Agreement.

SO EXECUTED AND AGREED THIS THE _____ DAY OF _____.

City of Diamondhead, Mississippi

By: _____

WITNESS this, my signature, in execution hereof, this the 23st day of September, 2022.

Pickering Firm, Inc.

ATTEST: _____

Austin Keith

By: Cara Wagner, PE

ATTACHMENT A – SCOPE OF SERVICES

General Project Description

In general, the Engineer will perform wetland delineation, environmental permitting, preparation of easement plats, engineering design (including production of construction documents), bid phase, and construction engineering and inspection services relative to the rehabilitation of existing ditch between the manhole southwest of Lono Pl and the second manhole west of there (approximately 135 linear feet). Riprap will be utilized for approximately 135 linear feet between existing sewer manholes. Grouted riprap will be considered in areas.

Items not specifically outlined below are excluded from this proposal; subsequent services may be added, as mutually agreed upon by both parties, as either an amendment to this contract or as a separate contract.

Phase VI – Mitigation Assistance (\$3,900)

Mitigation Assistance

- Consult with the USACE to determine the Wetland Acreage mitigation credits to be purchased.
- Develop recommendations of mitigation banks and/or in-lieu fee programs.
- Facilitate the purchasing of the mitigation credits and issue notification to the USACE.

Additional Services

Any service not specifically outlined above is excluded from Pickering Firm, Inc.'s scope of work. In the event you request additional services over and above the subject scope of work, we will perform said additional services under a new work assignment or an amendment to this work assignment. Additional Services may include, but are not limited to: preparation of right-of-way or easement acquisition documents, environmental assessments, project permitting, engineering design of proposed improvements not outlined above.