



Mayor Schafer IV
Councilmember L'Ecuyer At-Large
Councilmember Depreo Ward 1
Councilmember Moran Ward 2
Councilmember Morgan Ward 3
Councilmember Clark Ward 4

MINUTES
REGULAR MEETING OF THE CITY COUNCIL
Tuesday, June 16, 2020
6:00 PM CST
Council Chambers, City Hall

Call to Order.

At 6:05 p.m. Mayor Schafer called the meeting order.

Invocation - Councilmember Moran

Pledge of Allegiance

Roll Call

PRESENT

Ward 1 Nancy Depreo

Ward 2 Alan Moran

Ward 3 Jamie Morgan

Ward 4 Charles Clark

Councilmember-At-Large Lindsay L'Ecuyer

Mayor Thomas E. Schafer, IV

Confirm or Adjust Agenda Order

Public Hearing

a. Public Hearing - Tax Increment Financing Redevelopment Plan

Lawrence Leyens provided an overview of the proposed Tax Increment Financing (TIF) Redevelopment Plan. Mayor Schafer opened the floor public comment. With no one coming forward to address the Council, Mayor Schafer closed the session for public comment.

Presentation Agenda.

- a. Jason Chiniche of Chiniche Engineering - Noma Drive Public Access Improvements Project
- b. Toni Grey, President - Diamondhead SPCA

Council Comments.

- a. The next regularly scheduled meeting of the Council will be held Tuesday, July 7, 2020 at 6:00 p.m. in Council Chambers at 5000 Diamondhead Circle. A Recess Meeting will be held prior to the Regular Meeting on July 7th for a FY21 Budget Workshop.
- b. Tomorrow, June 17th, marks the 50th anniversary of the formation of the Community of Diamondhead.
- c. City Hall will be closed on Friday, July 3rd in further observance of the July 4th Holiday.

City Manager's Report.

1. Road Paving Project Phase II – Tonight we are asking for authorization to accept our engineer's recommendation to reject the low bid from Landshapers, Inc. due to irregularities and to accept the bid from Warren Paving for phase II of our road paving project. This includes paving 3.5 miles of roads.
2. Damage Assessment from Tropical Storm Cristobal – This tropical storm delivered a storm surge of 7.5 ft., which was higher than expected. MEMA and the Hancock EOC have been taking pictures and recording damage. MEMA implemented a new phone app for reporting storm damage. It is called Crisis Track. In addition, this system allows residents to self-report. The city has sent an eblast to residents with this information. Overall, damage in Diamondhead was minimal. But, there is plenty of vegetation on the roads of the southside. We are working to have this removed as quickly as possible following FEMA guidelines for debris removal.
3. Debris Monitoring Contract – I am still waiting to hear back from the MEMA review of the RFQ for debris monitoring for Diamondhead. As soon as we have it back, we will present this to council for consideration.
4. **Incode Upgrade for Building Department** – As everyone knows, there has been a drastic increase in new home construction in the city over the last few years, and this is expected to continue with more volume. I have provided the council with a report showing the number of inspections and permits issued annually since 2016. This is stressing the capacity of our building department, so I am asking the council for approval to purchase the new Incode Community Development Software. This will allow the building inspector and code enforcement officer to work remotely in the field, so they can be more efficient. We will also purchase 3 tablets to use in the field with the new software.
5. Grant Applications for Consideration –
 - a. **Tidelands grant application** is due by June 30. I am asking for authorization to submit the application to assist with cost of the Noma Drive Waterfront District, including boat launch and boardwalk. This is what our engineer presented as a sketch tonight to the council. We also applied for this on the FY20 application, but no decision has been made as of today by the legislature. We are hoping to receive word on that in the next few weeks.
 - b. **GOMESA Grant application** is also due June 30. A couple of local legislatures recommended that the city apply for a GOMESA grant to help with the Noma Drive waterfront district project. This grant is to fund phase 2 of the project, which is mostly the boardwalk.
 - c. **GOMESA Grant application** for a drainage, flood prevention and water quality improvement project. This is due by June 30. After looking over the Waggoner Engineer report that was presented to the county, there were 16 projects identified in Diamondhead. There are 3 projects that impact the same outfall, which passes under Kapalama through Coon Branch. Two of these projects were ranked as highest priority by Waggoner Engineering. The third is located directly adjacent to these two project locations. This area frequently has flooded streets and drastic flooding along Coon Branch. It is my goal that annually we can apply for a GOMESA grant and other funding sources to improve all 16 of these drainage problem areas.

Public Comments on Agenda Items. None.

Policy Agenda.

Minutes:

1. Motion to approve the June 2, 2020 Regular Meeting Minutes

Motion made by Ward 1 Depreo, Seconded by Ward 3 Morgan to approve the Minutes of June 2, 2020 Regular Meeting.

Voting Yea: Ward 1 Depreo, Ward 2 Moran, Ward 3 Morgan, Ward 4 Clark, Councilmember-At-Large L'Ecuyer, Mayor Schafer, IV

MOTION CARRIED UNANIMOUSLY

Resolutions:

3. **2020-168:** Motion to adopt Resolution 2020-036 ratifying the proclaiming the existence of a local emergency effective 7:00 a.m. June 5, 2020 due to Tropical Storm Cristobal.

Motion made by Ward 1 Depreo, Seconded by Ward 3 Morgan to adopt Resolution 2020-036 ratifying the proclaiming of an existence of a local emergency effective 7:00 a.m. effective June 5, 2020 due to Tropical Storm Cristobal.

Voting Yea: Ward 1 Depreo, Ward 2 Moran, Ward 3 Morgan, Ward 4 Clark, Councilmember-At-Large L'Ecuyer, Mayor Schafer, IV

MOTION CARRIED UNANIMOUSLY

4. **2020-172:** Motion to adopt Resolution 2020-037 thereby authorizing a grant application to the Department of Marine Resources for Mississippi Tidelands Trust Fund Program FY22 funding in the amount of \$400,000 for Diamondhead Noma Drive Public Access Improvements Phase 2 and for other related purposes.

Motion made by Ward 1 Depreo, seconded by Ward 2 Moran to adopt Resolution 2020-037 thereby authorizing a grant application to the Department of Marine Resources for Mississippi Tidelands Trust Fund Program FY22 funding in the amount of \$400,000 for Diamondhead Noma Drive Public Access Improvements Phase 2 and for other related purposes.

Voting Yea: Ward 1 Depreo, Ward 2 Moran, Ward 3 Morgan, Ward 4 Clark, Councilmember-At-Large L'Ecuyer, Mayor Schafer, IV

MOTION CARRIED UNANIMOUSLY

5. **2020-173:** Motion to adopt Resolution 2020-038 thereby authorizing a grant application to the Mississippi Department of Marine Resources for Mississippi Gulf of Mexico Energy Security Act (GOMESA) funding in the amount of \$582,500.00 for Noma Drive Public Access Improvements Phase 2.

Motion made by Ward 1 Depreo, Seconded by Ward 4 Clark to adopt Resolution 2020-038 thereby authorizing a grant application to the Mississippi Department of Marine Resources for Mississippi Gulf of Mexico Energy Security Act (GOMESA) funding in the amount of \$582,500.00 for Noma Drive Public Access Improvements Phase 2.

Voting Yea: Ward 1 Depreo, Ward 2 Moran, Ward 3 Morgan, Ward 4 Clark, Councilmember-At-Large L'Ecuyer, Mayor Schafer, IV

MOTION CARRIED UNANIMOUSLY

- 6. 2020-174:** Motion to adopt Resolution 2020-039 thereby authorizing a grant application to the Mississippi Department of Marine Resources for Mississippi Gulf of Mexico Energy Security Act (GOMESA) funding in the amount of \$1,193,447.01 for Phase 1 Diamondhead Drainage, Flood Prevention, and Water Quality Improvement Project.

Motion made by Ward 2 Moran, Seconded by Ward 3 Morgan by to adopt Resolution 2020-039 thereby authorizing a grant application to the Mississippi Department of Marine Resources for Mississippi Gulf of Mexico Energy Security Act (GOMESA) funding in the amount of \$582,500 for Phase 1 Diamondhead Drainage, Flood Prevention, and Water Quality Improvement Project.

Voting Yea: Ward 1 Depreo, Ward 2 Moran, Ward 3 Morgan, Ward 4 Clark, Councilmember-At-Large L'Ecuyer, Mayor Schafer, IV

MOTION CARRIED UNANIMOUSLY

Consent Agenda:

Motion made by Ward 1 Depreo, seconded by Ward 3 Morgan to approve the following agenda items by consent:

- 7. 2020-167:** Motion approve to amend agreement with Tyler Technologies to include InCode Community Development Software for the Building Department in the amount of \$18,400 for setup and migration including an annual fee of \$4,800.00 and authorize the purchase 3 tablets.
- 8. 2020-169:** Motion to approve payments Digital Engineering in the amount of \$738.00 for Paving Phase 1, \$525.00 for Spec/Plan Review, \$3,008.50 GIS Maintenance and \$15,940.05 MDOT Feasibility Study.

Voting Yea: Ward 1 Depreo, Ward 2 Moran, Ward 3 Morgan, Ward 4 Clark, Councilmember-At-Large L'Ecuyer, Mayor Schafer, IV

MOTION CARRIED UNANIMOUSLY

Action Agenda.

- 9. 2020-170:** Motion to accept the engineer's recommendation to reject the low bid for Roadway Improvements Phase 2 received from Land Shaper, Inc. due to irregularities and to accept and award the next low bid for Roadway Improvements Phase 2 received from Warren Paving, Inc. base bid in the amount of \$445,188.13 and Alternate No. 1 in the amount of \$11,868.00 for a total bid award of \$457,05.13.

Motion made by Ward 1 Depreo, seconded by Councilmember-At-Large L'Ecuyer to accept the engineer's recommendation to reject the low bid for Roadway Improvements Phase 2 received from Land Shaper, Inc. due to irregularities and to accept and award the next low bid for Roadway Improvements Phase 2 received from Warren Paving, Inc. base bid in the amount of \$445,188.13 and Alternate No. 1 in the amount of \$11,868.00 for a total bid award of \$457,05.13.

Voting Yea: Ward 1 Depreo, Ward 2 Moran, Ward 3 Morgan, Ward 4 Clark, Councilmember-At-Large L'Ecuyer. Voting Nay: Mayor Schafer, IV

MOTION CARRIED

- 10. 2020-165:** Motion to authorize Necaise & Company to exclude Public Employees Retirement System (PERS) cost analysis from the Consolidated Financials.

Motion made by Ward 1 Depreo, seconded by Ward 3 Morgan to authorize Necaise & Company to exclude Public Employees Retirement System (PERS) cost analysis from the Consolidated Financials.

Voting Yea: Ward 1 Depreo, Ward 3 Morgan, Ward 4 Clark, Councilmember-At-Large L'Ecuyer
Voting Nay: Ward 2 Moran, Mayor Schafer, IV

MOTION CARRIED

- 11. 2020-171:** Discussion regarding expiration of Master Service Agreements for Engineering Services.

Councilmember Depreo moved to open the floor for discussion. Through discussion by Council, it was recommended that the City Manager prepare a motion to extend the existing Master Service Agreements for an additional year.

Routine Agenda.

Claims Payable

Motion made by Ward 1 Depreo, Seconded by Ward 3 Morgan to approve the following Claims Payables by consent:

- 12. Motion to approve the Docket of Claims (DKT157198 - DKT157237) in the amount of \$201,777.94.
- 13. Motion to approve Payroll Payables Claims DKT157187 - DKT 157197 in the amount of \$43,835.85, PRCLAIM048 in the amount of \$30,670.92, PRCLAIM \$3,011.54 and PRCLAIM046 in the amount of \$30,903.65.

Voting Yea: Ward 1 Depreo, Ward 2 Moran, Ward 3 Morgan, Ward 4 Clark, Councilmember-At-Large L'Ecuyer, Mayor Schafer, IV

MOTION CARRIED UNANIMOUSLY

Department Reports

Motion made by Ward 1 Depreo, seconded by Ward 2 Moran to accept the following Departmental Reports:

- a. Police Department
- Building Department
- Solid Waste
- Privilege License

- b. May 2020 Financial Reports.

Voting Yea: Ward 1 Depreo, Ward 2 Moran, Ward 3 Morgan, Ward 4 Clark, Councilmember-At-Large L'Ecuyer, Mayor Schafer, IV

MOTION CARRIED UNANIMOUSLY

Public Comments on Non-Agenda Items.

Dempsey Milton, former Planning and Zoning Commission Chairman, addressed the Council regarding rumored allegations against him.

Adjourn/Recess.

Motion made by Ward 1 Depreo, seconded by Ward 3 Morgan to Recess until July 7, 2020 at 5:30 p.m.

Voting Yea: Ward 1 Depreo, Ward 2 Moran, Ward 3 Morgan, Ward 4 Clark, Councilmember-At-Large L'Ecuyer, Mayor Schafer, IV

MOTION CARRIED UNANIMOUSLY

Thomas E. Schafer, IV
Mayor

Jeannie Klein
City Clerk