

## **Hazard Mitigation Subrecipient Program Agreement**

Under this Agreement, the interests and responsibilities of the Recipient, hereinafter referred to as the State will be executed by the Mississippi Emergency Management Agency. Mr. Stephen C. McCraney, the Governor's Authorized Representative (GAR), is designated to represent the State. The Subrecipient of this Agreement is Diamondhead, City of. The interests and responsibilities of the Subrecipient will be executed by the Subrecipient's designated applicant's agent.

Under the Hazard Mitigation Grant **4536-0014** federal funds in the amount of \$ **131,306.40**, are hereby awarded to the Subrecipient as stated below under the following conditions:

Approved Total Project Cost: \$ 145,896.00		
Federal Cost Share:	\$131,306.40	90%
State Cost Share:	\$0.00	
Local Cost Share:	\$14,589.60	10%

The Subrecipient agrees and understands that:

1. He/She has legal authority to apply for assistance on behalf of the subrecipient.
2. The Subrecipient will provide all necessary financial and managerial resources to meet the terms and conditions of receiving federal and state assistance.
3. The Subrecipient will use Hazard Mitigation Assistance Grant Program funds solely for the purpose for which these funds are provided and as approved by the Governor's Authorized Representative. Allowable costs shall be determined in accordance with the Robert T. Stafford Disasters Relief and Emergency Assistance Act.
4. The payments for approved projects will be on an eligible cost reimbursement basis and subject to receipt and approval of invoices.
5. The Subrecipient is aware that limited funding available for mitigation requires cost sharing, and that the Subrecipient is required to provide the full non-federal share for such mitigation activities.
6. The Subrecipient will establish and maintain a proper accounting system to record expenditures of disaster funds following generally accepted accounting standards or as directed by the Governor's Authorized Representative.

7. The local cost-share funding will be available within the specified time.
8. The Subrecipient will give state and federal agencies designated by the Governor's Authorized Representative, access to and the right to examine all records and documents related to the use of disaster assistance funds.
9. The Subrecipient will return to the state, within 15 days of such request by the Governor's Authorized Representative, any progress payments that are not supported by audit or other federal or state review of documentation maintained by the Subrecipient.
10. The Subrecipient will comply with all applicable codes and standards as pertains to this project and agree to provide maintenance as appropriate.
11. The Subrecipient will comply with all applicable provisions of federal and state laws and regulations regarding procurement of goods and services.
12. The Subrecipient will comply with all federal and state statutes and regulations relating to non-discrimination. The Subrecipient will establish and maintain an active program of nondiscrimination in disaster assistance as outlined in implementing regulations. This program will encompass all Subrecipient actions under this Agreement.
13. The Subrecipient will comply with provisions of the Hatch Act limiting the political activities of public employees.
14. The Subrecipient will comply, as applicable, with provisions of the Davis Bacon Act relating to labor standards.
15. The Subrecipient will comply with the National Flood Insurance Program and the community's flood protection ordinance.
16. The Subrecipient will not enter any cost-plus-percentage-of-cost contracts for the completion of Hazard Mitigation Assistance Grant Projects.
17. The Subrecipient will not enter any contract with any party that is debarred or suspended from participating in State or Federal assistance programs.
18. The Subrecipient will provide the Recipient copies of audit reports that include funds provided under this agreement.
19. The Subrecipient agrees that the disaster relief project contained in this Agreement will be completed by **October 13, 2025**. Completion dates may be extended upon justification by the Subrecipient and approval by the Governor's Authorized Representative and the Federal Emergency Management Agency.

20. Construction Project Requirement- Acceptance of Federal funding requires the Recipient and any Subrecipients to comply with all Federal, state, and local laws before the start of any construction activity. Failure to obtain all appropriate Federal, state, and local environmental permits and clearances may jeopardize Federal funding. Any change to the approved scope of work will require re-evaluation by FEMA for the recipient and Subrecipient compliance with the National Environmental Policy Act and other was and Executive Orders.
21. If ground-disturbing activities occur during construction, the Subreceptent must ensure monitoring of ground disturbance, and if any potential archaeological resources are discovered, the Subrecipient will immediately cease construction in that area and notify the MEMA Office of Mitigation. Documentation must be provided of the monitoring efforts.
22. There shall be no changes to this Agreement unless mutually agreed upon, in writing, by both parties to the Agreement.

If the Subrecipient violates any of the conditions of this agreement or applicable federal and state regulations; the State shall notify the Subrecipient that financial assistance for the project in which the violation occurred will be withheld until such violation has been corrected to the satisfaction of the State. In addition, the State may also withhold all or any portion of financial assistance which has been or is to be made available to the Subrecipient for other disaster relief projects under the Act, this or other agreements, and applicable federal and state regulations until adequate corrective action is taken.

The undersigned does hereby agree with all terms and conditions of this agreement.

\_\_\_\_\_  
Stephen C. McCraney  
Governor's Authorized Representative

\_\_\_\_\_  
Subrecipient's Authorized Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date



U.S. Department of Homeland Security  
Region 4  
3005 Chamblee Tucker Road  
Atlanta Georgia 30341

**FEMA**

125

May 19, 2025

Mr. Stephen McCraney, Executive Director  
Mississippi Emergency Management Agency  
Post Office Box 5644  
Pearl, MS 39288

Attention: Ms. Jana Henderson  
State Hazard Mitigation Officer

Reference: Hazard Mitigation Grant Program (HMGP)  
Project DR-4536-0014-R  
City of Diamondhead Generator Project

Dear Mr. McCraney,

We are pleased to inform you that the project referenced above has been approved for \$145,896.00 with a federal share of \$131,306.40 (90%) and a non-federal share of \$14,589.60 (10%) to be paid by the City of Diamondhead.

The following is the approved Scope of Work (SOW) for the project:

The City of Diamondhead will procure and install one (1) fixed 125kW diesel generator for the Department of Public Works and two (2) portable 45kW diesel generators to be stored at the Department of Public Works facility. This will allow these locations to provide continuous service during a loss of power.

**Project Site Locations:**

Site Location	Address	Coordinates	Generator Types
Public Works	98910 Kapalama Dr	30.102681,-89.351288	125kW Fixed
Storage Facility	98910 Kapalama Dr	30.401932,-89.351255	40kW Portable
Storage Facility	98910 Kapalama Dr	30.401932,-89.351255	40kW Portable

**Standard Conditions:**

- Any change to the approved scope of work will require re-evaluation for compliance with NEPA and other Laws and Executive Orders.
- This review does not address all federal, state, and local requirements. Acceptance of federal funding requires recipient to comply with all federal, state and local laws. Failure to obtain all appropriate federal, state, and local environmental permits and clearances may jeopardize federal funding.
- If ground disturbing activities occur during construction, applicant will monitor ground disturbance and if any potential archeological resources are discovered, will immediately cease construction in that area and notify the State and FEMA.

**Quarterly Progress Reporting:**

Per 44 CFR 206.438(c), recipients must provide a quarterly progress report to FEMA indicating the status and completion date for each project funded. The report should also

include any problems or circumstances affecting completion dates, scope of work, or project cost that may result in non-compliance with the approved grant conditions. Please include this HMGP project in your future quarterly reports.

**Scope of Work Changes:**

The recipient must obtain prior approval from FEMA before implementing changes to the approved project SOW. Per the Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments, 2 CFR 200:

- The Recipient must obtain prior written approval for any budget revision which would result in a need for additional funds.
- A change in the scope of work must be approved by FEMA in advance regardless of the budget implications.
- The Recipient must notify FEMA as soon as significant developments become known, such as delays or adverse conditions that might raise costs or delay completion, or favorable conditions allowing lower cost or earlier completion.

**Period of Performance:**

FEMA does not establish activity completion timeframes for individual subawards. Recipients are responsible for ensuring that all approved activities are completed by the end of the grant Period of Performance (POP). The POP for DR-4536 is October 13, 2025. In accordance to 2 CFR 200.343(a) and (b), all closeout liquidation period (CLP) documentation of incurred costs during the POP must be submitted no later than January 13, 2026. Any extensions of the grant POP must be submitted to FEMA 60 days prior to the expiration date.

The obligation report and the Record of Environmental Consideration (REC) are enclosed for your records. The obligated funds are available for withdrawal from the **Payment Management System** on sub-account number **4536DRMSP00000145**.

If you have any questions, please contact Alicia Schoening at (470) 321-1065.

Sincerely,

**SHEMEEKA H  
JOHNSON**

Digitally signed by  
SHEMEEKA H JOHNSON  
Date: 2025.05.23 11:07:42  
-04'00'

Shemeeka H. Johnson, Chief  
Disaster Implementation Branch  
Mitigation Division

**Enclosures:**

Obligation Report Supplemental No 36  
Record of Environmental Consideration

5/1/2025

1:08 PM

## FEDERAL EMERGENCY MANAGEMENT AGENCY

HMGP-OB-01

## HAZARD MITIGATION GRANT PROGRAM

## Obligation

Disaster No	FEMA Project No	Amendment No	State Application ID	Action No	Supplemental No	State	Recipient
4536	14 -R	1	14	1	36	MS	Statewide

Subrecipient: Diamondhead

Project Title : City of Diamondhead - Permanent and Portable Generator

Subrecipient FIPS Code: 045-19100

Total Amount Previously Allocated	Total Amount Previously Obligated	Total Amount Pending Obligation	Total Amount Available for New Obligation
\$131,306.40	\$131,306.40	\$0.00	\$0.00

  

Project Amount	Subrecipient Management Cost Amount	Total Obligation	IFMIS Date	IFMIS Status	FY
\$131,306.40	\$0.00	\$131,306.40	04/30/2025	Accept	2025

Comments

Date: 04/30/2025 User Id: DBURKETT

Comment: 4536-0014-R-DR-MS-HM Diamondhead Grant POP 10/13/2025 Application 14 City of Diamondhead 4 Permanent and Portable Generator Allocation 22 April Spend Plan Federal share \$131,306.40 Supplement 36 approved HMO.

Date: 04/30/2025 User Id: ASCHOEN3

Comment: 4536; POP 10/13/2025, #-0014 4 City of Diamondhead standby and portable generator project \$145,896.00 - \$131,306.40 (fed sha \$14,589.60 (non-fed share).

Authorization

Preparer Name: ALICIA SCHOENING

Preparation Date: 04/30/2025

HMO Authorization Name: DEBORAH BURKETT

HMO Authorization Date: 04/30/2025

12/10/2024

## FEDERAL EMERGENCY MANAGEMENT AGENCY

REC-01

14:12:45

## RECORD OF ENVIRONMENTAL CONSIDERATION (REC)

Project HMGP-4536-0014-MS (2)

Title: City of Diamondhead Fixed and Portable Generators

## NEPA DETERMINATION

Non Compliant Flag: No

EA Draft Date:

EA Final Date:

EA Public Notice Date:

EA Fonsi

Level: CATEX

EIS Notice of Intent

EIS ROD Date:

**Comment** SOW: City of Diamondhead, Hancock County, MS, applicant proposes to purchase and install a 125 kW generator and associated features on new concrete pad at 98910 Kapalama Dr. Diamondhead, MS 39525 (30.402664, -89.351314). Additionally, purchase 2 portable Light Towers to be stored at 98910 Kapalama Dr. Diamondhead, MS 39525 (30.40176, -89.35123).

SOWC: City of Diamondhead, Hancock County, MS, applicant proposes to purchase and install a fixed generator and associated features on new concrete pad at the Department of Public Works 98910 Kapalama Dr. Diamondhead, MS 39525 (30.402681, -89.351288). Additionally, purchase 2 portable generators to be stored at 98910 Kapalama Dr. Diamondhead, MS 39525 (30.401932, -89.351255).  
- vyin - 12/06/2024 18:09:27 GMT

## CATEX CATEGORIES

Catex Category Code	Description	Selected
*n18	(*n18) Federal Assistance for Construction or Installation of Structures, Facilities, or Equipment to Ensure Continuity of Operations. Federal assistance for the construction or installation of measures for the purpose of ensuring the continuity of operations during incidents such as emergencies, disasters, flooding, and power outages involving less than one acre of ground disturbance. Examples include the installation of generators, installation of storage tanks of up to 10,000 gallons, installation of pumps, construction of structures to house emergency equipment, and utility line installation. This CATEX covers associated ground disturbing activities, such as trenching, excavation, and vegetation removal of less than one acre, as well as modification of existing structures.	Yes
a6	(a6) Procurement of non-hazardous goods and services, and storage, recycling, and disposal of non-hazardous materials and wastes, that complies with applicable requirements and is in support of routine administrative, operational, or maintenance activities. Storage activities must occur on previously disturbed land or in existing facilities. Examples include but are not limited to: (a) Office supplies, (b) Equipment, (c) Mobile assets, (d) Utility services, (e) Chemicals and low level radio nuclides for laboratory use, (f) Deployable emergency response supplies and equipment, and (g) Waste disposal and contracts for waste disposal in established permitted landfills and facilities.	Yes

## EXTRAORDINARY

Extraordinary Circumstance Code

Description

Selected ?

No Extraordinary Circumstances were selected

## ENVIRONMENTAL LAW / EXECUTIVE ORDER

## RECORD OF ENVIRONMENTAL CONSIDERATION (REC)

Project HMGP-4536-0014-MS (2)

Title: City of Diamondhead Fixed and Portable Generators

Environmental Law/ Executive Order	Status	Description	Comment
Clean Air Act (CAA)	Completed	Project will not result in permanent air emissions - Review concluded	
Coastal Barrier Resources Act (CBRA)	Completed	Project is not on or connected to CBRA Unit or otherwise protected area - Review concluded	
Clean Water Act (CWA)	Completed	Project would not affect any water of the U.S. - Review concluded	
Coastal Zone Management Act (CZMA)	Completed	Project is located in a coastal zone area and/or affects the coastal zone	
	Completed	State administering agency does not require consistency review - Review concluded	
Executive Order 11988 - Floodplains	Completed	No effect on floodplain/flood levels and project outside floodplain - Review concluded	EO 11988: Project sites are within an Unshaded X zone per Hancock County flood insurance rate map (FIRM) panel number # 28045C0263D dated 10/16/2009. - vyin - 12/06/2024 18:12:01 GMT
Executive Order 11990 - Wetlands	Completed	No effects on wetlands and project outside wetlands - Review concluded	EO 11990: Project is not located in wetlands per review of USFWS National Wetlands Inventory (NWI) mapper, accessed 12/02/2024. - vyin - 12/06/2024 18:12:17 GMT
Executive Order 12898 - Environmental Justice for Low Income and Minority Populations	Completed	Low income or minority population in or near project area	EO 12898: No minority or low-income populations were identified through program coordination and public involvement, state EJ community lists or maps, or EJSCREEN reports for the area around 98910 Kapalama Dr. Diamondhead, MS 39525 (30.402664, - 89.351314). Therefore, no additional review for potential EJ concerns is required. - vyin - 12/06/2024 18:12:33 GMT
	Completed	No disproportionately high and adverse impact on low income or minority population - Review concluded	
Endangered Species Act (ESA)	Completed	Listed species and/or designated critical habitat present in areas affected directly or indirectly by the federal action	ESA: Per review of the Services' best available data of threatened and endangered species including designated critical habitat(s) for the proposed action area(s) - vyin - 12/06/2024 18:10:38 GMT
	Completed	No effect to species or designated critical habitat (See comments for justification) - Review concluded	



# **RECORD OF ENVIRONMENTAL CONSIDERATION (REC)**

**Project** HMGP-4536-0014-MS (2)

**Title:** City of Diamondhead Fixed and Portable Generators

<b>Environmental Law/ Executive Order</b>	<b>Status</b>	<b>Description</b>	<b>Comment</b>
Farmland Protection Policy Act (FPPA)	Completed	Project does not affect designated prime or unique farmland - Review concluded	
Fish and Wildlife Coordination Act (FWCA)	Completed	Project does not affect, control, or modify a waterway/body of water - Review concluded	
Migratory Bird Treaty Act (MBTA)	Completed	Project located within a flyway zone	
	Completed	Project does not have potential to take migratory birds - Review concluded	
Magnuson-Stevens Fishery Conservation and Management Act (MSA)	Completed	Project not located in or near Essential Fish Habitat - Review concluded	
National Historic Preservation Act (NHPA)	Completed	Applicable executed Programmatic Agreement. Activity meets Programmatic Allowance (enter date and # in comments) - Review concluded	Per the executed Programmatic Agreement for Mississippi executed September 15, 2016 and amended (4) August 16, 2024, the SOW meets Stipulation I.A.7.g. and Allowance II.D.2.a as per SOI Qualified Michelle Houston. - mhousto9 - 12/06/2024 16:06:51 GMT
Wild and Scenic Rivers Act (WSR)	Completed	Project is not along and does not affect Wild and Scenic River - Review concluded	

## **CONDITIONS**

### **Standard Conditions:**

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This review does not address all federal, state and local requirements. Acceptance of federal funding requires recipient to comply with all federal, state and local laws. Failure to obtain all appropriate federal, state and local environmental permits and clearances may jeopardize federal funding.

If ground disturbing activities occur during construction, applicant will monitor ground disturbance and if any potential archeological resources are discovered, will immediately cease construction in that area and notify the State and FEMA.