



MINUTES
REGULAR MEETING OF THE CITY COUNCIL
Tuesday, September 16, 2025
6:00 PM CST
Council Chambers, City Hall

Call to Order.

Invocation - Mayor Liese

Pledge of Allegiance

Roll Call

PRESENT

Mayor Anna Liese

Ward 1 Shane Finley

Ward 2 Ricky Sheppard

Ward 3 Jessie Harwood

Ward 4 Austin Clark

ABSENT

Councilmember-At-Large Gerard Maher

Confirm or Adjust Agenda Order

Motion made by Mayor Liese, Seconded by Ward 3 Harwood to adjust the agenda as follows:

Take off the table and remove from the agenda-

2025-213: Motion to accept and award low bid received from Breakwater Marine construction, LLC in the amount of \$4,403,000.00 for Canal Dredging Project and authorize the City Manager to execute the contract.

Remove from the agenda-

2025-229: Motion to adopt Resolution 2025-048 to adjudicate that the property located at 73643 Diamondhead Dr. N, Diamondhead, Mississippi is in a state of uncleanness and a menace to the public health, safety and welfare of the citizenry, that the City Clerk is hereby authorized to advertise for bids, obtain quotes or utilize city resources to bring property into compliance with city ordinances and for other related purposes. The Parcel No. 068R-3-42-185.000 and the property owner is Amanda P. Traxler.

Voting Yea: Mayor Liese, Ward 1 Finley, Ward 2 Sheppard, Ward 3 Harwood, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Presentation Agenda.

- a. The next Regular Meeting of the City Council will be held Tuesday, October 7, 2025 at 6:00 p.m. in the Council Chambers located at City Hall.
- b. Annual Paddle Paradise Event will be held Saturday, September 27th at the south side kayak launch. Participants may register in advance on the City's website or on-site registration beginning at 8:00 a.m. the morning of the event.

- c. Jason Chiniche, Chiniche Engineering & Surveying - Pelican Cove Presentation.
- d. Proclamation - Constitution Week

City Manager's Report.

CITY MANAGER REPORT

September 16, 2025

1. MDOT Projects – The contractor is working on the final striping of the roadway. Signage will be installed in the next three weeks. MDOT has decided on some additional work before the project is closed. The multimodal path is currently not available as MDOT has not turned it over for use.
2. Coon Branch – The project is 180 days with a current end date of December 13th. They have completed the work around the outfall areas and have started clearing between the residents' homes. Once they are done, they will start installing the drainage culverts and inlets. The project is currently on schedule.
3. Canal Dredging – I am asking the council to reject all bids received and permission to readvertise this project with an expected award date of November.
4. Jourdan River Boardwalk – MDEQ is reviewing the updated plans and specifications. We have a scheduled meeting for tomorrow to discuss and get an update from MDEQ.
5. Montjoy Creek – We are still waiting on USACE to respond to the updated plans. I am hopeful that they will issue the permit this month.
6. Hazard Mitigation Grant Program – I have submitted the request to MEMA for the scope change to the generator grant. Once we receive this approval from FEMA, we can move forward. I have an appraiser working on the property acquisition project. As soon as I have the updated appraisals, I will submit them to MEMA.
7. Bank Stabilization – The engineers have provided preliminary design drawings for Phase I. They will be at the next council meeting (October 7th) to present their design.
8. Pelican Cove Drainage Project – The engineer presented the design at this meeting.
9. Rotten Bayou Nature Trail – The engineer is currently surveying the trail to create the legal description. We will need to get a lease from the Secretary of State and Purcell.
10. Fitness Park – All parties have signed the agreement. Public Works will prepare the land for the fitness equipment. Public Works will install the equipment once it is received.
11. Dog Park – **No update on this meeting.** Public Works is currently working on rerouting the ditch according to the engineer's design. They are also completing the clearing of the dog park area.

Public Comments on Agenda Items - None

Council Comments.

Policy Agenda.

Minutes:

1. Motion to approve September 2, 2025 Regular Meeting Minutes.

Motion made by Ward 1 Finley, Seconded by Ward 2 Sheppard to approve September 2, 2025 Regular Meeting Minutes.

Voting Yea: Mayor Liese, Ward 1 Finley, Ward 2 Sheppard, Ward 3 Harwood, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Resolutions:

3. **2025-221:** Motion to adopt Resolution 2025-044 thereby establishing salaries and rates effective October 6, 2025 for Fiscal Year 2026.

Motion made by Ward 3 Harwood, Seconded by Ward 2 Sheppard to adopt Resolution 2025-044 thereby establishing salaries and rates effective October 6, 2025 for Fiscal Year 2026.

Voting Yea: Mayor Liese, Ward 1 Finley, Ward 2 Sheppard, Ward 3 Harwood, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

4. **2025-223:** Motion to adopt Resolution 2025-045 thereby declaring intent to increase solid waste fees from \$186.00 to \$210.00 annually effective January 1, 2026 and authorize the public notice of same.

Motion made by Mayor Liese, Seconded by Ward 4 Clark to adopt Resolution 2025-045 thereby declaring intent to increase solid waste fees from \$186.00 to \$210.00 annually effective January 1, 2026 and authorize the public notice of same.

Voting Yea: Mayor Liese, Ward 1 Finley, Ward 2 Sheppard, Ward 3 Harwood, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

5. **2025-224:** Motion to adopt Resolution 2025-047 thereby extending the Police Service Interlocal with Hancock County through September 30, 2027

Motion made by Ward 1 Finley, Seconded by Ward 3 Harwood to adopt Resolution 2025-047 thereby extending the Police Service Interlocal with Hancock County through September 30, 2027.

Voting Yea: Mayor Liese, Ward 1 Finley, Ward 2 Sheppard, Ward 3 Harwood, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

6. **2025-226:** Motion to adopt Resolution 2025-046 reappoint Mark Beisecker to the Diamondhead Water & Sewer District Board of Commissioners for a term of five (5) years expiring September 28, 2030.

Motion made by Ward 4 Clark, Seconded by Ward 3 Harwood to adopt Resolution 2025-046 reappoint Mark Beisecker to the Diamondhead Water & Sewer District Board of Commissioners for a term of five (5) years expiring September 28, 2030.

Voting Yea: Mayor Liese, Ward 1 Finley, Ward 2 Sheppard, Ward 3 Harwood, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Consent Agenda:

Motion made by Ward 2 Sheppard, Seconded by Ward 4 Clark to approve the following consent items:

8. **2025-222:** Motion to approve payment to Covington Civil & Environmental, LLC in the amount of \$4,029.85 for Annual Unit Price Contract.
9. **2025-225:** Motion to accept substantial completion of the Diamondhead Paving 2025 as of August 28, 2025.

10. **2025-228:** Motion to enter into an agreement with Pearl River Community College to participate in the Twin Districts Workforce Development Area Internship Program.
11. **2025-230:** Motion to enter into Complete Care 2.0 agreement with AGJ Systems Complete for managed IT Services beginning October 1, 2025 for term of four (4) years at the rate of \$2,945.80 per month.
12. **2025-232:** Motion to reject the bids for Canal Dredging Re-Bid Project.
13. **2025-233:** Motion to advertise for bids for the Canal Dredging Project.

Voting Yea: Mayor Liese, Ward 1 Finley, Ward 2 Sheppard, Ward 3 Harwood, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Action Agenda.

14. **2025-227** Motion to request Planning & Zoning Commission review the Golf Cart Ordinance to consider amendments to require annual inspections of golf carts and assessing annual fees and to amend the permitted areas for golf cart travel and update the map to reflect same. (Clark)

Motion made by Ward 4 Clark, Seconded by Mayor Liese to request Planning & Zoning Commission review the Golf Cart Ordinance to consider amendments to require annual inspections of golf carts and assessing annual fees and to amend the permitted areas for golf cart travel and update the map to reflect same.

Voting Yea: Mayor Liese, Ward 1 Finley, Ward 2 Sheppard, Ward 3 Harwood, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

15. **2025-231:** Motion to declare intent to enter into Library Services contract with The Hancock County Library, The City of Bay St Louis, The City of Waveland and Hancock County and authorize the mayor to execute the contract upon approval all related parties.

Motion made by Mayor Liese, Seconded by Ward 1 Finley to declare intent to enter into Library Services contract with The Hancock County Library, The City of Bay St Louis, The City of Waveland and Hancock County and authorize the mayor to execute the contract upon approval all related parties.

Voting Yea: Mayor Liese, Ward 1 Finley, Ward 2 Sheppard, Ward 3 Harwood, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Routine Agenda.

Claims Payable

16. Motion to approve Docket of Claims (DKT233133- DKT233168) in the amount of \$229,509.31.

Motion made by Ward 1 Finley, Seconded by Ward 2 Sheppard to approve Docket of Claims (DKT233133- DKT233168) in the amount of \$229,509.31.

Voting Yea: Mayor Liese, Ward 1 Finley, Ward 2 Sheppard, Ward 3 Harwood, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

17. Motion to approve Payroll Payables Claims PRCLAIM000247 in the amount of \$30,335.39, PRCLAIM000248 in the amount of \$29,371.26, PRCLAIM000249 in the amount of \$3,028.37,

PRCLAIM000250 in the amount of \$28,758.21, DKT233088 in the amount of \$90.72, DKT233122 in the amount of \$90.72 and DKT233123-DKT233132 in the amount of \$45,033.02.

Motion made by Ward 3 Harwood, Seconded by Ward 2 Sheppard to approve Payroll Payables Claims PRCLAIM000247 in the amount of \$30,335.39, PRCLAIM000248 in the amount of \$29,371.26, PRCLAIM000249 in the amount of \$3,028.37, PRCLAIM000250 in the amount of \$28,758.21, DKT233088 in the amount of \$90.72, DKT233122 in the amount of \$90.72 and DKT233123-DKT233132 in the amount of \$45,033.02.

Voting Yea: Mayor Liese, Ward 1 Finley, Ward 2 Sheppard, Ward 3 Harwood, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Department Reports

Motion made by Ward 2 Sheppard, Seconded by Ward 3 Harwood to approve the following department reports:

- a. Police
Court
Code Enforcement
Building
- b. August 2025 Financials

Voting Yea: Mayor Liese, Ward 1 Finley, Ward 2 Sheppard, Ward 3 Harwood, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Public Comments on Non-Agenda Items - William Adcock - Building Permits

Council Closing Comments

Adjourn/Recess.

At 6:46 p.m. with no further business to come before the council, motion made by Ward 4 Clark, Seconded by Ward 3 Harwood to adjourn.

Voting Yea: Mayor Liese, Ward 1 Finley, Ward 2 Sheppard, Ward 3 Harwood, Ward 4 Clark

MOTION CARRIED UNANIMOUSLY

Anna Liese
Mayor

Jeannie Klein
City Clerk