

2025-247



City of Diamondhead, MS
 5000 Diamondhead Circle
 Diamondhead, MS 39525

Equipment Disposition Request

Department : ADMINISTRATION

Fixed Asset #	Description of Item	Quantity Disposed	Month/Yr Purchased	Asset Tag #	Unit Cost	Net Asset Value	Equipment Condition	Recommended Disposition Method/Action
00000010	Optiplex 790 Server	1	10/2012	010	4,493.16	0.00	P	Decommission/destroy
00000496	Power Edge Server/w rack	1	01/2019	496	5,006.69	0.00	P	Decommission/destroy
00000506	CyberPower UPS/Battery	1	01/2019	506	595.00	0.00	P	destroy

Approval Signature

Date

Department Head : _____

FA Coordinator : *C. Koenig*

City Manager : _____

9/29/25

Physical Condition Guide:

P - Poor
 F - Fair
 G - Good
 E - Excellent
 U - Unknown