

AGENDA
HANCOCK COUNTY REGIONAL SOLID WASTE
May 10, 2021 at 8:30 a.m.
City of Bay St. Louis Conference Room
Bay St. Louis, MS

1. Call to Order:
2. Pledge of Allegiance:
3. Moment of Silence:
4. Public Recognition or Comments:
 - a. Waste Management replacement for Public Sector Representative Position Mr. Shea Magee.
5. Board of Director Comments:
6. **Consent Agenda**
 - A. Motion to Approve minutes dated April 12, 2021 and April 21, 2021.
 - B. Motion to Accept Statement of Revenue and Expense and Balance Sheet dated for April 22, 2021.
 - C. Motion to accept Waste Management request for CPI rate adjustment for Collection, Dumpster, Roll-Offs, Recycling Dumpsters and Bulky Waste with a 2.5% increase (see attached).
7. Motion to approve docket dated May 10, 2021 Attachment A in the amount of \$294,430.07.
8. Motion to approve docket dated May 10, 2021 Attachment B in the amount of \$120.00.
9. Hancock County Solid Waste Enforcement Officer Report
10. Engineer Report
11. Administrator Report – Sealed Proposal for Class I and Class II Rubbish Services received on Monday, May 24th at 3:00pm.
12. Attorney Report
13. Motion to recess meeting to Tuesday, May 25th at 8:30am.

**MINUTES OF THE
HANCOCK COUNTY REGIONAL SOLID WASTE
MANAGEMENT AUTHORITY
April 12, 2021**

The Board of Directors of the Hancock County Regional Solid Waste Management Authority held its regular meeting at the City of Bay St. Louis Conference Center at 8:30 a.m.

Call to Order

The meeting of the Board of Directors convened at 8:36 A.M. April 12, 2021 at the Bay St. Louis Conference Center Located at 598 Main Street, Bay Saint Louis, MS.

Board Members physically present at the start of the meeting were Jeremy Burke, Greg Shaw, Eddie Favre, Mike Smith and Nancy Depreo. On phone conference was Director Mike Reso.

Board Attorney Heather Smith was present.
Compton Engineering, Inc., Administrator, Dawn Malley present.

It was determined there was a quorum and the following proceedings were held.

MOTION TO APPROVE MINUTES DATED MARCH 8, 2021

Motion was made by Director Nancy Depreo seconded by Director Greg Shaw to approve minutes dated March 8, 2021.

The following roll call vote was taken.

VOTING YEA: Directors Jeremy Burke, Greg Shaw, Nancy Depreo Mike Reso, Mike Smith, and Eddie Favre.

VOTING NAY: None

ABSENT AND NOT VOTING: Directors Jeffrey Reed and Mike Favre

Motion was declared carried.

MOTION TO ACCEPT THE STATEMENT OF REVENUE AND EXPENSE SHEET AND BALANCE SHEET DATED MARCH 22, 2021

Motion was made by Director Nancy Depreo seconded by Director Greg Shaw to accept the Statement of Revenue and Expense Sheet and Balance Sheet dated for March 22, 2021.

The following roll call was taken.

VOTING YEA: Directors Jeremy Burke, Greg Shaw, Nancy Depreo, Mike Reso, Mike Smith, and Eddie Favre.

VOTING NAY: None

**MINUTES OF THE
HANCOCK COUNTY REGIONAL SOLID WASTE
MANAGEMENT AUTHORITY
April 12, 2021**

ABSENT AND NOT VOTING: Directors Jeffrey Reed and Mike Favre

Motion was declared carried. A copy of the sheet is attached hereto as Exhibit A.

**MOTION TO AUTHORIZE HANCOCK COUNTY SOLID WASTE ADMINISTRATOR
TO APPLY FOR SOLID WASTE ENFORCEMENT OFFICER GRANT APPLICATION
AND TO OTHER AVAILABLE GRANTS, IF ANY, AND AUTHORIZE CHAIRMAN TO
EXECUTE GRANT APPLICATION**

Motion was made by Director Nancy Depreo seconded by Director Mike Smith to authorize Hancock County Solid Waste Administrator to apply for Solid Waste Enforcement Officer Grant Application and to other available grants, if any, and Authorize Chairman to execute grant application.

The following vote was taken.

VOTING YEA: Directors Jeremy Burke, Greg Shaw, Nancy Depreo, Mike Reso, Mike Smith, and Eddie Favre.

VOTING NAY: None

ABSENT AND NOT VOTING: Directors Jeffrey Reed and Mike Favre

Motion was declared carried.

ORDER TO APPROVE ATTACHMENT A DOCKET DATED APRIL 12, 2021

Motion was made by Director Nancy Depreo seconded by Director Mike Smith to approve the Attachment A docket dated April 12, 2021 in the amount of \$122,222.46.

The following roll call was taken.

VOTING YEA: Directors Jeremy Burke, Greg Shaw, Nancy Depreo, Mike Reso, Mike Smith, and Eddie Favre.

VOTING NAY: None

ABSENT AND NOT VOTING: Directors Jeffrey Reed and Mike Favre

Motion was declared carried. A copy of the Attachment A docket is attached hereto as Exhibit B.

**MINUTES OF THE
HANCOCK COUNTY REGIONAL SOLID WASTE
MANAGEMENT AUTHORITY
April 12, 2021**

AT THIS TIME DIRECTOR EDDIE FAVRE EXITED THE CONFERENCE ROOM

ORDER TO APPROVE ATTACHMENT B DOCKET DATED APRIL 12, 2021

Motion was made by Director Greg Shaw seconded by Director Nancy Depreo to approve the Attachment B docket dated April 12, 2021 in the amount of \$80.00.

The following roll call was taken.

VOTING YEA: Directors Jeremy Burke, Greg Shaw, Nancy Depreo, Mike Reso, Mike Smith.

VOTING NAY: None

ABSENT AND NOT VOTING: Directors Jeffrey Reed and Mike Favre

Motion was declared carried. A copy of the Attachment A docket is attached hereto as Exhibit C.

AT THIS TIME DIRECTOR EDDIE FAVRE ENTERED THE CONFERENCE ROOM

MOTION TO RECESS MEETING TILL WEDNESDAY, APRIL 21, 2021 AT 8:30AM.

Motion was made by Director Nancy Depreo seconded by Director Mike Smith to recess meeting till Wednesday, April 21, 2021 at 8:30am.

The following roll call was taken:

VOTING YEA: Directors Jeremy Burke, Greg Shaw, Nancy Depreo, Mike Reso, Mike Smith, and Eddie Favre.

VOTING NAY: None

ABSENT AND NOT VOTING: Directors Jeffrey Reed and Mike Favre

Motion was declared carried and the meeting was recessed.

Minutes of the April 12, 2021 meeting.

Approved by:

	Chairman	
Jeremy Burke	Title	Date

**RECESSED MEETING
MINUTES OF THE
HANCOCK COUNTY REGIONAL SOLID WASTE
MANAGEMENT AUTHORITY
April 21, 2021**

The Board of Directors of the Hancock County Regional Solid Waste Management Authority held its regular meeting at the City of Bay St. Louis Conference Center at 8:30 a.m.

Call to Order

The meeting of the Board of Directors convened at 8:30 A.M. April 21, 2021 at the Bay St. Louis Conference Center Located at 598 Main Street, Bay Saint Louis, MS.

Board Members physically present at the start of the meeting were Jeremy Burke, Greg Shaw, Eddie Favre, Nancy Depreo, Mike Reso and Mike Favre.

Board Attorney Heather Smith was present.
Compton Engineering, Inc., Administrator, Dawn Malley present.

It was determined there was a quorum and the following proceedings were held.

MOTION TO APPROVE AN 8-YARD FRONTLOAD RECYCLING CONTAINER FOR CARDBOARD BOXES TO BE PLACED AT CITY OF DIAMONDHEAD CITY HALL AND AUTHORIZE ATTORNEY, HEATHER SMITH AND ADMINISTRATOR, COMPTON ENGINEERING TO AMEND BUDGET IF NEEDED FOR RECYCLING DUMPSTERS

Motion was made by Director Nancy Depreo seconded by Director Mike Reso to approve an 8-yard Frontload Recycling Container for cardboard boxes to be placed at the City of Diamondhead City Hall and authorize Attorney Heather Smith and Administrator, Compton Engineering to amend budget if needed for recycling dumpsters.

The following roll call was taken.

VOTING YEA: Directors Jeremy Burke, Greg Shaw, Eddie Favre, Nancy Depreo, Mike Reso, and Mike Favre.

VOTING NAY: None

ABSENT AND NOT VOTING: Directors Jeffrey Reed and Mike Smith

Motion was declared carried.

MOTION TO AUTHORIZE ADMISISTRATOR TO ADVERTISE FOR CLASS I AND CLASS II RUBBISH DISPOSAL SERVICES

**RECESSED MEETING
MINUTES OF THE
HANCOCK COUNTY REGIONAL SOLID WASTE
MANAGEMENT AUTHORITY
April 21, 2021**

Motion was made by Director Nancy Depreo seconded by Director Mike Favre to authorize administrator to advertise for Class I and Class II Rubbish Disposal Services.

The following vote was taken.

VOTING YEA: Directors Jeremy Burke, Greg Shaw, Nancy Depreo, Mike Reso, Mike Favre, and Eddie Favre.

VOTING NAY: None

ABSENT AND NOT VOTING: Directors Jeffrey Reed and Mike Smith

Motion was declared carried.

MOTION TO ADJOURN

Motion was made by Director Nancy Depreo seconded by Director Greg Shaw to adjourn.

The following roll call was taken:

VOTING YEA: Directors Jeremy Burke, Greg Shaw, Nancy Depreo, Mike Reso, Mike Favre, and Eddie Favre.

VOTING NAY: None

ABSENT AND NOT VOTING: Directors Jeffrey Reed and Mike Smith

Motion was declared carried and the meeting was adjourned.

Minutes of the April 21, 2021 meeting.

Approved by:

Jeremy Burke	Chairman Title	Date
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Hancock County Solid Waste Authority Statement of Revenue & Expense March 2021

	Mar 21	Budget	Oct '20 - Mar 21	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
Collection Fees					
City of Bay St. Louis					
Bulky Waste	4,957.31	5,081.25	29,743.86	30,487.50	60,975.00
Collection	40,974.58	41,999.00	245,847.48	251,994.00	503,988.00
Total City of Bay St. Louis	45,931.89	47,080.25	275,591.34	282,481.50	564,963.00
City of Diamondhead					
Bulky Waste	2,883.50	2,955.58	17,301.00	17,733.50	35,467.00
Cart Rental	3,634.00	3,634.00	21,804.00	21,804.00	43,608.00
Collection	33,101.00	33,928.58	198,606.00	203,571.50	407,143.00
Total City of Diamondhead	39,618.50	40,518.16	237,711.00	243,109.00	486,218.00
City of Waveland					
Bulky Waste	2,821.61	2,892.17	16,929.66	17,353.00	34,706.00
Collection	23,321.98	23,905.08	139,931.88	143,430.50	286,861.00
Total City of Waveland	26,143.59	26,797.25	156,861.54	160,783.50	321,567.00
Hancock County					
Bulky Waste	5,821.75	5,967.33	34,930.50	35,804.00	71,608.00
Cart Rental	7,337.00	7,337.00	44,022.00	44,022.00	88,044.00
Collection	58,456.75	59,918.17	350,915.20	359,509.00	719,018.00
Total Hancock County	71,615.50	73,222.50	429,867.70	439,335.00	878,670.00
Total Collection Fees	183,309.48	187,618.16	1,100,031.58	1,125,709.00	2,251,418.00
Dumpster Fees					
Bay St. Louis	904.17	1,250.00	5,777.20	7,500.00	15,000.00
Diamondhead	0.00	0.00	0.00	0.00	0.00
Waveland	223.68	321.00	1,581.12	1,926.00	3,852.00
Emergency Rolloffs	0.00	350.00	0.00	2,100.00	4,200.00
Hancock County	3,732.90	3,791.67	24,137.93	22,750.00	45,500.00
Total Dumpster Fees	4,860.75	5,712.67	31,496.25	34,276.00	68,552.00
Interest (Bank)	173.09	258.33	1,253.41	1,550.00	3,100.00
Total Income	188,343.32	193,589.16	1,132,781.24	1,161,535.00	2,323,070.00
Expense					
Collection and Dumpster Expense					
Garbage Collection	183,309.48	187,618.17	1,099,856.88	1,125,709.00	2,251,418.00
Dumpsters and Rolloffs	6,828.21	5,712.67	34,294.23	34,276.00	68,552.00
Total Collection and Dumpster Expense	190,137.69	193,330.84	1,134,151.11	1,159,985.00	2,319,970.00
Other Ordinary Expenses					
Administrator	1,700.00	1,700.00	10,200.00	10,200.00	20,400.00
Advertising	0.00	29.17	49.12	175.00	350.00
Attorney	0.00	2,250.00	11,250.00	13,500.00	27,000.00
Audit	0.00	708.33	0.00	4,250.00	8,500.00
Bookkeeping	150.00	166.67	975.00	1,000.00	2,000.00
Directors Fees	240.00	416.67	1,440.00	2,500.00	5,000.00
Engineering	0.00	1,250.00	0.00	7,500.00	15,000.00
Garbage Disposal	58,964.53	48,166.67	317,309.88	289,000.00	578,000.00
Insurance	0.00	1,500.00	8,923.24	9,000.00	18,000.00
Miscellaneous	0.00	25.00	64.00	150.00	300.00
Plan Amendment Expense	0.00	4,216.67	0.00	25,300.00	50,600.00
Public Notice Outreach	0.00	500.00	0.00	3,000.00	6,000.00
Recycling Dumpsters	16,162.98	14,833.33	84,499.83	89,000.00	178,000.00
Roll-Offs King Landfill	0.00	716.67	1,311.64	4,300.00	8,600.00
Rubbish Landfill	28,528.50	17,916.67	140,462.25	107,500.00	215,000.00
Seminars/Travel	0.00	16.67	0.00	100.00	200.00
SW Enforcement Officer	0.00	2,500.00	0.00	15,000.00	30,000.00
Total Other Ordinary Expenses	105,746.01	96,912.52	576,484.96	581,475.00	1,162,950.00
Total Expense	295,883.70	290,243.36	1,710,636.07	1,741,460.00	3,482,920.00

Hancock County Solid Waste Authority Statement of Revenue & Expense March 2021

	<u>Mar 21</u>	<u>Budget</u>	<u>Oct '20 - Mar 21</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Net Ordinary Income	-107,540.38	-96,654.20	-577,854.83	-579,925.00	-1,159,850.00
Other Income/Expense					
Other Income					
Grant (SW Officer)	0.00	1,875.00	0.00	11,250.00	22,500.00
Grant (Public Notice Outreach)	0.00	500.00	0.00	3,000.00	6,000.00
Millage	96,912.50	96,912.50	577,385.92	581,475.00	1,162,950.00
Total Other Income	<u>96,912.50</u>	<u>99,287.50</u>	<u>577,385.92</u>	<u>595,725.00</u>	<u>1,191,450.00</u>
Net Other Income	96,912.50	99,287.50	577,385.92	595,725.00	1,191,450.00
Net Income	<u><u>-10,627.88</u></u>	<u><u>2,633.30</u></u>	<u><u>-468.91</u></u>	<u><u>15,800.00</u></u>	<u><u>31,600.00</u></u>

Hancock County Solid Waste Authority
Balance Sheet
As of March 31, 2021

	<u>Mar 31, 21</u>
ASSETS	
Current Assets	
Checking/Savings	
The First Checking	248,064.79
Total Checking/Savings	<u>248,064.79</u>
Accounts Receivable	
Accounts Receivable	389,916.01
Total Accounts Receivable	<u>389,916.01</u>
Other Current Assets	
Prepaid Insurance	9,577.34
Total Other Current Assets	<u>9,577.34</u>
Total Current Assets	<u>647,558.14</u>
TOTAL ASSETS	<u>647,558.14</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	298,133.70
Total Accounts Payable	<u>298,133.70</u>
Total Current Liabilities	<u>298,133.70</u>
Total Liabilities	298,133.70
Equity	
Retained Earnings	349,893.35
Net Income	<u>-468.91</u>
Total Equity	<u>349,424.44</u>
TOTAL LIABILITIES & EQUITY	<u>647,558.14</u>



RECEIVED
APR 15 2021

April 15, 2021

Mrs. Dawn Malley
Compton Engineering
Hancock County Solid Waste Authority
P.O. Box 116
Bay St. Louis, 39520

Dear Mrs. Malley:

Pursuant to the terms of our contract for residential waste collection services, we are submitting for your annual review the annual CPI calculation for the May 1, 2021 rate adjustment. I have included with this letter a copy of the Consumer Price Index for CPI-Water, Sewer, Trash. The calculation of the CPI increase is as follows:

The net change is 2.5% increase per our agreement and the documentation of the calculation is below for your review.

CPI - U	Water and sewer and trash collection services in U.S. city average, all urban consumers, not seasonally adjusted		
		All Items	
i.	CPI - U WST	250.359	Mar-20
ii.	CPI - U WST	259.204	Mar-21
iii.	% Change	3.53%	NTE 2.5%
		2.50%	

	Old Rate	CPI % Increase	Increase Amount	New Rates	Units
Hancock County MSW	\$ 7.33	2.50%	\$ 0.18	\$ 7.51	7,975
Hancock County Cart Charge	\$ 0.92	0.00%	\$ -	\$ 0.92	7,975
Diamondhead MSW	\$ 8.38	2.50%	\$ 0.21	\$ 8.59	3,950
Diamondhead Cart Charge	\$ 0.92	0.00%	\$ -	\$ 0.92	3,950
Bay St Louis MSW	\$ 9.34	2.50%	\$ 0.23	\$ 9.57	4,387
Waveland MSW	\$ 9.34	2.50%	\$ 0.23	\$ 9.57	2,497
Bay St Louis Bulk	\$ 1.13	2.50%	\$ 0.03	\$ 1.16	4,387
Hancock Bulk	\$ 0.73	2.50%	\$ 0.02	\$ 0.75	7,975
Waveland Bulk	\$ 1.13	2.50%	\$ 0.03	\$ 1.16	2,497
Diamondhead Bulk	\$ 0.73	2.50%	\$ 0.02	\$ 0.75	3,950

2021-2022 CPI Increase

	Original Rate	Original Cost Per Month	Original Count	CPI Increase	New Rate	Per Month Increase of CPI	New Cost
Bay Saint Louis	\$9.34	\$ 40,974.58	4387	2.50%	\$9.57	\$ 1,009.01	\$ 41,983.59
Waveland	\$9.34	\$ 23,321.98	2497	2.50%	\$9.57	\$ 574.31	\$ 23,896.29
Diamondhead	\$8.38	\$ 33,101.00	3950	2.50%	\$8.59	\$ 829.50	\$ 33,930.50
Cart Rental	\$0.92	\$ 3,634.00	3950		\$0.92		\$ 3,634.00
Hancock County	\$7.33	\$ 58,456.75	7975	2.50%	\$7.51	\$ 1,435.50	\$ 59,892.25
Cart Rental	\$0.92	\$ 7,337.00	7975		\$0.92		\$ 7,337.00

Total \$ 166,825.31 \$ 3,848.32 \$ 170,673.63

	Original Rate	Original Cost Per Month	Original Count	CPI Increase	New Rate	Per Month Increase of CPI	New Cost
BSL - Bulky	\$1.13	\$ 4,957.31	4387	2.50%	\$1.16	\$ 131.61	\$ 5,088.92
Waveland - Bulky	\$1.13	\$ 2,821.61	2497	2.50%	\$1.16	\$ 74.91	\$ 2,896.52
DH -Bulky	\$0.73	\$ 2,883.50	3950	2.50%	\$0.75	\$ 79.00	\$ 2,962.50
Hancock - Bulky	\$0.73	\$ 5,821.75	7975	2.50%	\$0.75	\$ 159.50	\$ 5,981.25
Total		\$ 16,484.17				\$ 445.02	\$ 16,929.19

Total Invoice from Waste Management		\$ 183,309.48				\$4,293.34	\$ 187,602.82
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**DOCKET OF CLAIMS
5/10/2021 (Attachment A)**

	<u>AMOUNT</u>	<u>CHECK BALANCE</u>
The First		
BEGINNING CHECK BOOK BALANCE		\$122,222.46
DEPOSITS		
Interest April 2021	\$ 178.12	\$122,400.58
City of Bay St. Louis (March 2021 Collection Billing)	\$ 45,931.89	\$168,332.47
City of Bay St. Louis (Dumpsters March 2021)	\$ 904.17	\$169,236.64
City of Diamondhead (March 2021 Collection Billing)	\$ 39,618.50	\$208,855.14
City of Waveland (March 2021 Collection Billing and Dumpster)	\$ 26,367.27	\$235,222.41
Hancock County (Dumpster March 2021)	\$ 3,732.90	\$238,955.31
Hancock County (March 2021 Collection Billing)	\$ 71,615.50	\$310,570.81
Hancock County (Millage April 2021)	\$ 96,912.50	\$407,483.31
	\$ -	\$407,483.31
	\$ -	\$407,483.31
	\$ -	\$407,483.31
Total	\$ 285,260.85	

CHECKS

Withdrawals/Payments

		\$407,483.31
Ck# 3506 Jeremy Burke (Per Diem 4-12-21 and 4-21-21)	\$ 80.00	\$ 407,403.31
Ck# 3507 Greg Shaw (Per Diem 4-12-21 and 4-21-21)	\$ 80.00	\$ 407,323.31
Ck# 3509 Mike Reso (Per Diem 4-12-21 and 4-21-21)	\$ 80.00	\$ 407,243.31
Ck# 3510 Mike Smith (Per Diem 4-12-21)	\$ 40.00	\$ 407,203.31
Ck# 3512 Butler Snow (Attorney Fees March 2021)	\$ 2,250.00	\$ 404,953.31
Ck# 3513 Safeguard (Minute Book No. 8)	\$ 166.51	\$ 404,786.80
Ck# 3514 Gulf Coast Bookkeeping (Bookkeeping April 2021)	\$ 150.00	\$ 404,636.80
Ck# 3515 King Construction (Landfill April 2021)	\$ 26,818.50	\$ 377,818.30
Ck# 3516 Compton Engineering (Admin. April 2021)	\$ 1,700.00	\$ 376,118.30
Ck# 3517 Waste Mang. Pecan Grove (Disposal April 2021)	\$ 59,044.07	\$ 317,074.23
Ck# 3518 Waste Mang. (Collection/Bulky/Carts April 2021)	\$ 183,309.48	\$ 133,764.75
Ck# 3519 Waste Mang. (Waveland Dumpster April 2021)	\$ 223.68	\$ 133,541.07
Ck# 3520 Waste Mang. (BSL Dumpster April 2021)	\$ 596.08	\$ 132,944.99
Ck# 3521 Waste Mang. (HC Dumpster April 2021)	\$ 3,732.90	\$ 129,212.09
Ck# 3522 Waste Mang. (King Landfill Dumpster April)	\$ 655.82	\$ 128,556.27
Ck# 3523 Waste Mang. (Recycle Dumpsters April 2021)	\$ 14,886.85	\$ 113,669.42
Ck# 3524 Waste Mang. (BSL Rolloff April 2021)	\$ 616.18	\$ 113,053.24
	\$ -	\$ 113,053.24
	\$ -	\$ 113,053.24
	\$ -	\$ 113,053.24

\$ 294,430.07

**DOCKET OF CLAIMS
5/10/2021 (Attachment B)**

	<u>AMOUNT</u>	<u>CHECK BALANCE</u>
The First BEGINNING CHECK BOOK BALANCE		\$113,053.24
CHECKS Withdrawals/Payments		
Ck# 3508 Eddie Favre (Per Diem 4-12-21 and 4-21-21)	\$ 80.00	\$ 80.00
Ck# 3511 Mike Favre (Per Diem 4-21-21)	\$ 40.00	\$ 40.00
		\$ -
		\$112,933.24
	\$ 120.00	