

AGENDA
HANCOCK COUNTY REGIONAL SOLID WASTE
April 12, 2021 at 8:30 a.m.
City of Bay St. Louis Conference Room
Bay St. Louis, MS

1. Call to Order
2. Pledge of Allegiance
3. Moment of Silence
4. Public Recognition or Comments
5. Board of Director Comments
6. **Consent Agenda**
 - A. Motion to Approve minutes dated March 8, 2021.
 - B. Motion to Accept Statement of Revenue and Expense and Balance Sheet dated for March 22, 2021.
 - C. Authorize Administrator representative to apply for the Solid Waste Enforcement Officer's Grant and to other available grants, if any, and authorize Chairman to execute grant applications.
7. Motion to approve docket dated April 12, 2021 Attachment A in the amount of \$122,222.46.
8. Motion to approve docket dated April 12, 2021 Attachment B in the amount of \$122,142.46.
9. Hancock County Solid Waste Enforcement Officer Report
10. Engineer Report
11. Administrator Report – Contract for Class I and Class II Rubbish
12. Attorney Report
13. Adjourn

**MINUTES OF THE
HANCOCK COUNTY REGIONAL SOLID WASTE
MANAGEMENT AUTHORITY
March 8, 2021**

The Board of Directors of the Hancock County Regional Solid Waste Management Authority held its regular meeting at the City of Bay St. Louis Conference Center at 8:30 a.m.

Call to Order

The meeting of the Board of Directors convened at 8:36 A.M. March 8, 2021 at the Bay St. Louis Conference Center Located at 598 Main Street, Bay Saint Louis, MS.

Board Members physically present at the start of the meeting were Jeremy Burke, Greg Shaw, Mike Favre, Eddie Favre, Mike Reso and Nancy Depre. On phone conference was Director Mike Smith.

Board Attorney Heather Smith was present.

It was determined there was a quorum and the following proceedings were held.

MOTION TO APPROVE MINUTES DATED FEBRUARY 8, 2021

Motion was made by Director Mike Reso seconded by Director Mike Favre to approve minutes dated February 8, 2021.

The following roll call vote was taken.

VOTING YEA: Directors Jeremy Burke, Greg Shaw, Mike Favre, Nancy Depre, Mike Reso, Mike Smith, and Eddie Favre.

VOTING NAY: None

ABSENT AND NOT VOTING: Director Jeffrey Reed

Motion was declared carried.

ORDER TO APPROVE DOCKET DATED MARCH 8, 2021

Motion was made by Director Mike Reso seconded by Director Mike Favre to approve the docket dated March 8, 2021 in the amount of \$277,837.54.

The following roll call was taken.

VOTING YEA: Directors Jeremy Burke, Greg Shaw, Mike Favre, Nancy Depre, Mike Reso, Mike Smith, and Eddie Favre.

VOTING NAY: None

**MINUTES OF THE
HANCOCK COUNTY REGIONAL SOLID WASTE
MANAGEMENT AUTHORITY
March 8, 2021**

ABSENT AND NOT VOTING: Director Jeffrey Reed

Motion was declared carried. A copy of the docket is attached hereto as Exhibit A.

**MOTION TO ACCEPT THE STATEMENT OF REVENUE AND EXPENSE SHEET
AND BALANCE SHEET DATED FEBRUARY 15, 2021**

Motion was made by Director Mike Reso seconded by Director Mike Favre to accept the Statement of Revenue and Expense Sheet and Balance Sheet dated for February 15, 2021.

The following roll call was taken.

VOTING YEA: Directors Jeremy Burke, Greg Shaw, Mike Favre, Nancy Depre, Mike Reso, Mike Smith, and Eddie Favre.

VOTING NAY: None

ABSENT AND NOT VOTING: Director Jeffrey Reed

Motion was declared carried. A copy of the sheet is attached hereto as Exhibit B.

**MOTION TO ACCEPT CPI INCREASE FROM WASTE MANAGEMENT PECAN
GROVE FOR DISPOSAL**

Motion was made by Director Mike Reso seconded by Director Mike Favre to accept the CPI increase from Waste Management for disposal in the amount of (\$29.05 to \$29.46 increase of .41).

The following roll call was taken.

VOTING YEA: Directors Jeremy Burke, Greg Shaw, Mike Favre, Nancy Depre, Mike Reso, Mike Smith and Eddie Favre.

VOTING NAY: None

ABSENT AND NOT VOTING: Director Jeffrey Reed

Motion was declared carried. A copy of the sheet is attached hereto as Exhibit C.

**MOTION TO AUTHORIZE HANCOCK COUNTY SOLID WASTE ADMINISTRATOR
TO APPLY FOR GRANT APPLICATION FOR SOLID WASTE PLAN**

Motion was made by Director Nancy Depre seconded by Director Greg Shaw to authorize Hancock County Solid Waste Administrator to apply for Grant Application for Solid Waste Plan.

**MINUTES OF THE
HANCOCK COUNTY REGIONAL SOLID WASTE
MANAGEMENT AUTHORITY
March 8, 2021**

The following vote was taken.

VOTING YEA: Directors Jeremy Burke, Greg Shaw, Mike Favre, Nancy Depreо, Mike Reso, Mike Smith, and Eddie Favre.

VOTING NAY: None

ABSENT AND NOT VOTING: Director Jeffrey Reed

Motion was declared carried.

ORDER TO ADJOURN

Motion was made by Director Mike Reso seconded by Director Nancy Depreо to adjourn.

The following roll call was taken:

VOTING YEA: Directors Jeremy Burke, Greg Shaw, Mike Favre, Nancy Depreо, Mike Reso, Mike Smith, and Eddie Favre.

VOTING NAY: None

ABSENT AND NOT VOTING: Director Jeffrey Reed

Motion was declared carried and the meeting was adjourned.

Minutes of the March 8, 2021 meeting.

Approved by:

<hr/> <p>Jeremy Burke</p>	<hr/> <p>Chairman Title</p>	<hr/> <p>Date</p>
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8:51 AM

03/22/21

Accrual Basis

Hancock County Solid Waste Authority
Statement of Revenue & Expense
February 2021

	Feb 21	Budget	Oct '20 - Feb 21	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
Collection Fees					
City of Bay St. Louis					
Bulky Waste	4,957.31	5,081.25	24,786.55	25,406.25	60,975.00
Collection	40,974.58	41,999.00	204,872.90	209,995.00	503,988.00
Total City of Bay St. Louis	45,931.89	47,080.25	229,659.45	235,401.25	564,963.00
City of Diamondhead					
Bulky Waste	2,883.50	2,955.58	14,417.50	14,777.92	35,467.00
Cart Rental	3,634.00	3,634.00	18,170.00	18,170.00	43,608.00
Collection	33,101.00	33,928.58	165,505.00	169,642.92	407,143.00
Total City of Diamondhead	39,618.50	40,518.16	198,092.50	202,590.84	486,218.00
City of Waveland					
Bulky Waste	2,821.61	2,892.17	14,108.05	14,460.83	34,706.00
Collection	23,321.98	23,905.08	116,609.90	119,525.42	286,861.00
Total City of Waveland	26,143.59	26,797.25	130,717.95	133,986.25	321,567.00
Hancock County					
Bulky Waste	5,821.75	5,967.33	29,108.75	29,836.67	71,608.00
Cart Rental	7,337.00	7,337.00	36,685.00	36,685.00	88,044.00
Collection	58,544.10	59,918.17	292,458.45	299,590.83	719,018.00
Total Hancock County	71,702.85	73,222.60	358,252.20	366,112.50	878,670.00
Total Collection Fees	183,396.83	187,618.16	916,722.10	938,090.84	2,251,418.00
Dumpster Fees					
Bay St. Louis	1,520.35	1,250.00	4,873.03	6,250.00	15,000.00
Diamondhead	0.00	0.00	0.00	0.00	0.00
Waveland	223.68	321.00	1,357.44	1,605.00	3,852.00
Emergency Rolloffs	0.00	350.00	0.00	1,750.00	4,200.00
Hancock County	3,511.99	3,791.67	20,405.03	18,958.33	45,500.00
Total Dumpster Fees	5,256.02	5,712.67	26,635.50	28,563.33	68,552.00
Interest (Bank)	233.87	258.33	1,080.32	1,291.67	3,100.00
Total Income	188,886.72	193,589.16	944,437.92	967,945.84	2,323,070.00
Expense					
Collection and Dumpster Expense					
Garbage Collection	183,309.48	187,618.17	916,547.40	938,090.83	2,251,418.00
Dumpsters and Rolloffs	5,343.37	5,712.67	27,466.02	28,563.33	68,552.00
Total Collection and Dumpster Expense	188,652.85	193,330.84	944,013.42	966,654.16	2,319,970.00
Other Ordinary Expenses					
Administrator	1,700.00	1,700.00	8,500.00	8,500.00	20,400.00
Advertising	0.00	29.17	49.12	145.83	350.00
Attorney	0.00	2,250.00	9,000.00	11,250.00	27,000.00
Audit	0.00	708.33	0.00	3,541.67	8,500.00
Bookkeeping	150.00	166.67	825.00	833.33	2,000.00
Directors Fees	280.00	416.67	1,200.00	2,083.33	5,000.00
Engineering	0.00	1,250.00	0.00	6,250.00	15,000.00
Garbage Disposal	43,585.81	48,166.67	258,345.35	240,833.33	578,000.00
Insurance	0.00	1,500.00	8,923.24	7,500.00	18,000.00
Miscellaneous	64.00	25.00	64.00	125.00	300.00
Plan Amendment Expense	0.00	4,216.67	0.00	21,083.33	50,600.00
Public Notice Outreach	0.00	500.00	0.00	2,500.00	6,000.00
Recycling Dumpsters	12,971.63	14,833.33	68,336.85	74,166.87	178,000.00
Roll-Offs King Landfill	0.00	716.67	1,311.64	3,583.33	8,600.00
Rubbish Landfill	30,433.25	17,916.67	111,933.75	89,583.33	215,000.00
Seminars/Travel	0.00	16.67	0.00	83.33	200.00
SW Enforcement Officer	0.00	2,500.00	0.00	12,500.00	30,000.00
Total Other Ordinary Expenses	89,184.69	96,912.52	468,488.95	484,562.48	1,162,950.00
Total Expense	277,837.54	290,243.36	1,412,502.37	1,451,216.64	3,482,920.00

8:51 AM

03/22/21

Accrual Basis

**Hancock County Solid Waste Authority
Statement of Revenue & Expense
February 2021**

	Feb 21	Budget	Oct '20 - Feb 21	YTD Budget	Annual Budget
Net Ordinary Income	-88,950.82	-96,654.20	-468,064.45	-483,270.80	-1,159,850.00
Other Income/Expense					
Other Income					
Grant (SW Officer)	0.00	1,875.00	0.00	9,375.00	22,500.00
Grant (Public Notice Outreach)	0.00	500.00	0.00	2,500.00	6,000.00
Millage	96,912.50	96,912.50	480,473.42	484,562.50	1,162,950.00
Total Other Income	96,912.50	99,287.50	480,473.42	496,437.50	1,191,450.00
Net Other Income	96,912.50	99,287.50	480,473.42	496,437.50	1,191,450.00
Net Income	7,961.68	2,633.30	12,408.97	13,168.70	31,600.00

8:53 AM
03/22/21
Accrual Basis

**Hancock County Solid Waste Authority
Balance Sheet
As of February 28, 2021**

	<u>Feb 28, 21</u>
ASSETS	
Current Assets	
Checking/Savings	
The First Checking	<u>240,163.89</u>
Total Checking/Savings	<u>240,163.89</u>
Accounts Receivable	
Accounts Receivable	<u>390,398.63</u>
Total Accounts Receivable	<u>390,398.63</u>
Other Current Assets	
Prepaid Insurance	<u>9,577.34</u>
Total Other Current Assets	<u>9,577.34</u>
Total Current Assets	<u>640,139.86</u>
TOTAL ASSETS	<u>640,139.86</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	<u>277,837.54</u>
Total Accounts Payable	<u>277,837.54</u>
Total Current Liabilities	<u>277,837.54</u>
Total Liabilities	<u>277,837.54</u>
Equity	
Retained Earnings	<u>349,893.35</u>
Net Income	<u>12,408.97</u>
Total Equity	<u>362,302.32</u>
TOTAL LIABILITIES & EQUITY	<u>640,139.86</u>

DOCKET OF CLAIMS
4/12/2021 (Attachment A)

	<u>AMOUNT</u>	<u>CHECK BALANCE</u>
The First		
BEGINNING CHECK BOOK BALANCE	\$37,391.35	
DEPOSITS		
Interest February 2021	\$ 233.87	\$37,625.22
Interest March 2021	\$ 173.09	\$37,798.31
Hancock County (Millage Feb 2021)	\$ 96,912.50	\$134,710.81
City of Bay St. Louis (February 2021 Collection Billing)	\$ 45,931.89	\$180,642.70
City of Bay St. Louis (Dumpsters February 2021)	\$ 1,520.35	\$182,163.05
City of Diamondhead (February 2021 Collection Billing)	\$ 39,618.50	\$221,781.55
City of Waveland (February 2021 Collection Billing and Dumpster)	\$ 26,367.27	\$248,148.82
Hancock County (February 2021Collection Billing)	\$ 71,615.50	\$319,764.32
Hancock County (Dumpster February 2021)	\$ 3,599.34	\$323,363.66
Hancock County (Millage March 2021)	\$ 96,912.50	\$420,276.16
	\$ -	\$420,276.16
	Total	\$ 382,884.81

CHECKS		
Withdrawals/Payments		
Ck# 3489 Butler Snow (Attorney Fees February 2021)	\$ 2,250.00	\$ 418,026.16
Ck# 3490 Gulf Coast Bookkeeping (Bookkeeping March 2021)	\$ 150.00	\$ 417,876.16
Ck# 3491 Compton Engineering (Admin. March 2021)	\$ 1,700.00	\$ 416,176.16
Ck# 3492 King Construction (Landfill March 2021)	\$ 28,528.50	\$ 387,647.66
Ck# 3493 Waste Mang. Pecan Grove (Disposal March 2021)	\$ 58,964.53	\$ 328,683.13
Ck# 3494 Waste Mang. (Collection/Bulky/Carts March 2021)	\$ 183,309.48	\$ 145,373.65
Ck# 3495 Waste Mang. (Recycle Dumpsters March 2020)	\$ 16,162.98	\$ 129,210.67
Ck# 3496 Waste Mang (HC Dumpster March 2021)	\$ 3,732.90	\$ 125,477.77
Ck# 3497 Waste Mang (BSL Dumpster March 2021)	\$ 904.17	\$ 124,573.60
Ck# 3498 Waste Mang. (King Landfill Dumpster Feb, 2nd, March 1st &23rd)	\$ 1,967.46	\$ 122,606.14
Ck# 3499 Jeremy Burke (Per Diem 3-8-21)	\$ 40.00	\$ 122,566.14
Ck# 3500 Greg Shaw (Per Diem 3-8-21)	\$ 40.00	\$ 122,526.14
Ck# 3501 Mike Smith (Per Diem 3-8-21)	\$ 40.00	\$ 122,486.14
Ck# 3502 Mike Reso (Per Diem 3-8-21)	\$ 40.00	\$ 122,446.14
Ck# 3503 Waste Mang. (Waveland Dumpster March 2021)	\$ 223.68	\$ 122,222.46
	\$ -	\$ 122,222.46
	\$ -	\$ 122,222.46
	\$ -	\$ 122,222.46
	\$ -	\$ 122,222.46
	\$ -	\$ 122,222.46

\$ 298,053.70

**DOCKET OF CLAIMS
4/12/2021 (Attachment B)**

	<u>AMOUNT</u>	<u>CHECK BALANCE</u>
The First BEGINNING CHECK BOOK BALANCE		\$122,222.46
CHECKS Withdrawals/Payments		
Ck# 3504 Mike Favre (Per Diem 3-8-21)	\$ 40.00	\$ 122,182.46
Ck# 3505 Eddie Favre (Per Diem 3-8-21)	\$ 40.00	\$ 122,142.46
		\$ 122,142.46