

DIAMONDHEAD, MISSISSIPPI

MUNICIPAL EXECUTIVE COMMITTEE AGREEMENT

between

Diamondhead Republican Executive Committee

and

Diamondhead Municipal Election Commission and Municipal Clerk

STATEMENT OF INTENT: In order to insure that Party Primaries are conducted in the most efficient manner possible consistent with providing all qualified and duly registered voters of Diamondhead the opportunity to cast their vote for the candidate(s) of their choice, the Diamondhead Republican Executive Committee hereby enters into agreement with the Diamondhead Election Commissioner and Municipal Clerk to assist said Executive Committee in conducting the Primary Elections as outlined below: (Authority: Miss. Code Ann. § 23-15-171, § 23-15-266 et seq. (1972).

REASONS AND BASIS: Municipal Election Commissioners under the supervision of the City Clerk have access to the optical scan devices to be used in all elections. Selected poll workers must be technically proficient and trained in the employment of the system to include procedures for opening the polls, instructing the voter, printing the “zero” tapes upon opening, closing the polls by collecting votes from each terminal, printing and documenting results, collecting results for return to Election Central, and supervising others in the performance of their duties. Poll Managers must be proficient in the use of all equipment, explaining procedures, and conducting the primary election.

Election Commissioners, and other key election personnel, have received technical factory training in the preparation of ballots, election set-up, use of the system, care, handling and maintenance, and when needed, the conduct of training of precinct managers and poll workers.

Without relinquishing their legal responsibilities in the conduct of Primary Elections, the Party Executive Committee agrees to assistance provided by the Election Commissioners as outlined below:

Article 1: Mandatory training of managers and Clerks: (Authority: Miss. Code ann. Sec. 23-15-239).

Election Commissioners agree to conduct any and all training required of all managers, poll workers and Resolution Board. Executive Committee members will attend and monitor this training and insure attendance of their party workers.

Article 2: Appointment of Poll Managers and Workers: (Authority: Miss. Code ann. Sec. 23-15-265)

a. With input from the Executive Committee, Election Commissioners shall recruit poll workers. In coordination with the Executive Committee, Election Commissioners shall select and appoint Poll Managers and Workers to occupy positions separately for each Party at designated areas within the polling place and appropriately marked by Party. These Poll Managers and Workers shall manage the voting at each precinct in accordance with established law and procedures under the supervision of the Election Commissioners. Poll Managers and Workers will be sworn to impartiality.

b. The Election Commissioners shall be responsible for assembling all election materials and having them delivered to the precincts in a secure manner; and see that the voting machines are delivered to the precincts, set up for voting, and returned following poll closing.

Article 3: Pick-up and return of ballot boxes: (Authority: Miss. Code ann. Sec. 23-15- 267)

The Election Commissioners will be responsible for assuring that voting machines are properly closed, and that all memory cards and other precinct records are correctly completed and secured for return to Election Central following the closing of the polls. At least two Managers or Workers from each precinct selected in coordination with the Executive Committee shall return these materials and the return recorded at Election Central. The memory cards and other materials shall be secured at all times.

Article 4: Ballot creation and distribution: (Authority: Miss. Code ann. Sec. 23-15-333; 23-15-335).

The City Clerk, in coordination with Election Commissioner as appropriate, shall prepare paper ballots and memory cards for each Party's Primary election. Party Executive Committee officials shall participate in this process to the extent of ballot review and "L and A" and sign appropriate verification documents as required by Mississippi Law.

Article 5: Canvas of returns and announcement of results: (Authority: Miss. Code ann. Sec. 23-15-597).

The Executive Committee representative will be present during the collection of results from the precincts at Election Central. They will observe all procedures of receiving, recording, transfer of results and printing hard copies for the Executive Committee. The Election Commissioner in conjunction with the Chairperson and an additional certified member of the Executive Committee shall sign the Official Recapitulation document to certify the election results.

Article 6: Resolution board activities: (Authority: Miss. Code ann. Sec. 23-15-523)

The Municipal Election Commissioner will be responsible for selecting the resolution board, which will consist of an odd number of people (3), who will take the oath provided in Section 268, Mississippi Constitution of 1890. These individuals will work with the poll managers and workers to resolve issues in accordance with the above-mentioned statute.

In the conduct of the duties outlined above, the Election Commissioner will assume a support role to the Party Executive Committee and at no time will they usurp the legal responsibilities of the Party Election Committee.

Signed this the _____ day of _____, 2025.

Chairman, Diamondhead Republican Executive Committee

Diamondhead Election Commissioner

Diamondhead Municipal Clerk