



5000 Diamondhead Circle ·
Diamondhead, MS 39525-3260

October 16, 2025

Mayor and Council
City of Diamondhead
5000 Diamondhead Circle
Diamondhead, MS 39525

Dear Councilmembers:

Re: Engineering Contracts for General Services and Federal Projects

Proposals were received from qualified firms for Master Service Agreements for general engineering (Scope 1) and federally funded projects (Scope 2) for a term of four (4) years. A committee has reviewed and scored the proposals based on each service scope and firm's qualifications. Firms responding to the RFQ were Allen & Hoshall, Chiniche Engineering, Covington Civil & Environmental, DDG, Dungan, MP Design, Neel-Schaffer, Overstreet and Seymour Engineering. The recommendation for Master Service Agreement Engineers:

Chiniche Engineering and Surveying
MP Designs (Machado Patano)

Covington Civil & Environmental
Neel-Schaffer

The recommendation of qualified firms for Federal Programs engineering is as follows with rates to be negotiated:

Chiniche Engineering and Surveying
MP Designs (Machado Patano)

Covington Civil & Environmental
Neel-Schaffer

It is my recommendation to accept these firms and further authorize the City Manager to proceed with negotiations to establish fees with each firm and execute the agreements.

Thank you in advance for your favorable consideration and approval in this matter.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Jon McCraw', is written over the printed name.

Jon McCraw
City Manager