

ADVERTISEMENT FOR BIDS
CITY OF DIAMONDHEAD
ANNUAL UNIT PRICE REPAIR CONTRACT

General Notice

City of Diamondhead (Owner) is requesting Bids for the following Project:

2025 Annual Unit Price Repair Contract
Bid No. 2025-006

Electronic or Sealed Bids for the Project will be received by the City Clerk at the Diamondhead City Hall located at 5000 Diamondhead Circle, Diamondhead, MS, until **August 21, 2025, at 10:00 a.m. local time**. At that time the Bids received will be publicly opened and read aloud.

When bids are submitted electronically, the same requirements for submitting sealed bids shall apply. Electronic bids shall include a document representing the cover of the envelope containing the aforementioned criteria.

Scope of work: Unit price bids are invited for the furnishing of materials, equipment, labor, and incidentals necessary to effect certain repairs and/or replacement of existing utilities within the City of Diamondhead.

Obtaining the Bidding Documents

Copies of the contract documents, including Drawings and Technical Specifications, are on file and may be examined without charge at the following locations:

Covington Civil & Environmental	City of Diamondhead	www.ccelcplans.us
2300 14 th Street	5000 Diamondhead Circle	www.diamondheadbids.com
Gulfport, MS 39501	Diamondhead, Mississippi 39525	(log-in/registration required)

Plans and Specifications are being made available via hard copy or digital download. Plan Holders are required to log-in or register for an account to view or order bid documents at www.diamondheadbids.com. Bid documents are non-refundable and must be purchased through the website. Questions regarding website registration and online orders, please contact Plan House at 228-248-0181. No partial sets of drawings of project manuals will be issued. No contract documents (hard copies or electronic copies) will be issued to Contractors within twenty-four (24) hours of the time indicated above for receiving bids.

Bids must be submitted upon the standard forms contained within these contract documents furnished by the Engineer for the City of Diamondhead, Mississippi, noted in the Instructions to Bidders. Bids submitted shall be in letter form in a sealed envelope and outside of envelope shall be marked plainly City of Diamondhead, 2025 Annual Unit Price Repair Contract and shall be addressed to Jeannie Klein, City Clerk, City of Diamondhead at 5000 Diamondhead Circle, Diamondhead, Mississippi 39525 or for those interested, bids can be electronically submitted at www.diamondheadbids.com or www.ccelcplans.us under the project page. No oral, telegraphic, telephonic, or e-mail proposals will be considered. Each bidder shall write his Name, his Address, and his Certificate of Responsibility number/or a statement that the bid enclosed does not exceed Fifty Thousand Dollars (\$50,000) on the outside of the sealed envelope containing the proposal. If submitting electronically, please include this information on a cover page with your bid submission. All interpretations of drawings and specifications shall be directed to Covington Civil & Environmental, LLC, Sarah McLellan, P.E. 228-396-0486 or email sarah@ccelc.us. All questions regarding this bid must be submitted in writing and must be received by the end of business **5:00 p.m. local time August 15, 2025**. Questions submitted after this date will not be considered. An

acknowledged received copy of all Addenda issued by the Engineer via Plan House must be included with the bid proposal.

Pre-bid Conference

A pre-bid conference will be held on Thursday, **August 07, 2025, at 10:00 a.m.** at Diamondhead City Hall, 5000 Diamondhead Circle, Diamondhead, MS 39525. Attendance at the pre-bid conference is encouraged but not required.

Instructions to Bidders

A certified check or bank draft payable to the order of City of Diamondhead, Mississippi, negotiable U.S. Government bonds (at par value), or a satisfactory Bid Bond executed by the Bidder and an acceptable surety licensed under the laws of the State of Mississippi, in an amount equal to five thousand dollars (\$5,000.00) for "City of Diamondhead, 2025 Annual Unit Price Repair Contract" shall be submitted with each bid.

The Bidder must indicate his Certificate of Responsibility Number on outside of sealed proposal as required by Mississippi Law. For the purposes of submitting a bid, the Bidder shall possess a current commercial contractor's license from the Mississippi State Board of Contractors. The license shall be in the correct classification of licensure that will allow the perspective bidder to perform the work described in the bid documents.

The City of Diamondhead, Mississippi, reserves the right to consider the following relevant factors in addition to the contract price in determining the lowest and best bid: bidder's skill and business judgment, his experience, and his facilities for carrying out the contract, his previous conduct under other contracts and the quality of previous work, as well as his pecuniary ability, honesty, and integrity. The City also reserves the right to reject any or all bids or to waive any informalities in the bidding.

Effective July 1, 2010; Per MS Code 31-3-21(3); any bid submitted by a nonresident contractor which does not include the nonresident contractor's current state law pertaining to such state's treatment of nonresident contractors, shall be rejected, and not considered for award. If no such law exists in the nonresident contractor's state, then the non-resident contractor shall provide a statement to that effect with his bid.

Bids may be held by the City of Diamondhead, Mississippi, for a period not to exceed ninety (90) days from the date of the opening of bids for the purpose of reviewing the bids and investigating the qualifications of Bidders, prior to awarding of the contract.

For all further requirements regarding bid submittal, qualifications, procedures, and contract award, refer to the Instructions to Bidders that are included in the Bidding Documents.

This Advertisement is issued by:

Owner: City of Diamondhead

By: Jeannie Klein

Title: City Clerk

Date: 07/24/2025 & 07/31/2025