



5000 Diamondhead Circle • Diamondhead, MS 39525-3260  
Phone: 228.222.4626 Fax: 228.222.4390  
[www.diamondhead.ms.gov](http://www.diamondhead.ms.gov)

March 29, 2023

Mayor and Council  
City of Diamondhead  
5000 Diamondhead Circle  
Diamondhead, MS 39525

Dear Councilmembers:

Re: Building Department Staffing

I would like to recommend for your consideration to increase the salary of Building Inspector - Beau King to \$50,000.00 annually effective April 10, 2023, as he transitions into the role of Building Official. Also, with this move, I would like to recommend the creation of a temporary position for a Building Inspector at the rate of \$18.00 an hour to be effective April 10, 2023. The proposed changes are in line with the FY23 budget of the Building Department.

These staffing changes in the Building Department will allow for additional training in both positions before the resignation of the Building Official effective July 17, 2023.

Thank you in advance for your approval in this matter.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Jon McCraw', is written over the typed name.

Jon McCraw  
City Manager