



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: May 1, 2024

SUBJECT: Approval of GA-25 Volunteer Email Policy

RECOMMENDED MOTION:

Move approval of County Administrator signature on GA-25, Volunteer Email Policy.

BACKGROUND AND POLICY IMPLICATIONS:

Following the Board's work session discussion on April 15, 2024, staff seeks Board consideration of GA-25, Volunteer Email Policy.

This new proposed policy would require volunteer board/committee members to use a County-provided e-mail account for all communication related to the work of their respective board, commission, or committee.

Administration is proposing that initially, this policy would apply to the following boards/committees:

- [Deschutes County Audit Committee](#) – Internal Audit
- [Deschutes County Budget Committee](#) - Finance
- [Dog Control Board of Supervisors](#) - Administration
- [Facility Project Review Committee](#) - Facilities
- [Fair Board](#) – Fair & Expo
- [Planning Commission](#) – Community Development
- [Statewide Transportation Improvement Fund Advisory Committee](#) – Road
- [Wolf Depredation Compensation and Financial Assistance Committee](#)

BUDGET IMPACTS:

The cost of implementation is estimated at \$14 per user per month.

ATTENDANCE:

Whitney Hale, Deputy County Administrator