



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: May 10, 2023

SUBJECT: Notice of Intent to Award a contract for electronic monitoring services

RECOMMENDED MOTION:

Move approval of authorization for the County Administrator to sign Document No. 2023-456, a Notice of Intent to Award a contract for electronic monitoring services.

BACKGROUND AND POLICY IMPLICATIONS:

The Community Justice Department manages the contract for electronic monitoring services in Deschutes County. The County uses electronic monitoring for three distinct client populations (pre-trial and unsupervised sentenced adult clients; supervised adult parole and probation clients; and supervised juvenile clients). The County considers electronic monitoring a resource for individuals for whom it is an effective deterrent to alcohol use (if applicable), criminal behavior or further victimization. The current contract is set to expire on June 30, 2023.

On February 10th, 2023, the County issued a Request for Proposals (RFP) from responders willing to contract as a provider for services and equipment as described in Deschutes County Electronic Monitoring Services RFP 2023-022. Deschutes County received one proposal from Vigilnet America, LLC. A review panel consisting of staff from Community Justice, Deschutes County District Attorney's Office, Deschutes County Circuit Court and Deschutes County Sheriff's Office reviewed and scored the proposal based on the guidelines outline in the RFP documents. Ultimately the panel and the department determined that they would like to move forward with the proposal from Vigilnet America, LLC. The intention will be to enter contract negotiation and award a contract with a start date of July 1, 2023.

BUDGET IMPACTS:

The County anticipates entering into a two-year contract with Vigilnet America, LLC with a not to exceed amount of \$350,000. The contract may be renewed up to a total of five years.

ATTENDANCE:

Trevor Stephens, Business Manager, Community Justice