



MEMORANDUM

**TO:** Deschutes County Planning Commission  
**FROM:** Will Groves, Planning Manager  
**DATE:** April 16, 2024  
**SUBJECT:** Draft Planning Division Work Plan for Fiscal Year (FY) 2024-25 / Deliberations

**I. SUMMARY**

The Planning Commission held a public hearing on the draft Planning Division FY 2024-25 Work Plan on April 11. On April 25, the Planning Commission will deliberate and provide a recommendation to the Board of County Commissioners (Board).<sup>1</sup> Below are four tables to facilitate a Planning Commission recommendation.

Table 1 captures priority discretionary and nondiscretionary projects that are supported by the Board and Planning Commission; grant funded; or in process. These projects in their totality are “significant,” requiring staffing resources that span 6 to 12 months or longer.

**Table 1 – Priority Discretionary and Non-discretionary Projects**

Priority Projects	
1. Current Planning <sup>2</sup>	4. Clear and Objective Standards for Housing (HB 3197)
2. Comprehensive Plan 2040 Update	5. Natural Hazards –Amend the Comprehensive Plan and County Code to address defensible space and fire-resistant building materials requirements per SB 762 and SB 80 (2021 and 2023, Wildfire Mitigation).
3. Engage Newberry Country and Terrebonne residents to determine if area and/or community plans require updates.	

Table 2 identifies ongoing Planning Division operational responsibilities, regional coordination duties, and code maintenance tasks. These projects in their totality range from “minor” to “moderate,” requiring staffing resources that span 4 to 8 months to complete.

**Table 2 – Operational Responsibilities, Coordination Duties, and Code Maintenance**

<sup>1</sup> CDD received two public/agency comments. The extended written record period ended on April 16.

<sup>2</sup> Current Planning responsibilities are non-discretionary. Local land use decisions are subject to specific deadlines per state law. ORS 215.427.

Category	Projects
<p><b>Operational Responsibilities</b></p>	<ol style="list-style-type: none"> <li>1. Destination Resort and Overnight Lodging Reporting.</li> <li>2. Marijuana inspections.</li> <li>3. Population estimates and forecasting.</li> <li>4. Staffing Historic Landmarks Commission (HLC), Bicycle and Pedestrian Advisory Committee (BPAC), and Deschutes River Mitigation and Enhancement Committee (M&amp;E).</li> <li>5. Participate in 2025 Legislative Short Session.</li> <li>6. Support internal County departments (new landfill siting, etc.).</li> </ol>
<p><b>Coordination Duties</b></p>	<ol style="list-style-type: none"> <li>7. City of Bend Coordination <ul style="list-style-type: none"> <li>• Coordinate with City of Bend on growth management issues, including technical analyses related to housing and employment needs.</li> <li>• Coordinate with Bend Parks and Recreation District for the future development of park space in southeast Bend.</li> </ul> </li> <li>8. City of La Pine Coordination <ul style="list-style-type: none"> <li>• Participate with Property Management and the City of La Pine to update and amend the county-owned Newberry Neighborhood comprehensive plan designations, master plan and implementing regulations.</li> <li>• Participate in La Pine 2045 Comprehensive Plan Update process.</li> </ul> </li> <li>9. City of Redmond Coordination <ul style="list-style-type: none"> <li>• Coordinate to implement the Redmond Comprehensive Plan 2040.</li> <li>• Coordinate on CORE3, a multi-stakeholder regional emergency coordination center.</li> <li>• Coordinate to update the Joint Management Agreement (JMA) and UH-10 zone lands per HB 3197 requirements.</li> <li>• Coordinate planning efforts for McVey interchange on South Highway 97 to access Large Lot Industrial Lands through either a Goal Exception process or legislative equivalent.</li> </ul> </li> <li>10. City of Sisters Coordination <ul style="list-style-type: none"> <li>• Participate in the implementation of Sisters Country Vision Plan and their Comprehensive Plan and City of Sisters Comprehensive Plan Update.</li> <li>• Participate in Sisters UGB Expansion process.</li> </ul> </li> <li>11. Transportation Planning <ul style="list-style-type: none"> <li>• Process road naming requests associated with certain types of development on a semi-annual basis.</li> <li>• Administer the County’s Transportation System Development Charge program.</li> <li>• Coordinate with Bend Metropolitan Planning Organization on regional projects and comprehensive planning.</li> <li>• Coordinate with the Oregon Department of Transportation on roadway projects and interchange area management plans.</li> </ul> </li> <li>12. Sage Grouse Coordination.</li> <li>13. Housing Strategies. <ul style="list-style-type: none"> <li>• Amend County Code to define family for unrelated persons HB 2538, non-familial Individuals.</li> </ul> </li> </ol>

Category	Projects
	<ul style="list-style-type: none"> <li>Explore options and approaches to address rural housing and homelessness as allowed under state law.<sup>3</sup></li> </ul> 14. Dark Skies. 15. Groundwater Protection <ul style="list-style-type: none"> <li>Support efforts by the Oregon Department of Environmental Quality and Onsite Wastewater Division to protect South County groundwater.</li> </ul> 16. Department of Land Conservation and Development Rulemaking <ul style="list-style-type: none"> <li>Monitor rulemaking as it pertains to Goal 5 – Cultural Areas, Farm and Forest Conservation Program Improvements, and Eastern Oregon Solar Siting.</li> <li>If required, initiate legislative amendments to the Comprehensive Plan and zoning code.</li> </ul>
<b>Code Maintenance</b>	17. Housekeeping Amendments <ul style="list-style-type: none"> <li>Initiate Comprehensive Plan and/or Zoning Text amendments to comply with and implement new or revised state laws.</li> </ul>

Table 3 lists discretionary zoning text amendments. These are “lower” priority projects, requiring staffing resources that span 4 to 12 months or longer to complete.

**Table 3 – Low Priority Zoning Text Amendments**

Category	Projects
<b>Zoning Text Amendments</b>	<ol style="list-style-type: none"> <li>Allow “self-serve” farm stands in Rural residential Exception Areas Comply with House Bill 3109 (2021) pertaining to establishment of childcare facilities in industrial zones.</li> <li>Define family for unrelated persons per HB 2538 (Non-familial Individuals).</li> <li>Forest Zone Code—Review for compliance with Oregon Administrative Rule.</li> <li>Lot Line Adjustments and Re-platting.</li> <li>Medical Hardship Dwellings—review for consistency with state law.</li> <li>Minor variance 10% lot area rule for farm and forest zoned properties.</li> <li>Outdoor Mass Gatherings update.</li> <li>Section 6409(a) of the Spectrum Act (Wireless Telecommunication Amendments).</li> <li>Sign code to become consistent with federal law.</li> <li>Title 19, 20, 21—Language related to Class I, II, and III road projects as allowed uses.</li> <li>Title 22—Procedures Ordinance for consistency with state law and planning department interpretations.</li> <li>Wetland Regulation Clarification for Irrigation or Artificially Created Wetlands.</li> <li>Childcare facilities in Industrial Zones</li> </ol>

Table 4 is structured to allow the Planning Commission to prioritize and recommend Planning Division projects for FY 2024-25. The Board will ultimately prioritize projects based on their annual goals and objectives as planning resources become available.

**Table 4 – Planning Commission Priorities**

<b>Planning Commission Priorities</b>	<b>Projects</b>
1. Current Planning	2.
3.	4.
5.	6.
7.	8.
9.	10.

**II. PLANNING COMMISSION RECOMMENDATION & NEXT STEPS**

Staff is respectfully asking the Planning Commission to make a recommendation on April 25. The Board is scheduled to conduct a public hearing on the draft CDD FY 2024-25 in May.

Attachment:

Draft CDD FY 2024-2025 Work Plan and 2023 Annual Report