



## BOARD OF COMMISSIONERS

# AGENDA REQUEST & STAFF REPORT

**MEETING DATE:** February 4, 2026

**SUBJECT:** Economic Development Loan requests from ASI Business Group & Western Metrology Sales, LLC

**RECOMMENDED MOTION:**

Approve requests for economic development loans to:

- ASI Business Group in the amount of \$16,000
- Western Metrology Sales, LLC in the amount of \$22,373.41

**BACKGROUND AND POLICY IMPLICATIONS:**

The Deschutes County Economic Development Loan Program was initiated to encourage and assist companies seeking to relocate to and/or create new jobs within Deschutes County.

Loans are conditioned upon a business creating a specified number of new jobs within 12 months, then maintaining the new jobs for a consecutive 12-month period. If these terms are met, the loan may be converted to a grant that does not require repayment. If not, all or a portion of the funds must be repaid with interest of 5% per annum.

**APPLICANTS:**

**ASI Business Group:**

Established in 1972, ASI Business Group spent decades as a leader in delivering effective solutions to meet the marketing and customer information needs of a wide range of businesses across the United States. ASI now specializes in serving 1) the healthcare industry providing patient folders that facilitate better care experiences, and 2) the escrow industry providing branded property closing packages.

As described in the attached briefing paper, ASI Business Group will agree to create eight (8) new jobs with an average wage of \$87,375 per year in return for a loan of \$16,000.

**Western Metrology Sales, LLC:**

Western Metrology Sales, LLC began operations in 2001. The company machines titanium castings for the aerospace industry utilizing computer numerical controlled (CNC) and coordinate measuring machines (CMM).

As described in the attached briefing paper, Western Metrology Sales, LLC will agree to create twelve (12) new employees in Deschutes County. The average wage of the positions will be as outlined below in return for a loan of \$22,373.41.

- \$88,700 for six (6) transferred jobs
- \$50,000-\$70,000 for three (3) CMM jobs
- \$44,000-65,000 for three (3) CNC jobs

**BUDGET IMPACTS:**

Loans are made from the Economic Development Loan Fund which currently has a balance of \$106,089. The loan requests from ASI Business Group and Western Metrology Sales, LLC together total \$38,373.41.

**ATTENDANCE:**

Jen Patterson, Deschutes County, Strategic Initiatives Manager

Don Myll, EDCO, Bend Area Director

Patricia Lucas, Sunriver/La Pine Economic Development, Executive Director