

Memorandum

To: Deschutes County Board of County Commissioners (BOCC)
From: Derek Hofbauer, COIC Outreach and Engagement Administrator
CC: Chris Doty, Deschutes County Road Department Director and STIF Program Administrator
Date: November 25, 2024
Subject: Request to approve Deschutes County 2025-2027 Biennium STIF and FTA 5310 Projects

Background

COIC was delegated by Deschutes County to administer its Statewide Transportation Improvement Fund (STIF) Program. The Deschutes County STIF advisory committee met on October 9, 2024 to review, prioritize, and approve Deschutes County STIF projects for the 2025-2027 biennium. The advisory committee also approved the list of Federal Transit Administration (FTA) 5310 projects that were included in the same solicitation cycle. The Deschutes County STIF and FTA 5310 projects are presented in Attachments A and B.

COIC staff recommendation

COIC staff recommend the Deschutes County Board of County Commissioner's approval of the Deschutes County 2025-2027 biennium STIF and FTA 5310 projects. The total amount of the 2025-2027 STIF Plan is \$15,684,481, including carry-over funds from the previous biennium. The total amount of the FTA 5310 projects is 1,697,318, including matching funds.

Next steps

Once the BOCC approves the list of STIF Projects, the Deschutes County STIF Administrator will submit the STIF Plan to ODOT prior to the due date of January 16, 2024. ODOT staff will then review all transit agency STIF Plans for any clarifications or questions before submitting the list of STIF Plans to the Oregon Transportation Commission for final approval. Funding for 2025-2027 STIF projects will be available starting July1, 2025.

Example motion

If the BOCC chooses to approve the Deschutes County 2025-2027 STIF and FTA 5310 projects, an example motion is provided below:

"I move to approve the Deschutes County 2027-2027 biennium STIF Projects and FTA 5310 Projects as presented"

Attachment A

Deschutes County STIF Project Summaries, 2025-2027 Biennium

The total for all projects is \$15,684,481 including carry-over funds.

Project 1: Carry Over Program Reserve Funds

This project supports continuing Central Oregon Intergovernmental Council STIF projects, such as operations, admin, capital projects and capital match or sub-Recipient projects as needed. Also provide grant match support for other state or federal funds as needed.

Subrecipient	FY 2026	FY 2027	Total
COIC / Cascades East Transit	\$2,000,000	-	\$2,000,000

Project 2: STIF Program Administration

This project supports the continuation of administration, planning, supporting, marketing and supervising both the Cascade East Transit and Deschutes County STIF programs without interruption. These activities include: STIF program management, supervision, and oversight, STIF quarterly reporting, STIF committee creation, STIF bylaw adherence, STIF outreach and promotion. This project will also support planning for future transit expansion and needs, as well as provide grant match support for other state or federal funds as needed.

Subrecipient	FY 2026	FY 2027	Total
COIC / Cascades East Transit	\$1,000,000	\$1,000,000	\$2,000,000

Project 3: STIF Program Operations

This project will continue to serve the public transportation needs of the older adults and people with disabilities through Cascades East Transit Dial-A-Ride services in LaPine, Redmond, Sisters, and Bend, as well as rural veteran health care transportation and future expanded Dial-A-Ride boundaries. This project also supports existing Cascades East Transit Community Connector routes serving Deschutes County, including routes 24, 25, 28, 29 and 30 and future increases in service frequency and future route expansion. Also provide grant match support for other state or federal funds as needed.

Subrecipient	FY 2026	FY 2027	Total
COIC / Cascades East Transit	\$3,202,241	\$3,202,240	\$6,404,481

Project 4: CET Capital Projects and Capital Match

Provide funding to either leverage other grant funding sources for capital projects or fund capital projects. Match can be used for State or Federal grant opportunities. Capital Projects include projects such as City of Bend and City of Sisters mobility hubs, other items related to mobility hub expansion, signage, equipment and buses.

Subrecipient	FY 2026	FY 2027	Total
COIC / Cascades East Transit	\$2,200,000	\$1,300,000	\$3,500,000

Project 5: Cascades East Transit Subrecipient Projects

Provide operating funds for inter-city providers: Central Oregon Breeze, Pacific Crest Bus Lines and Opportunity Foundation. Continue to provide match funds for other funding sources for Central Oregon Breeze and Pacific Crest Bus lines to serve cities outside of Bend such as Portland and Klamath Falls. Continue to provide transit operations funding to opportunity foundation to support their client transport needs.

Subrecipient	FY 2026	FY 2027	Total
Central Oregon Breeze	\$240,000	\$240,000	\$480,000
Pacific Crest Bus Lines	\$90,000	\$90,000	\$180,000
Opportunity Foundation	\$60,000	\$60,000	\$120,000
Total Subrecipient Projects			\$780,000

Project 6: Cascades East Transit Vanpool Program

Continued support for the already established Central Oregon vanpool program, as well as any expansion efforts. Also provide grant match support for other state or federal funds as needed.

Subrecipient	FY 2026	FY 2027	Total
COIC / Cascades East Transit	\$500,000	\$500,000	\$1,000,000

Attachment B

Deschutes County Federal Transit Administration (FTA) Project Summaries, 2025-2027

The total for all projects is \$ 1,697,318 including matching funds.

Project 1: Deschutes County Rural Dial-A-Ride

Funding will pay for demand response (Dial-A-Ride) and community connector services that serve seniors and individuals with disabilities in the rural communities of Deschutes County.

Subrecipient	Grant Funds	Match	Total
COIC / Cascades East Transit	\$644,029	\$73,712	\$717,741

Project 2: Deschutes County Small Urban for Bend Dial-A Ride

Funding will pay for contracted demand response services (Dial-A-Ride) within the Bend Urbanized Area (UZA).

Subrecipient	Grant Funds	Match	Total
COIC / Cascades East Transit	\$577,436	\$144,359	\$721,795

Project 3: Deschutes County Preventative Maintenance

Funding will pay for preventative maintenance services for vehicles that provide transportation to seniors and individuals with disabilities within Deschutes County.

Subrecipient	Grant Funds	Match	Total
COIC / Cascades East Transit	\$231,308	\$26,474	\$257,782