



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: September 27, 2023

SUBJECT: Public Hearing and Resolution amending the Deschutes County 2023-2024 Fee Schedule to add new fees in the Community Development Department

RECOMMENDED MOTION:

Following the public hearing, move approval of Resolution 2023-052 to amend the Deschutes County 2023-2024 Fee Schedule to adopt new fees and revise fee descriptions in the Community Development Department.

BACKGROUND AND POLICY IMPLICATIONS:

Community Development seeks to add four new fees during the 2023-2024 fiscal year. The new fees are:

- Petition to Incorporate \$13,802 – The fee will cover department costs associated with processing incorporation requests.
- Recreational Vehicle Used for Residential Purposes \$730 – The fee will cover costs associated with processing recreational vehicles used for residential purposes requests.
- Road vacation without public hearing \$1,500 – The road vacation process will transfer from the Road Dept. to CDD as soon as the fees are adopted. The fee will cover costs associated with processing road vacation requests.
- Road vacation with public hearing \$3,000 – The road vacation process will transfer from the Road Dept. to CDD as soon as the fees are adopted. The fee will cover costs associated with processing road vacation requests including public hearings.

Additionally, CDD seeks to clarify the description of four existing fees associated with medical hardships and RV's as temporary residence.

BUDGET IMPACTS:

Anticipated additional revenue if these application types are submitted.

ATTENDANCE:

Sherri Pinner, Senior Management Analyst
Will Groves, Planning Manager
Laura Skundrick, Management Analyst