



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: September 27, 2023

SUBJECT: Approval of a lease with Saving Grace to operate the Mary's Place supervised visitation program and the Saving Grace courthouse advocacy project

RECOMMENDED MOTION:

Move approval of Board signature of Document No. 2023-719, a lease with Saving Grace for use of certain office and other spaces as identified.

BACKGROUND AND POLICY IMPLICATIONS:

In 2016, Deschutes County originally entered into a lease with Saving Grace to operate the Mary's Place supervised visitation program and the Saving Grace courthouse advocacy project (Program). The Courthouse provides +/- 152 square feet of office space, and the Mike Maier Services Building provides +/- 387 square feet of dedicated office and storage space, 243 square feet of shared space with Deschutes County Health Services Department, use of conference room and breakroom space, and use of the Munchkin Manor Preschool and Daycare for supervised visitation.

The current lease expires September 30, 2023, and the new lease is effective October 1, 2023 through September 30, 2026, which coincides with the expiration date of the existing Memorandum of Understanding (MOU) that was executed earlier this year between the County and multiple state and local agencies that support these programs. Due to the community benefit of the Program, the lease is provided for zero consideration, and utility charges are currently \$257.93/quarter with 3% annual increase. The lease includes two 2-year auto-renewal periods that are contingent on a current MOU as described.

BUDGET IMPACTS:

Zero consideration lease; \$1,031.72/annual utility payments with 3% annual increases thereafter

ATTENDANCE:

Kristie Bollinger, Property Manager