



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: March 30, 2022

SUBJECT: "Consideration and Board chair signature of Notice of intent to award contract for audit services"

RECOMMENDED MOTION:

Move approval and authorize the Chair signature of the Notice of Intent to Award Contract for external audit services (Doc# 2022-267) with Moss Adams LLP.

BACKGROUND AND POLICY IMPLICATIONS:

The current contract for external audit services with Eide Bailly LLP expired with the preparation of the fiscal year 2021 annual comprehensive financial report for the County. The current auditor has audited the County for eight years under a prior RFP and extensions. The County's audit committee issued the current RFP on January 3, 2022 soliciting proposals for external audit services for a five-year period (FY 2022-2026) with two one-year options.

We received two proposals by the deadline of February 14, 2022. The audit committee had a subcommittee review the proposals and made recommendations to the full audit committee on March 11, 2022. The six member subcommittee was comprised of four members of the audit committee, the finance director, and the accounting manager. The criteria for scoring the proposals were 70% weighted towards services and 30% towards cost.

The subcommittee selected the auditor Moss Adams LLP as the best proposal. The audit committee at their March 11, 2022 meeting voted to support the recommendation of this external auditor to the Board.

BUDGET IMPACTS:

*The total cost by Fiscal Year in the proposal was
FY 2022 \$ 150,042 (this represents a 12% increase over the \$133,605 FY 2021 cost)
FY 2023 \$154,544
FY 2024 \$159,180
FY 2025 \$163,955
FY 2026 \$168,874*

The above costs include the County and the six county service districts and COLES. The county service districts and COLES receive separate audited annual reports and are charged for their share of the audit costs.

ATTENDANCE:

David Givans, County Internal Auditor

DISTRIBUTION:

*Original: David Givans
Copy: Audit committee, Legal counsel,
Bidders on bidders list (by email)*

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