

DESCHUTES COUNTY DOCUMENT SUMMARY

(NOTE: This form is required to be submitted with ALL contracts and other agreements, regardless of whether the document is to be on a Board agenda or can be signed by the County Administrator or Department Director. If the document is to be on a Board agenda, the Agenda Request Form is also required. If this form is not included with the document, the document will be returned to the Department. Please submit documents to the Board Secretary for tracking purposes, and not directly to Legal Counsel, the County Administrator or the Commissioners. In addition to submitting this form with your documents, please submit this form electronically to the Board Secretary.)

Please complete all sections **above** the Official Review line.

Date: November 8, 2022 **Department:** Administration - Property Mangement

Lease With: Mountain View Community Development

Lease Contact: Rick Russell, Executive Director **Contractor Telephone:** 541-325-2582

Type of Document: Ground lease for use of County-owned property for Redmond Safe Parking.

Goods and/or Services: Not applicable

Background & History:

This in-kind lease will include an initial 90-day trial period, and prior to the end of the 90-days, Mountain View Community Development will report to the County any incidents or challenges with the location. If upon review the Board of Commissioners authorizes continued use of the County-owned property for Safe Parking, the lessee will have the option to extend by 1-year terms. The lease also includes a 90-day termination clause by either party.

Agreement Starting Date: Upon Signature
and can be extended.

Ending Date: 90-days initially,

Annual Value or Total Payment: \$00.00

Not Applicable Insurance Certificate Received (check box) Yes No
Insurance Expiration Date: 08/01/2023

Check all that apply: NONE

RFP, Solicitation or Bid Process

Informal quotes (<\$150K)

Exempt from RFP, Solicitation or Bid Process (specify – see DCC §2.37)

Funding Source: (Included in current budget? Yes No

If **No**, has budget amendment been submitted? Yes No

Is this a Grant Agreement providing revenue to the County? Yes No

Departmental Contact and Title: Kristie Bollinger, Property Manager

Telephone: 541-385-1414

Department Director Approval:


Signature

11/8/2022
Date

Distribution of Document: Return by email (scan) copy of executed and CJ recorded document to:

Deborah.Cook@deschutes.org and Kristie.Bollinger@deschutes.org

Official Review:

County Signature Required (check one):

- BOCC (if \$150,000 or more) – BOARD AGENDA Item
- County Administrator (if \$25,000 but under \$150,000)
- Department Director - Health (if under \$50,000)
- Department Head/Director (if under \$25,000)

Legal Review _____

Date _____

Document Number

Document No. 2022-793