



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: June 25, 2025

SUBJECT: Approval of a lease with Vigilnet America LLC for use of space at the Adult Parole and Probation Building located at 63360 Britta Street in Bend

RECOMMENDED MOTION:

Move approval of Document No. 2025-467, a lease with Vigilnet America LLC for use of space at the Adult Parole and Probation Building located at 63360 Britta Street, Building 2, Bend.

BACKGROUND AND POLICY IMPLICATIONS:

Deschutes County owns a +/- 24,552 square foot building located at 63360 Britta Street, Building 2, Bend, known as the Adult Parole and Probation Building.

Effective July 1, 2025, Deschutes County Community Justice has contracted with Vigilnet America LLC (Vigilnet) to provide electronic monitoring services for parole and probation clients. Vigilnet is an electronic monitoring services contractor for the criminal justice system that specializes in alcohol and location monitoring.

Vigilnet will utilize Room 225 consisting of +/- 338 square feet, along with shared use of common areas including staff break room, conference rooms, restrooms, reception, and parking. Vigilnet will operate Monday through Thursday, from 8:00 am to 5:00 pm.

The lease includes an initial 1-year term at \$400/month with 3% annual increases plus 2-year extension options, and the provision that the lease may be terminated with a 30-day written notice by either party.

BUDGET IMPACTS:

\$400/month with 3% annual increases

ATTENDANCE:

Kristie Bollinger – Deschutes County Property Management

Trevor Stephens – Deschutes County Community Justice Operations and Innovations Manager