



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: June 25, 2025

SUBJECT: Approval of a lease with Central Oregon Intergovernmental Council for use of office space and parking spaces at South County Services Building located at 51340 S. Highway 97 in La Pine

RECOMMENDED MOTION:

Move approval of Document No. 2025-213, a lease with Central Oregon Intergovernmental Council for use of office space and parking spaces at South County Services Building located at 51340 S. Highway 97, La Pine.

BACKGROUND AND POLICY IMPLICATIONS:

Since approximately 2016, Central Oregon Intergovernmental Council has leased space from Deschutes County at the South County Services Building located at 51340 S. Highway 97, La Pine, to operate the Cascades East Transit (CET) service for South County residents. CET occupies +/- 175 square feet of office space with access to restrooms and utilizes 4 parking spaces for transit buses.

The lease includes an initial 3-year term at \$211/month with 3% annual increases plus 2-year extension options, and the provision that the lease may be terminated with a 60-day written notice by either party.

BUDGET IMPACTS:

\$211/month with 3% annual increases

ATTENDANCE:

Kristie Bollinger – Deschutes County Property Management