



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: June 25, 2025

SUBJECT: Notice of Intent to Award a contract for installation and ongoing maintenance of a correctional facility system control panel for the Deschutes County Adult Jail

RECOMMENDED MOTION:

Move approval of Document No. 2025-605.

BACKGROUND AND POLICY IMPLICATIONS:

Deschutes County Adult Jail (DCAJ) opened in October, 1994. The facility is an indirect supervision jail located at 63333 West Highway 20, Bend, Oregon 97703. Maximum capacity is 362 inmates, including pretrial and sentenced offenders. There are 110 employees assigned to the DCAJ.

The work center is a separate building located approximately 200 feet from the jail. The maximum capacity for the work center is 90 sentenced offenders. Many inmates lodged in the work center work outside of the facility during the day. Nine employees are assigned to the work center.

- Brief project description:
 - Contractor will provide and support the installation, configuration, and maintenance of an Access Control Systems (ACS) at DCAJ and the work center.
 - Integration and support for intercom system.
 - Integration with Video Monitoring System (VMS) and recording.
 - Contractor will design, install, implement, configure, and support new ACS.
 - Contractor must have the ability to integrate ACS, VMS, facility environmental controls, and intercom components into a physical security system. These physical security systems are complex and include network video hardware and software, access control hardware and software, and database servers.

The Deschutes County Sheriff Office (DCSO) has budgeted \$400,000 for the DCAJ correctional facility system control panel upgrade in its FY 26 Capital Improvement Plan with the goal of completing construction of the project by June 30, 2026.

DCSO issued a request for proposals (RFP) for installation and ongoing maintenance for the project on February 28, 2025. Four responsive proposals were received from the following firms:

- Accurate Electronic Unlimited
- Corrections Technology Group
- IES Communications
- Justice Systems by Long Building Technologies, Inc.

DCSO scored the proposals using a competitive seal proposals selection process pursuant to ORS 279B.060. Based on this process, Corrections Technology Group was deemed to be the top-ranking proposer. A summary of the proposal scoring is attached.

The Notice of Intent to Award Contract will assert the County's intent to award a contract to Corrections Technology Group and will begin a one-week protest period for interested parties to submit written protest of the contract award. If no protests are received during that period, the contract will be awarded administratively. The contract not-to-exceed amount will be \$373,000 for installation and \$25,000 for ongoing maintenance.

BUDGET IMPACTS:

\$400,000 is budgeted in FY26 for the installation with an additional \$50,000 for any ongoing maintenance.

ATTENDANCE:

Michael Shults, Captain, Sheriff's Office Jail

Jessica Vanderpool, Senior Management Analyst, Sheriff's Office Jail

Heather Herauf, Procurement Manager, Finance