



## BOARD OF COMMISSIONERS

# AGENDA REQUEST & STAFF REPORT

**MEETING DATE:** June 25, 2025

**SUBJECT:** Approval of a contract with CompuNet for Microsoft 365 Licensing renewal

**RECOMMENDED MOTION:**

Move approval of County Administrator signature of Document No. 2025-700, a contract with CompuNet for Microsoft 365 business application licensing.

**BACKGROUND AND POLICY IMPLICATIONS:**

Microsoft 365 holds an essential role in the County's business infrastructure, providing a platform that enhances productivity, collaboration, and secure communication. Its sophisticated security measures are indispensable in safeguarding sensitive governmental data, thus upholding integrity and confidentiality crucial to our public service duties.

Deschutes County recently shifted to Microsoft's New Commerce Experience (NCE) licensing model, which committed us to a fixed license count for one year. This mandatory model resulted in notable cost efficiencies and allowed the opportunity for the County to transition to an annual billing cycle, effective July 1, 2025, through CompuNet, our Value-Added Reseller (VAR). This strategic move would increase our licensing discount from 5% to 8%, resulting in significant cost savings while ensuring the uninterrupted functioning of our IT services.

**BUDGET IMPACTS:**

\$723,675.24 has been budgeted for FY 2026 to complete the process.

**ATTENDANCE:**

Tania Mahood, IT Director/CTO