



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: April 16, 2025

SUBJECT: Approval of Generative Artificial Intelligence (AI) Policy Updates

RECOMMENDED MOTION:

Move approval of County Administrator signature of revised Information Technology Policy No. IT-2, Use of Generative Artificial Intelligence.

BACKGROUND AND POLICY IMPLICATIONS:

The County instituted an AI Policy in August 2024, allowing employees to use approved third-party Generative AI tools.

Recently, the County acquired GovAI, a Generative AI tool with a user interface similar to ChatGPT, designed to enhance governance and security for government entities. In addition, Microsoft CoPilot became available for government use. Adjustments to the existing AI Policy are required to account for the deployment of GovAI and CoPilot and to establish these platforms as primary while phasing out the use of unmanaged third-party tools. This policy update is vital before a full-scale deployment of GovAI across County departments to ensure security, governance, and streamlined AI usage.

GovAI will play a pivotal role in fostering innovation and improving efficiency, while providing a structured environment for safe and regulated AI interactions with County data and operations. In the future, CoPilot will be introduced as an optional enhancement available at an additional cost due to its premium pricing and the significant work required for configuration.

The County's adoption of these AI tools demonstrates a commitment to innovation, balanced by accountability and public service mandates. Given the rapidly evolving nature of AI technologies, policy revisions may be necessary in the future to stay aligned with technological advancements and ensure responsible usage.

This policy was updated by IT leadership in close partnership with the Legal department and the Policy Advisory Committee, with department heads across the County reviewing the updates to ensure comprehensive input on the Generative AI policy.

BUDGET IMPACTS:

None for the Policy update. The cost of the GovAI tool will be covered by internal service fees.

ATTENDANCE:

Zachary Neemann, Information Security Manager