



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: April 20, 2026

SUBJECT: Discussion of process for developing, modifying and approving BOCC meeting agendas

RECOMMENDED MOTION:

Discuss and direct any desired changes to the BOCC meeting agenda process.

BACKGROUND AND POLICY IMPLICATIONS:

The Chair of the Board of County Commissioners (BOCC), in consultation with the County Administrator and County Counsel, determines the agendas for BOCC meetings the Thursday before a meeting is scheduled. A BOCC meeting agenda may be revised after originally published with appropriate notice provided of such revisions.

From time to time, a time-sensitive item not listed on a published or revised agenda may be brought forward for discussion and/or action. To facilitate such additions—and also to accommodate the formal removal of an item from the consent agenda for separate consideration or later action as well as to allow a majority of Commissioners to add an item to an agenda—the Board may want to direct that the agenda template for its meetings be modified to include a standing “Approval of the Agenda” item towards the beginning of each agenda.

BUDGET IMPACTS:

None

ATTENDANCE:

BOCC

Nick Lelack, County Administrator

Legal counsel