

9/16/2024

**Sent via email & First Class Mail**

RE: Project - Contract for Market Research and Strategic Master Plan Design Services for Deschutes County Fair & Expo

**NOTICE OF INTENT TO AWARD CONTRACT**

On June 6-7, 2024, the Deschutes County Fair & Expo Center of Deschutes County, Oregon, considered proposals for the above-referenced project. The Deschutes County Fair & Expo Center determined that the successful bidder or proposer for the project was Populous Architect, P.C. of Kansas City, MO. At the end of the protest period the County will complete negotiations with Populous Architect, P.C. and enter into a services contract.

This Notice of Intent to Award Contract is issued pursuant to Oregon Revised Statute (ORS) [specify 279B.135 for contracts other than public improvements or 279C.375 for public improvements]. Any entity which believes that they are adversely affected or aggrieved by the intended award of contract set forth in this Notice may submit a written protest within seven (7) calendar days after the issuance of this Notice of Intent to Award Contract to the Board of County Commissioners of Deschutes County, Oregon, at Deschutes Services Building, 1300 NW Wall Street, Bend, Oregon 97703. **The seven (7) calendar day protest period will expire at 5:00 PM on September 23, 2024.**

Any protest must be in writing and specify any grounds upon which the protest is based. Please refer to Oregon Administrative Rules (OAR) [insert applicable OAR - 137-049-0450 for construction contracts or OAR 137-047-0740 for contracts other than construction]. If a protest is filed within the protest period, a hearing will be held at a regularly scheduled business meeting of the Board of County Commissioners of Deschutes County Oregon, acting as the Contract Review Board, in the Deschutes Services Building, 1300 NW Wall Street, Bend, Oregon 97703 within two (2) weeks of the end of the protest period.

If no protest is filed within the protest period, this Notice of Intent to Award Contract becomes an Award of Contract without further action by the County unless the Board of County Commissioners, for good cause, rescinds this Notice before the expiration of the protest period.

If you have any questions regarding this Notice of Intent to Award Contract, or the procedures under which the County is proceeding, please contact Deschutes County Legal Counsel: telephone (541) 388-6625; fax (541) 383-0496; or email to [david.doyle@deschutes.org](mailto:david.doyle@deschutes.org).

Be advised that if no protest is received within the stated time period, the County is authorized to process the contract administratively.

Sincerely,

BOARD OF COUNTY COMMISSIONERS  
DESCHUTES COUNTY, OREGON

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[Authorized signature]

cc: See attached List

Contract for Market Research and Strategic Master Plan Design Services for Deschutes  
County Fair & Expo

BIDDER #1

Populous Architect, P.C.  
4800 Main Street, Suite 300  
Kansas City, MO 64112  
971.286.3909

BIDDER #2

K/O Fairground Planners Designers (K/O  
650 S. Prairie View Dr., Studio 103  
West Des Moines, IA 50266  
515.238.4312

BIDDER #3

C.H. Johnson Consulting, Inc.  
6 East Monroe Street, Fifth Floor  
Chicago, IL 60603  
312.447.2010

BIDDER #4

LRS Architects  
720 NW Davis Street, Suite 300  
Portland, OR 97209  
503.221.1121