

Memorandum



To: Deschutes County Board of County Commissioners
From: Derek Hofbauer, COIC Outreach and Engagement Administrator
Date: September 9, 2024
Subject: Deschutes County Statewide Transportation Improvement Fund
Advisory Committee (STIFAC) Member Roster Update

Background

COIC was delegated by Deschutes County to administer its Statewide Transportation Improvement Fund (STIF) Program. One of COIC's main responsibilities is to manage the Deschutes County STIF Advisory Committee (STIFAC) meetings and update the member roster. STIFAC members are appointed by The Deschutes County Board of County Commissioners (BOCC).

Upcoming meetings for approval of STIF Projects

The STIFAC's next meeting is on Wednesday, October 9, 2024 from 2-4 pm at COIC's Administrative Office located at 334 NE Hawthorne. The STIFAC will review, discuss, and prioritize proposed Deschutes County STIF projects during the October 9 meeting. Once the project list is approved by the STIFAC, COIC will present the projects to the Deschutes County BOCC for consideration of approval.

Staff recommendation

COIC is seeking consideration of approval from the Deschutes County BOCC during its September 16 meeting for the updated committee roster presented in this memo, as well as term renewals for member appointments that expire in December 2024.

2024 Proposed Consolidated STIF Advisory Committee Roster: 10 Voting Members and 2 Alternates				
Name	Term Expiration	STIF Membership Representation	Geographic Area	Occupation/Affiliation
Andrea Breault Robert Townsend*	2025	Public Transportation Service Provider*	Bend	Transportation Director for Cascades East Transit
Ken Thorp**	2024	Educational institutions People with disabilities* Low income individuals*	La Pine	Teacher at Bend-La Pine School District and works with youth with intellectual and developmental disabilities
Jonathon Bullock	2025	Educational institutions	Redmond	Executive Director Redmond Proficiency Academy
Bill Gregoricus	2024 2026	Individuals age 65 or older People with disabilities	Bend	Member of Central Oregon Coalition on Access Steering Committee; retained from Deschutes STF Advisory Committee
Iman Simmons	2025	Major public transit destinations	Bend	Chief Operations Officer at St. Charles
Zachary Bass	2024 2026	Major public transit destinations	Redmond	Director of Redmond Airport
Jamie Donahue	2024 2026	Individuals age 65 or older Low income individuals	La Pine	Director of La Pine Senior Center; retained from Deschutes STF Advisory Committee
Andrew Davis	2025	Educational institutions	Bend	COCC Student Campus Life Director
Matthew Schmitz	2024 2026	Transportation logistics representative	Redmond	Employed at Kendall Auto Group
Dan Youmans Kristin Thomas***	2025	Commerce and/or business community	Sunriver	Sunriver Area Chamber of Commerce Board Member
Troy Rayburn Jackson Dumanch****	2025	Local governments	Sisters	City of Sisters Public Works Department
Jennifer Glover (alternate)	2025	People with disabilities low-income individuals	La Pine	Consultant/teacher who works with individuals with intellectual and developmental disabilities
Casey Bergh (alternate)	2025	Educational institutions	Bend	OSU-Cascades Transportation Manager

Summary of STIFAC member roster updates and recommendations

* Robert (Bob) Townsend is CET's new Transportation Director and is recommended to replace Andrea Breault, who no longer works for Cascades East Transit.

**Ken Thorp retired in 2023. His seat will remain vacant on the STIFAC roster pending new recruitment by COIC staff that will occur in early 2025.

***Kristin Thomas is a Board Member for the Sunriver Area Chamber of Commerce and is recommended to replace Dan Youmans, who no longer serves on the Board.

****Jason Dumanch works for the City of Sisters Public Works Department and is recommended to replace Troy Rayburn, who no longer works for the City of Sisters

COIC is seeking BOCC approval to reappoint members with 2024 terms to serve another two years on the committee.

Example motion

If the BOCC chooses to approve the STIFAC roster and renew terms as presented in the table above, an example motion is provided below:

“I move to approve the updated Deschutes Statewide Transportation Improvement Fund Advisory Committee member roster and two-year reappointments for member terms expiring in 2024.”