



MEMORANDUM OF AGREEMENT Family Connects Bridge Funding

Deschutes County

This is to formalize the agreement between the High Desert Education Service District (HDES) - Early Learning Hub of Central Oregon and Deschutes County - Public Health relating to bridge funding for implementation of Family Connects Universally Offered Home Visiting Program. Central Oregon is one of seven early implementer communities within Oregon in launching Family Connects in coordination with the existing array of home visiting and community based services. When implemented, Family Connects will provide nurse home visiting through 1-3 visits to families immediately following birth with navigation to resources and long-term home visiting services if indicated and desired by the family.

CONTACTS:

- High Desert ESD(HDES)-Brenda Comini, Director, Early Learning Hub, brenda.comini@hdesd.org
- Deschutes County-Cheryl Smallman, Business Manager, cheryl.smallman@deschutes.org

TERMS OF AGREEMENT:

- Deschutes County will:
 - Coordinate with the Early Learning Hub to implement Family Connects with fidelity as guided by the Oregon Health Authority and Family Connections International teams.
 - Utilize bridge funding to financially support expenses related to standing up and implementing Family Connects. Examples include, but are not limited to, home visiting services for families that are referred before billable eligibility, enhancement of staffing needed before billable revenue is in place, supplies and equipment to support nurse home visitors and support staff, technical support to facilitate data entry, collection and use of Salesforce or Epic EMS platforms, etc.
 - Manage all fund accounting and documentation according to state and federal best practice guidelines.
 - Report quarterly expenditures of funds and provide brief narrative on use to assist in future implementation planning and financing needs.
 - Expend all funds by June 15, 2022.
- HDES will:
 - Provide \$36,000 in bridge funding to be used specifically for Family Connects Implementation.
 - As Project Lead, the Early Learning Hub will assist Deschutes County Public Health in project implementation, monitoring and continuous improvement strategies to assure a successful launch and program implementation.
 - The Early Learning Hub will work with Deschutes County to manage program expense, identify and implement cost effective strategies and develop a program sustainability plan that includes rates and billing process for public and private insurance coverage.

Funding for this agreement is provided from Family Support Service (FSS) Title IV-B2 funding contracted to HDESD/Early Learning Hub of Central Oregon. Providers are required to maintain and provide to HDESD upon request, documentation of specific expenditures under 45 CR part 92. Administrative expense is not to exceed 15%.

- Total amount of this agreement is \$36,000.00
- Effective start date for this agreement is 6/16/2021.
- This agreement terminates on 6/15/2022.

This agreement will be reviewed annually regarding service level/costs. If this agreement is renewed then an "Annual Memorandum of Agreement Notification" will be sent to the district indicating changes in services and/or cost from the prior year.

Signature: George A Conway
George A Conway (Jun 30, 2021 14:23 PDT)

Email: george.conway@deschutes.org

Title: Director

Company: DCHS

Rochelle Friend, CFO
HIGH DESERT ESD

DATE

HDESD Use Only:
Expenditures: 264.5300.0720.478.000.000.405
245.0000.1940.411.320.000.850

Revenue:

DESCHUTES COUNTY DOCUMENT SUMMARY

(NOTE: This form is required to be submitted with ALL contracts and other agreements, regardless of whether the document is to be on a Board agenda or can be signed by the County Administrator or Department Director. If the document is to be on a Board agenda, the Agenda Request Form is also required. If this form is not included with the document, the document will be returned to the Department. Please submit documents to the Board Secretary for tracking purposes, and not directly to Legal Counsel, the County Administrator or the Commissioners. In addition to submitting this form with your documents, please submit this form electronically to the Board Secretary.)

Please complete all sections **above** the Official Review line.

Date:

Department:

Contractor/Supplier/Consultant Name:

Contractor Contact:

Type of Document: Memorandum of Agreement

Goods and/or Services: This document formalizes the understanding between High Desert Education Service District (HDESD) and Deschutes County Health Services in relation to the funding and implementation of the Family Connects Central Oregon.

Background & History: High Desert Education Service District is a regional support system that links school districts in Central Oregon to state and national education resources. Their programs help districts minimize duplication of services, preserve their local budgets and receive special programs that might otherwise be unavailable to them.

Family Connects is a universally offered home visiting program. Central Oregon is one of seven (7) early implementer communities within Oregon in launching Family Connects in coordination with an existing array of home visiting and community based services. When implemented, Family Connects will provide nurse home visiting to families who need assistance with navigating to resources and long-term home visiting services.

The HDESD Early Learning Hub will work with Deschutes County Health Services in project implementation, monitoring and continuous improvement strategies to assure a successful launch and program implementation.

Agreement Start Date:

Ending Date:

Annual Value or Total Payment:

Insurance Certificate Received (check box)

Insurance Expiration Date:

Check all that apply:

RFP, Solicitation or Bid Process

Informal quotes (<\$150K)

Exempt from RFP, Solicitation or Bid Process (specify – see DCC §2.37)

Funding Source: (Included in current budget? Yes No)

If **No**, has budget amendment been submitted? Yes No

Is this a Grant Agreement providing revenue to the County? Yes No

Special conditions attached to this grant:

Deadlines for reporting to the grantor:

If a new FTE will be hired with grant funds, confirm that Personnel has been notified that it is a grant-funded position so that this will be noted in the offer letter: Yes No

Contact information for the person responsible for grant compliance: Name:
Phone #:

Departmental Contact:
Phone #:

Deputy Director Approval:

Signature: *nahad sadr-azodi*
nahad sadr-azodi (Jun 30, 2021 11:25 PDT)
Email: nahad.sadr-azodi@deschutes.org
Title: Director of PH
Company: DCHS

Director Approval:

Signature: *George A Conway*
George A Conway (Jun 30, 2021 14:23 PDT)
Email: george.conway@deschutes.org
Title: Director
Company: DCHS

Distribution of Document: Grace Justice Evans, Health Services Department

Official Review:

County Signature Required (check one): BOCC Department Director (if <\$50K)
 Administrator (if >\$50K but <\$150K; if >\$150K, BOCC Order No. _____)

Legal Review _____ Date _____

Document Number 2021-_____