



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: October 1, 2025

SUBJECT: Amendment to the City of Sisters ARPA Grant Agreement

RECOMMENDED MOTION:

Move approval of Document No. 2025-953, an amendment to the ARPA grant provided to the City of Sisters for multi-family rental housing to revise project performance language.

BACKGROUND AND POLICY IMPLICATIONS:

In January 2023, the Deschutes County Board of Commissioners allocated \$500,000 to the City of Sisters for the development of a 40-unit multi-family rental housing project.

The City's development partner, Northwest Housing Alternatives, has identified a new estimated date of occupancy due to funding delays. The City of Sisters has requested a revision to the grant agreement project performance language as reflected in the attached amendment. Given this updated project timeline, staff recommends also revising the date required for City of Sisters to fully expend ARPA funds, moving it up by one month to ensure funds have been completely spent prior to the December 31, 2026 U.S. Department of Treasury deadline for ARPA fund expenditures. That change is also reflected in the attached amendment.

BUDGET IMPACTS:

None. ARPA funds were previously allocated as stated above and the amendment applies to contract language only.

ATTENDANCE:

Joe O'Neill, Finance Director, City of Sisters
Kerry Prosser, Assistant City Manager, City of Sisters
Laura Skundrick, Management Analyst