

DESCHUTES COUNTY DOCUMENT SUMMARY

(NOTE: This form is required to be submitted with ALL contracts and other agreements, regardless of whether the document is to be on a Board agenda or can be signed by the County Administrator or Department Director. If the document is to be on a Board agenda, the Agenda Request Form is also required. If this form is not included with the document, the document will be returned to the Department. Please submit documents to the Board Secretary for tracking purposes, and not directly to Legal Counsel, the County Administrator or the Commissioners. In addition to submitting this form with your documents, please submit this form electronically to the Board Secretary.)

Please complete all sections above the Official Review line.

Date: August 12, 2021 **Department:** Administrative; Property Management

Lease: Genoa Healthcare, LLC

Lease Contact: Amr Elebiary **Telephone #:** (651) 447-4445

Type of Document: 1st Amendment to Commercial Lease

Goods and/or Services: None, lease with county as lessor.

Background & History:

Deschutes County owns the property located at 1128 NW Harriman, Bend. The location includes an 11,244 square foot building occupied by the Deschutes County Downtown Clinic (DCDC).

In 2016, the County entered into a lease with Genoa Healthcare, LLC, a for-profit healthcare provider (Genoa) for 295 square foot of space at DCDC. Genoa provides consumer medication and patient assistance program services to residents of Bend and surrounding areas on behalf of Deschutes County Health Services programs.

This First Amendment increases base rent to \$325.00/month and includes \$45/month for utilities; both amounts will increase 3% annually.

Agreement Starting Date: November 1, 2021 **Ending Date:** October 31, 2023

Annual Value or Total Payment: \$4,400 for the first year for base rent and utilities.

X Insurance Certificate Received (check box)

Insurance Expiration Date: May 1, 2022

Check all that apply: None

RFP, Solicitation or Bid Process

Informal quotes (<\$150K)

Exempt from RFP, Solicitation or Bid Process (specify – see DCC §2.37)

Funding Source: (Included in current budget? Not applicable, lease revenue)

Yes No

If **No**, has budget amendment been submitted? Yes No

9/28/2021

Is this a Grant Agreement providing revenue to the County? Yes No

Departmental Contact and Title: Kristie Bollinger, Property Manager

Phone #: 541-385-1414

Department Director Approval: _____


Signature

10/13/21
Date

Distribution of Document: Documents to be returned to Property Management.

Official Review:

County Signature Required (check one):

- BOCC (if \$150,000 or more) – BOARD AGENDA Item
- County Administrator (if \$25,000 but under \$150,000)
- Department Director - Health (if under \$50,000)
- Department Head/Director (if under \$25,000)

Legal Review _____

Date _____

Document Number 2021-693