



## BOARD OF COMMISSIONERS

# AGENDA REQUEST & STAFF REPORT

**MEETING DATE:** December 20, 2023

**SUBJECT:** Approval of Chair Signature of Document No. 2023-1078, a Notice of Intent to Award Contract for Engineering Services for the Tumalo Reservoir Road: OB Riley Road to Sisemore Road Improvement Project

**RECOMMENDED MOTION:**

Move approval of Board Chair signature of Document No. 2023-1078.

**BACKGROUND AND POLICY IMPLICATIONS:**

Tumalo Reservoir Road is an east-west collector roadway connecting rural communities northwest of Bend to US 20 and O.B. Riley Road. Tumalo Reservoir Road carries an Average Daily Traffic (ADT) of 1,234 vehicles per day (2022) and is frequently used for access to recreational sites near Tumalo Reservoir on BLM and Forest Service-managed federal lands. The roadway is also a popular cyclist corridor and is a critical part of the Twin Bridges State Scenic Bikeway. The road corridor is 4.6 miles in length.

Tumalo Reservoir Road is presently surfaced with asphaltic concrete pavement with a chip seal surface treatment. The existing pavement exhibits considerable thermal and block cracking, as well as poor ride quality. The road also does not meet County minimum standards for a collector roadway. Accordingly, the Tumalo Reservoir Rd: O.B. Riley Rd to Sisemore Rd Improvement project ("Project"), which is identified in the County's 2010-2030 Transportation System Plan, will improve multimodal mobility and safety on Tumalo Reservoir Road through pavement rehabilitation and/or reconstruction, pavement widening to accommodate paved shoulder bikeways, traffic control device and roadway delineation improvements, and other modernization work.

Deschutes County Road Department ("Department") has obligated \$5,358,000.00 in County funds for the roadway improvement project in the Department's 2024-2028 Capital Improvement Plan with the goal of completing construction of the project by December 31, 2025.

The Department issued a request for proposals (RFP) for engineering and related services for the project on September 6, 2023. Three (3) proposals were received in response to the

RFP on or prior to the RFP closing date of September 29, 2023 from the following firms:

- Century West Engineering
- Anderson Perry
- Dowl

The Department scored the proposals using a qualifications-based selection process pursuant to ORS 279C.110. Based on this process, Century West Engineering (“Consultant”) was selected as the top-ranking proposer on October 30, 2023. A summary of the proposal scoring is attached. Department staff conducted negotiations with the Consultant between November 3, 2023 and December 8, 2023.

The preliminary engineering work will include:

- Conducting topographic and boundary retracement survey work.
- Performing geotechnical investigation work and pavement design.
- Facilitating acquisition of temporary easements, permanent easements, and right of way dedications as required for the project.
- Producing project plans, including 30%, 90% and 100% plan sets and refined construction cost estimates with each submittal.

The Notice of Intent to Award Contract will assert the County’s intent to award contract to the Consultant and will begin a one-week protest period for interested parties to submit written protest of contract award. If no protests are received during that period, the contract will be awarded administratively. The contract not-to-exceed amount will be \$461,752.00.

**BUDGET IMPACTS:**

A portion of the project engineering cost is budgeted in the Road Capital Improvement Plan (CIP) budget for Fiscal Year 2024. The remaining project cost will be included in the proposed Road CIP budget for Fiscal Years 2025 and 2026.

**ATTENDANCE:**

Cody Smith, County Engineer/Assistant Road Department Director