

REVIEWED

LEGAL COUNSEL

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BEFORE THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY,
OREGON

A Resolution Increasing Appropriations *
And Extending FTE Within the 2023-24 * RESOLUTION NO. 2023-069
Deschutes County Budget *

WHEREAS, the Deschutes County District Attorney’s office is requesting an extension of a .10 limited duration FTE for six months, and

WHEREAS, ORS 294.471 allows a supplemental budget adjustment when authorized by resolution of the governing body, and

WHEREAS, ORS 294.463 allows for appropriation transfers when authorized by resolution of the governing body, and

WHEREAS, it is necessary to increase appropriations by \$6,500 within the District Attorney’s office to accommodate this request, and

WHEREAS, it is necessary to transfer Program Expense appropriations of \$1,000 to Transfer Out appropriations within the Sheriff’s Office to accommodate this request, and

WHEREAS, it is necessary to decrease Transfer In revenue and Debt Service appropriations of \$5,500 within the Full Faith & Credit Debt Service Fund to accommodate this request, and

WHEREAS, Deschutes County Policy HR-1 requires that the creation of or increase in FTE outside the adopted budget be approved by the Board of County Commissioners; now, therefore,

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY, OREGON, as follows:

Section 1. That the following revenue be budgeted in the 2023-24 County Budget:

| | |
|---|-----------------|
| <u>General Fund – District Attorney</u> | |
| Transfers In | \$ 6,500 |
| Total General Fund – District Attorney | \$ 6,500 |

Full Faith & Credit Debt Service Fund
 Transfers In \$ (5,500)
Total Full Faith & Credit Debt Service Fund **\$ (5,500)**

Section 2. That the following amounts be appropriated in the 2023-24 County Budget:

General Fund – District Attorney
 Program Expense \$ 6,500
Total General Fund – District Attorney **\$ 6,500**

Sheriff’s Office
 Program Expense \$ (1,000)
 Transfers Out 1,000
Total Sheriff’s Office **\$ 0**

Full Faith & Credit Debt Service Fund
 Debt Service \$ (5,500)
Total Full Faith & Credit Debt Service Fund **\$ (5,500)**

Section 3. That the Chief Financial Officer make the appropriate entries in the Deschutes County Financial System to show the above appropriations.

Section 4. That the following limited duration FTE be extended:

| Job Class | Position Number | Type | Duration if Limited Duration | FTE |
|--------------------|------------------------|---------------------------------|-------------------------------------|------------|
| Management Analyst | 2888 | Extend .10 limited duration FTE | 1/1/2024 – 6/30/2024 | - |
| Total FTE | | | | - |

Section 5. That the Human Resources Director make the appropriate entries in the Deschutes County FTE Authorized Positions Roster to reflect the above FTE changes.

DATED this _____ day of December 2023.

BOARD OF COUNTY COMMISSIONERS OF
 DESCHUTES COUNTY, OREGON

 ANTHONY DEBONE, Chair

ATTEST:

PATTI ADAIR, Vice-Chair

Recording Secretary

PHIL CHANG, Commissioner