



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: Wednesday, March 2, 2022

SUBJECT: Consideration of Board Signature for Order No. 2022-007, authorizing the Deschutes County Property Manager to execute and record the documents associated with lot line adjustments as required by the City of La Pine

RECOMMENDED MOTION:

Move to approve and sign Board Order No. 2022-007, authorizing the Deschutes County Property Manager to execute the documents associated with a lot line adjustment for County-owned property located at 51340 Highway 97, La Pine, known as Map and Tax Lots 221015DA00300 and 221015DA00400.

BACKGROUND AND POLICY IMPLICATIONS:

Deschutes County owns two parcels in La Pine located at 5134 Highway 97, known as Map and Tax Lots 221015DA00300 consisting of 6.70-acres and 221015DA00400 consisting of 1.29-acres. The location, commonly referred to as the South County Services Center, provides space for several satellite services including County Health Services (behavioral health), Parole & Probation (adult and juvenile), Veterans Services, Road Department, OSU Extension Service and the Sheriff's Office.

In 2021, County Facilities executed a tenant improvement project consisting of +/- 1,581 square feet in an existing building to provide the Sheriff's Office with emergency equipment storage, exercise room and an additional restroom. During the permitting process with the City of La Pine, it was determined that a lot line adjustment would be required due to the property line between the two parcels bisecting two existing buildings. The lot line adjustment will effectively move the property line so it no longer bisects the buildings.

The necessary survey work to adjust the property line to provide new legal descriptions for both properties and a record of survey have been completed. As a result of the lot line adjustment, TL 00300 will consist of 2.06-acres and TL 00400 will consist of 6.95-acres. Note,

the difference between the starting and ending total acreage is due to underlying streets that were previously vacated at one point of time and acreage was based on calculated information. The new survey work is based on a physical survey of the site and has recaptured the property that was previously allocated to the underlying streets, which resulted in an overall increase of acreage.

The new legal descriptions are required to be recorded with the Deschutes County Clerk's Office to memorialize the revised property lines and update property title records.

BUDGET IMPACTS:

The costs associated with recording new legal descriptions is approximately \$250.

ATTENDANCE:

Kristie Bollinger, Property Manager
Lee Randall, Facilities Director