



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: January 14, 2026

SUBJECT: Approval of Document No. 2026-0022, a Dedication Deed for a Remnant Parcel
Adjacent to Burgess Road

RECOMMENDED MOTION:

Move approval of Document No. 2026-0022.

BACKGROUND AND POLICY IMPLICATIONS:

Randy A. and Sharon L. Williams ("Grantors") are the owners of Tax Lot 211034C000099 ("Subject Property"), which is a 10 feet wide by 265.6 feet long remnant of a 10 foot strip parcel originally created with the Evergreen Park subdivision plat (Instrument No. 1970-27, Official Records) in 1970. In 1995, the Evergreen Park developer conveyed the 10 foot strip parcel by warranty deed (Instrument No. 1995-19067, Official Records) to Ira V. and Mary-Ann Tomlinson. In 2002, the Tomlinson Family Trust convey the 10 foot strip parcel to Randy A. and Sharon L. Williams by warranty deed together with three lots in the Third Addition to Woodland Park Homesites subdivision (Instrument No. 2002-50781, Official Records) that are located approximately 3,200 feet south of the Subject Property. In 2013, the Williams sold the three otherwise unassociated lots in the Third Addition to Woodland Park Homesites subdivision but retained ownership of the Subject Property. In 2018, the County acquired a portion of the 10 foot strip parcel from the Williams for the Burgess Road/Day Road/ Pine Forest Drive Intersection Improvement project (Instrument No. 2018-014896, Official Records); the Subject Property, the easterly remainder of the 10 foot strip parcel, was not needed for the project and, as such, was not acquired by the County at that time.

The Williams recently approached Road Department staff with a request to dedicate the Subject Property as right-of-way, as the property is not marketable or developable. Road Department staff find that the Subject Property would be suitable and beneficial as additional public right-of-way for Burgess Road. As such, staff prepared a dedication deed (Document No. 2026-0022) and presented it to the Williams for their consideration; the Williams have executed the dedication deed.



Figure – Tax Lot 211034C000099

Board approval of Document No. 2026-0022 will provide acceptance, on behalf of the public, of the subject property as public road right-of-way.

BUDGET IMPACTS:

None

ATTENDANCE:

Cody Smith, County Engineer/Assistant Road Department Director