



AGENDA REQUEST & STAFF REPORT

MEETING DATE: March 11, 2026

SUBJECT: Approval of a Notice of Intent to Award a contract for the Supply and Delivery of Asphalt Oil for 2026 Chip Seal operations

RECOMMENDED MOTION:

Move approval of Document No. 2026-0082, a Notice of Intent to Award a Contract for the Supply and Delivery of Asphalt Oil for 2026 Chip Seal operations.

BACKGROUND AND POLICY IMPLICATIONS:

Deschutes County Road Department prepared bid solicitation documents for the Supply and Delivery of Chip Seal Oil 2026. The project scope of work includes the supply and delivery of asphalt oil for Calendar Year 2026 chip seal operations. The project was advertised in the *Daily Journal of Commerce* on February 11, 2026. The Department opened bids at 2:00 P.M. on February 25, 2026.

Two (2) bids were received for this project. The bid results are as follows:

<u>BIDDER</u>	<u>TOTAL BID AMOUNT</u>
ALBINA ASPHALT	\$ 1,099,000.00
WESTERN EMULSIONS	\$ 1,402,293.75
Engineer's Estimate	\$1,390,625.00

This action issues a Notice of Intent to Award the contract to the apparent low bidder, Albina Asphalt, and allows seven days for concerned parties to protest the award. If there is no protest within the seven-day period, the contract will be awarded to the apparent low bidder. The bid tabulation, including the Engineer's estimate, is attached.

BUDGET IMPACTS:

Thirty-three percent (33%) of the total material cost is budgeted in the Road Department Operating Budget (Fund 325) for Fiscal Year 2026. The remaining sixty-seven percent (67%) will be budgeted for Fiscal Year 2027.

ATTENDANCE: Cody Smith, County Engineer/Assistant Road Department Director