

DESCHUTES COUNTY DOCUMENT SUMMARY

(NOTE: This form is required to be submitted with ALL contracts and other agreements, regardless of whether the document is to be on a Board agenda or can be signed by the County Administrator or Department Director. If the document is to be on a Board agenda, the Agenda Request Form is also required. If this form is not included with the document, the document will be returned to the Department. Please submit documents to the Board Secretary for tracking purposes, and not directly to Legal Counsel, the County Administrator or the Commissioners. In addition to submitting this form with your documents, please submit this form electronically to the Board Secretary.)

Please complete all sections above the Official Review line.

Date: August 17, 2021 **Department:** Administrative; Property Management Division

Parties of IGA: Deschutes County and the State of Oregon, acting by and through its Oregon Judicial Department (OJD)

State OJD: Mary Ellen Gregor, Procurement Office

State OJD Telephone #: (503) 986-5525

Type of Document: 4th Amendment to Intergovernmental Agreement (DC 2009-407)

Goods and/or Services: Intergovernmental Agreement for parking space for state emergency trailer

Background & History:

In 2009, Deschutes County and the State of Oregon Judicial Department (OJD) entered into an Intergovernmental Agreement (IGA) to allow the OJD to store an emergency response trailer at the Deschutes County Road Department location. Emergency responders can use the trailer as an incident command center and the state courts may use it as a temporary courtroom. The OJD stages similar trailers in various locations throughout the state.

The OJD has requested extension through November 28, 2029 for the IGA, and the Road Department, legal counsel, and Property Management recommend the extension.

Agreement Starting Date: 2/21/2009 **Ending Date:** November 29, 2029

Annual Value or Total Payment: \$100.87 per month or \$1,210.44 for first year. IGA includes a 2.5% annual increase each September 1st.

X Insurance Certificate Received (check box)

Insurance Expiration Date: Insurance per ORS 30.260 – 30.300

Check all that apply:

- RFP, Solicitation or Bid Process
- Informal quotes (<\$150K)
- Exempt from RFP, Solicitation or Bid Process (specify – see DCC §2.37)

Funding Source: (Included in current budget? X Yes No)

9/22/2021

Is this a Grant Agreement providing revenue to the County? Yes No

Departmental Contact and Title: Kristie Bollinger, Property Manager

Telephone #: (541) 385-1414

Department Director Approval: _____


Signature

9/22/2021
Date

Distribution of Document: Return documents to Property Management.

Official Review:

County Signature Required (check one):

- BOCC (if \$150,000 or more) – BOARD AGENDA Item
- County Administrator (if \$25,000 but under \$150,000)
- Department Director - Health (if under \$50,000)
- Department Head/Director (if under \$25,000)

Legal Review _____

Date _____

Document Number Doc No. 2021-688