



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: May 15, 2024

SUBJECT: OHA PE 43 funding and extension of 1.0 limited duration FTE

RECOMMENDED MOTION:

Move approval to accept Oregon Health Authority one-time supplemental funding for program element 43 and extend a 1.0 limited duration FTE from June 30, 2024, to June 30, 2025.

BACKGROUND AND POLICY IMPLICATIONS:

Oregon Health Authority is allocating \$5,000,000 of CARES 5 supplemental funding to Local Public Health Authorities. Using a formula, OHA has allocated \$222,328 to Deschutes County Health Services (DCHS) to supplement program element (PE) 43, Immunization Services. DCHS is requesting approval to accept the one-time funding and extend a 1.0 limited duration (LTD) full-time equivalent (FTE) Health Educator I position from June 30, 2024, to June 30, 2025.

As the COVID-19 vaccine has become more integrated into the routine immunization schedule, OHA has authorized this supplemental COVID-19 funding be used for broader immunization infrastructure and program activities when COVID vaccine is included in the effort. Allowable uses of the funding include vaccine confidence and promotion activities, vaccine equity activities, general provider or patient education, billing systems, vaccine storage and handling equipment, field work supplies, immunization program evaluation activities, and limited duration staffing.

If approved, DCHS plans to use \$114,928 of the funding to extend a 1.0 LTD FTE Health Educator I position (position #3154) through fiscal year 2025. This position, currently filled, will be responsible for assistance during vaccine clinics, such as those held in clinic and shelters, promotion of vaccine events to underserved communities, translation services, and outreach and education to communities most at risk.

Additional use of funding includes \$12,000 to hire a contractor to conduct a vaccine access and equity assessment, \$20,000 for temporary labor, to help with community vaccination outreach clinics to our underserved populations such as shelters, \$13,000 for funding support to vaccine partners to promote vaccine uptake in congregate settings such as long-term care facilities, \$35,525 for program supplies and patient education materials, and \$26,875 for indirect (10% for the first quarter, and 15% thereafter).

BUDGET IMPACTS:

\$222,328 revenue for fiscal year 2025. If approved, a resolution to extend the 1.0 LTD FTE will be forthcoming.

ATTENDANCE:

Rita Bacho, Program Manager, Public Health

Emily Horton, Program Manager, Public Health