



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: February 9, 2022

SUBJECT: Consideration of Board Signature of Resolution No. 2022-005, Appointing financial assistance administrator and signing authority for the Deschutes County Health Services Department

RECOMMENDED MOTION:

Approval of Resolution No. 2022-005

BACKGROUND AND POLICY IMPLICATIONS:

Resolution 2017-009 was adopted, appointing the Dr. George A. Conway as Financial Assistance Administrator for Deschutes County Health Services, authorizing the Director to sign contracts and documents up to \$50,000, authorizing the Deputy Directors to sign contracts and documents up to \$15,000, for their applicable divisions and authorizing the County Administrator to approve related contracts and documents up to \$150,000. This Resolution 2022-005, repeals the previous Resolution due to staff changes and appoints the Director position as Financial Assistance Administrator. The Resolution accommodates the growing need to include electronic signatures as part of the approval and signature process for related contracts and other documents.

The Health Services Department enters into contracts with state agencies, community partners and other subcontractors for the provision of behavioral health and public health services. The Board Resolution appoints a Financial Assistance Administration authority to the Health Services Director, Deputy Directors, and County Administrator, for signing contracts, subcontracts, amendments, and intergovernmental agreements within the applicable dollar thresholds and in accordance to their division.

BUDGET IMPACTS:

None.

ATTENDANCE:

Arielle Samuel, Revenue & Contract Services Manager