

## DESCHUTES COUNTY DOCUMENT SUMMARY

(NOTE: This form is required to be submitted with ALL contracts and other agreements, regardless of whether the document is to be on a Board agenda or can be signed by the County Administrator or Department Director. If the document is to be on a Board agenda, the Agenda Request Form is also required. If this form is not included with the document, the document will be returned to the Department. Please submit documents to the Board Secretary for tracking purposes, and not directly to Legal Counsel, the County Administrator or the Commissioners. In addition to submitting this form with your documents, please submit this form electronically to the Board Secretary.)

Please complete all sections **above** the Official Review line.

**Date:** February 9, 2022

**Department:** Facilities

**Contractor/Supplier/Consultant Name:** SunWest Builders

**Contractor Contact:** Steve Beuttner

**Contractor Phone #:** 541-548-7341

**Type of Document:** Notice of Intent to Award

**Goods and/or Services:** Construction Manager/General Contractor Services

**Background & History:**

SunWest Builders to provide Construction Manager/General Contractor services for the North County Campus at 236 and 244 Kingwood in Redmond, Oregon. The initial contract for preconstruction services is for \$21,000. Once design is complete, the contractor will provide a Guaranteed Maximum Price (GMP) for construction services which will be incorporated into the contract by means of an amendment.

Pre-Construction services will include but are not limited to: schematic design estimate, constructability reviews, design review options (review/input/pricing), design development estimate, project schedule analysis & updates, site investigations, logistics planning, modeling & phasing plans, subcontractor bidding process, permitting assistance, GMP, etc.

A publicly advertised request for proposals for a Construction Manager/General Contractor was conducted in accordance with DCC 2.37 and ORS 279C.337. Five firms responded with three proceeding to the interview round. SunWest was the highest scoring firm in the interview round and was selected by a committee made up of staff from Facilities, Health Services and the design team.

**Agreement Starting Date:** February 28, 2022    **Ending Date:** March 31, 2023

**Annual Value or Total Payment:** \$21,000

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Insurance Certificate Received (check box)  
Insurance Expiration Date: N/A

Check all that apply:

- RFP, Solicitation or Bid Process
  - Informal quotes (<\$150K)
  - Exempt from RFP, Solicitation or Bid Process (specify – see DCC §2.37)
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**Funding Source:** (Included in current budget?  Yes  No)

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**Is this a Grant Agreement providing revenue to the County?**  Yes  No

**Departmental Contact and Title:** Lee W. Randall, Director **Phone #:** 541-617-4711

**Department Director Approval:** \_\_\_\_\_  
Signature Date

**Distribution of Document:** Who gets the original document and/or copies after it has been signed? Include complete information if the document is to be mailed.

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**Official Review:**

County Signature Required (check one):  BOCC  Department Director (if <\$25K)

Administrator (if >\$25K but <\$150K; if >\$150K, BOCC Order No. \_\_\_\_\_)

Legal Review \_\_\_\_\_ Date \_\_\_\_\_

**Document Number:** 2022-183