

## DESCHUTES COUNTY DOCUMENT SUMMARY

(NOTE: This form is required to be submitted with ALL contracts and other agreements, regardless of whether the document is to be on a Board agenda or can be signed by the County Administrator or Department Director. If the document is to be on a Board agenda, the Agenda Request Form is also required. If this form is not included with the document, the document will be returned to the Department. Please submit documents to the Board Secretary for tracking purposes, and not directly to Legal Counsel, the County Administrator or the Commissioners. In addition to submitting this form with your documents, please submit this form electronically to the Board Secretary.)

Please complete all sections above the Official Review line.

**Date:** May 11, 2022

**Department:** Administrative: Property Management

**Contractor/Supplier/Consultant Name:** Mosaic Medical

**Contractor Contact:** Steve Strang, CFO      **Contractor Phone #:** 541-383-3005

**Type of Document:**      Lease, Document No. 2022-210

**Goods and/or Services:**      N/A

**Background & History:** This Lease is for a Memorandum of Understanding (MOU) between Deschutes County Health Services and Mosaic Medical for the operation of a Primary Medical Care Clinic at the Deschutes County Health Services Building, located at 2577 NE Courtney Drive, Bend.

**Agreement Starting Date:** Upon signatures

**Ending Date:** June 30, 2023

**Annual Value or Total Payment:** \$0 Rent, with reimbursement of utilities to the County.

**N/A – statutory coverage**

X Insurance Certificate Received (check box)

Insurance Expiration Date: 7/1/2022

**N/A** Check all that apply:

- RFP, Solicitation or Bid Process
- Informal quotes (<\$150K)
- Exempt from RFP, Solicitation or Bid Process (specify – see DCC §2.37)

**Funding Source:** (Included in current budget?    X Yes     No)

**Is this a Grant Agreement providing revenue to the County?**     Yes     No

**Departmental Contact and Title:**      Kristie Bollinger      **Phone #:** 541-385-1414

**Department Director Approval:**

  
Signature

5/11/2022  
Date

**Distribution of Document:** Return copy to Property Management at [Deborah.Cook@deschutes.org](mailto:Deborah.Cook@deschutes.org)

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**Official Review:**

County Signature Required (check one):  BOCC     Department Director (if <\$25K)

Administrator (if >\$25K but <\$150K; if >\$150K, BOCC Order No. \_\_\_\_\_)

Legal Review \_\_\_\_\_                      Date \_\_\_\_\_

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