

## DESCHUTES COUNTY DOCUMENT SUMMARY

(NOTE: This form is required to be submitted with ALL contracts and other agreements, regardless of whether the document is to be on a Board agenda or can be signed by the County Administrator or Department Director. If the document is to be on a Board agenda, the Agenda Request Form is also required. If this form is not included with the document, the document will be returned to the Department. Please submit documents to the Board Secretary for tracking purposes, and not directly to Legal Counsel, the County Administrator or the Commissioners. In addition to submitting this form with your documents, please submit this form electronically to the Board Secretary.)

Please complete all sections **above** the Official Review line.

**Date:**

**Department:**

**Contractor/Consultant Name:**

**Contact:**

**Type of Document:** Personal Services Contract

**Goods and/or Services:** PPC Solutions, Inc. is a licensed Security Guard Company and provides security services for Deschutes County Health Services Stabilization Center.

**Background & History:** Deschutes County Health Services has undertaken the development of a stabilization center project. This collaborative effort resulted in the development of a twenty-four (24) hour, seven (7) days a week Deschutes County Stabilization Center (DCSC) with a twenty-three (23) hour Respite and Sober Station. The Stabilization Center is located at: 63311 NE Jamison Street, Bend, Oregon 97701.

The intention of DCSC is to:

- Reduce the number of individuals with serious mental illness who end up in the criminal justice system;
- Reduce the number of individuals going to the emergency department for mental health crisis;
- Assist individuals experiencing a mental health crisis stabilize within their community and become connected to applicable resources; and
- Provide a place for law enforcement to quickly bring someone in a mental health crisis.

PPC Solutions, Inc., is a woman-owned company, headquartered in Spokane Valley, WA. They provide security services for many clients throughout the northwest to include local, state and federal government agencies. For this project, PPC Solutions provides one (1) unarmed security professional for private security services. Patrols include vehicle and foot patrols with the security professional deterring, detecting, and detaining individuals, as applicable.

**Agreement Start Date:**

**End Date:**

**Annual Value or Total Payment:**

Insurance Certificate Received (check box)

Insurance Expiration Date:

Check all that apply:

- RFP, Solicitation or Bid Process
- Informal quotes (<\$150K)
- Exempt from RFP, Solicitation or Bid Process (specify – see DCC §2.37) 2.37.070, paragraph B, 14

Funding Source:

Pass Through  Other: \_\_\_\_\_ Project Code  HSCRISIS – HS2GR25G

Included in current budget?  Yes  No

If **No**, has budget amendment been submitted?  Yes  No

Is this a Grant Agreement providing revenue to the County?  Yes  No

Special conditions attached to this grant:

Deadlines for reporting to the grantor:

If a new FTE will be hired with grant funds, confirm that Personnel has been notified that it is a grant-funded position so that this will be noted in the offer letter:  Yes  No

Contact information for the person responsible for grant compliance: Name:

Phone #:

Departmental Contact and Title:

Phone #:

Deputy Director Approval:

Department Director Approval:

Signature: Janice Garceau  
Janice Garceau (Jul 28, 2021 10:53 PDT)

Signature: George A. Conway  
George A. Conway (Jul 28, 2021 11:08 PDT)

Email: janice.garceau@deschutes.org

Email: george.conway@deschutes.org

Title: Behavioral Health Director

Title: Director

Company: Deschutes County Health Services

Company: DCCHS

Distribution of Document: Grace Justice Evans, Health Services Department.

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**Official Review:**

County Signature Required (check one):  BOCC  Deputy Director (if <\$15K)

Administrator (if >\$50K but <\$150K; if >\$150K, BOCC Order No. \_\_\_\_\_)

Legal Review \_\_\_\_\_

Date \_\_\_\_\_

Document Number 2021-498